



July 1, 2024

To: All Prospective Contractors

RE: "SB 54 Disposal Facility-Based Material Characterization Study, DRR24008"

**Addendum No. 1
To the Request For Proposal, Secondary (RFP(S))**

CalRecycle is issuing Addendum No. 1 to provide the following information to all interested parties.

1. Attached is a list of all businesses that have expressed an interest in the contract to date (Attachment 1).
2. The RFP(S) has been revised (revision date of 6/28/24) with corrections where text additions are displayed in bold and underlined and text deletions are displayed with strikethrough text (i.e., strike). The revised RFP(S) will replace the previous RFP(S) in its entirety.
3. The link for the published Covered Material Category List dated July 1, 2024: <https://calrecycle.ca.gov/packaging/packaging-epr/cmclist/>
4. The following questions were received during the Questions and Answers period.

Q 1	Would CalRecycle consider waiving the small business and/or disabled veterans business enterprise requirement? We are having trouble finding someone to meet this requirement.
A 1	The Small Business participation requirement will remain in place. The DVBE participation requirement is being waived for this solicitation. However, the DVBE incentive is available to those bidders meeting participation goals.
Q 2	Will the sorting list change? If yes, by how much?
A 2	As stated in The Standard 213, Exhibit A, Scope of Work, Task 1, 2), a., the sorting list may be refined with no more than five (5) additional sorting categories. The sorting list is based on covered material categories and will change to align with categories published on July 1, 2024. Pursuant to Public Resources Code § 42061(a)(1), CalRecycle must establish and publish a list of covered material categories by July 1, 2024. An updated list of covered

		material categories will be available at https://calrecycle.ca.gov/packaging/packaging-epr/cmclist/ . CalRecycle will issue Addendum 2 when the updated list is available.
Q 3		Section III-CalRecycle has recently launched an electronic bid system. The RFP is unclear, are hardcopy bids to mailed in or can bids via submitted via the electronic system? If via hardcopy, given CalRecycle's role is to reduce waste, please provide an electronic submission option.
A 3		This RFP(S) was not conducted in the electronic bid system. Please reference Section 1, <i>CalRecycle Contact Information</i> , for proposal delivery instructions and Section III, <i>Number of Copies</i> , for these specific submittal requirements. Proposals will not be accepted via email.
Q 4		Section III Qualifications and Licenses (page 14)-notes that " <i>The Proposer shall have at least one team member who is certified to operate heavy equipment such as a loader/skid steer loader.</i> " Please waive this certification as part of the bid process and instead make it a requirement if bidder is selected AND a facility requires that the team operate their own heavy equipment. A certification course requires only 2.5 hours so it can easily be completed after award and prior to field work.
A 4		The required certification for a D-64 operator at the time of proposal submission has been waived. If a contractor is awarded, it is the contractor's responsibility to provide a certified and trained operator of the appropriate heavy equipment as described in the Standard 213, Exhibit A, Scope of Work, Task 3.4) – Equipment. The contractor must provide a copy of the certification to the Contract Manager prior to the site visit.
Q 5		Section III DVBE Participation (page 15)-Regarding the DVBE requirement-searching the https://caleprocure.ca.gov/pages/PublicSearch/supplier-search.aspx website for recycle, solid waste, garbage, and waste characterization returns no business that meet the commercially useful function requirement that a business "Performs work that is normal for the firm's business services and functions." This requirement has been waived in previous statewide studies due to the lack of available firms. Please waive this requirement.
A 5		See A1.
Q 6		Section IV Cost Breakdown (page 21) All travel must be itemized in Attachment C, under Column 6. The expenses column is either column 5 or column 8, depending on where you start counting. Please specify by name which column the travel expense are to be itemized in.
A 6		Travel expenses are to be itemized in Attachment C, under column 5 Travel Expenses.

Q 7	Section IV Travel and Per Diem (page 32) - Consulting staff cannot receive the state employee rates at hotels (we've been trying for years). Please pre-approve excess lodging rates OR waive the requirement that contractors adhere to these lodging limits. In a deliverables based fee structure I'm not sure why this requirement is included anyway.
A 7	Section IV Travel and Per Diem has been removed. Section IV Cost Breakdown, second paragraph, the second sentence "For further travel information read the following section, Travel and Per Diem." has been removed. Attachment E, Sample Standard Agreement, Exhibit B, Budget Detail and Payment Provisions, paragraph 6, Travel Clause, has been removed.
Q 8	Part 2.A-Is this Part only to be completed for materials with the Code=Mixed in Appendix A Table 3 (Material Sorting List and Definitions). So only for two material types?
A 8	The item in Exhibit A, Scope of Work, 4 - Work to be Performed, B - Part 2 - Estimating Hard-to-Sort Covered Material, 1), Part 2.A only applies to categories in Appendix A, Table 3, enumerated 81 and 85 in the Count column. These items are marked as "Mixture" in the Code column.
Q 9	Part 2.B-Is this Part only to be completed for materials with a note about it in the "additional information required" column in Appendix A Table 3 (Material Sorting List and Definitions). Only 2 material types?
A 9	The item in Exhibit A, Scope of Work, 4 - Work to be Performed, B - Part 2 - "Estimating Hard-to-Sort Covered Material, 2), Part 2.B only applies to categories in Appendix A, Table 3 - Material Sorting List and Definitions by Category, enumerated 72 and 73 in the Count column. These items are identifiable by text starting with "Hard to Identify Resin Category" in the Additional Required Information column of that list.
Q 10	Part 3.A-Is this Part only to be completed for materials with a Letter and number combination in the Code column in Appendix A Table 3 (Material Sorting List and Definitions). Approximately 34 material types?
A 10	Part 3.A is only to be completed for materials in Appendix A, Table 3 (Material Sorting List and Definitions) with a letter and number combination with the suffix "N/P", such as "GC1N/P".
Q 11	Part 3.B- Focuses on weight to volume conversion factors for all covered material. Do covered materials with a plastic component and covered materials without a plastic component need separate conversion factors?
A 11	Part 3.B, the covered materials with a plastic component and covered materials without a plastic component do not need separate conversion factors. For Part

		3.B, the conversion factors for the plastic (P) and non-plastic (N) can be combined since that is the sorting level of granularity.
Q	12	Part 3.B-Does Part 3.B include the covered materials in the Plastic class.
A	12	Part 3.B includes the covered materials in the Plastic class.
Q	13	Task 1 Kickoff Meeting-Please specify the format (virtual or in person) so that all bidders are bidding on the same scope of work.
A	13	The Task 1 Kick off meeting will be hosted in a virtual format. The Standard 213, Exhibit A, Scope of Work, Task 1 has been revised to read as follows: "Within three (3) calendar days of contract approval, the Contractor, in consultation with CalRecycle's Contract Manager (Contract Manager), shall determine a mutually agreed upon platform for a virtual meeting."
Q	14	Task 3 Equipment (page 64)- Previous RFP have specified that contractors should plan for x number of days of skid steer rental. Please indicate the number of days a contractor should plan to rent a skid steer so that all contractors can bid on the same scope of work and to prevent bidders from bidding on a worst case scenario of planning a rental for every day.
A	14	Budget for no more than four (4) days.
Q	15	Task 3, 11) CHARACTERIZING THE MATERIAL BY HAND-SORTING section a. iv (page 67)-Is material type GC3N/P where a bidder would sort glass less than 2" that is feasibly sorted?
A	15	The contractor is expected to sort glass that is less than two inches wherever it is feasible and safe to do so.
Q	16	Task 3, 12)a. (page 67) Please clarify this work? Is the contractor to estimate the proportion, by weight that is covered material and non-covered material and then estimate the proportion by weight of the covered material that is covered glass vs covered metal vs covered fiber?
A	16	For the two material categories (as noted in answer A8, above) to which this applies, the contractor shall estimate the proportion of covered material versus non-covered material. The covered material proportion shall be further differentiated into estimations of proportion of material class. These estimations of proportions shall be by weight.
Q	17	Task 5.3)a. (page 72) References a C.2 and C.3. Please clarify what where C.2 and C.3 are?

A 17	The Standard 213, Exhibit A, Scope of Work, Task 5.3) a. does not reference C.2 and C.3. However, Task 5.3.e) has been revised from C.2 and C.3 to 3)b. and 3)c respectively.
Q 18	Task 5.3) e. (page 71) References task 5.B but I can't find a task 5.B. Please clarify what task 5.B is?
A 18	The Standard 213, Exhibit A, Scope of Work, Task 5.3) e. does not reference Task 5.B. However, Task 5.3) a. references 5.B and has been revised to reference Task 5, 2).
Q 19	Task 5.5) (page 72) References task 4.D.3. Please clarify where task 4.D.3 is?
A 19	The Standard 213, Exhibit A, Scope of Work, Task 5.5) has been revised to reference Task 4.4) c.
Q 20	Exhibit B section 1.B. do we need to include timesheets and receipts under a pay per deliverable structure?
A 20	This RFP(S) is a pay-per-deliverable contract, so timesheets and receipts are not required. However, any deliverable-based supporting information may need to be submitted in support of the invoice.
Q 21	The Standard 213, Exhibit A, Scope of Work, Item 6, CalRecycle Responsibilities, is itemized incorrectly.
A 21	The Standard 213, Exhibit A, Scope of Work, Item 6, CalRecycle Responsibilities, has been corrected.
Q 22	Section III Proposal Submittal Requirements, Methodology 3. Part 1 – Material Characterization Study G.3) incorrectly references Task 3.D and incorrectly references in I. (Task 3.K2)?
A 22	Section III Proposal Submittal Requirements, Methodology 3. Part 1 – Material Characterization Study G.3) and I. has been corrected.
Q 23	Task 1.1) Kickoff Meeting.d. incorrectly references Task 1.A?
A 23	Task 1.1) Kickoff Meeting.d has been corrected.

All other terms, conditions, and requirements of this RFP(S) will remain the same.

If you have any questions relating to this solicitation process, please contact me by e-mail at contracts@calrecycle.ca.gov.

Sincerely,

Nadine Mills

Nadine Mills
Contract Analyst, Administrative Services Branch
Attachment 1: Interested Parties Excel List

Interested Parties Listing for RFP(S) DRR24008

CalRecycle has not confirmed the certification status of firms who have identified themselves as CA Certified Small Business (SB) or Disabled Veterans Business Enterprise (DVBE).

Contact Name	E-Mail	Company	Description of Services	Address	SB	DVBE
Patti Toews	patti.toews@aptim.com	APTIM	Disposal facility material characterization, estimate of hard-to-sort covered materials, etc.	251 Los Padres Ct. Los Osos, CA 93402	No	No
Dieter Eckels	dieter@cascadiaconsulting.com	Cascadia Consulting Group	Waste Characterization	1109 1st Ave., Suite 400 Seattle, WA 98101	No	No
Michael Stubbs	content@constructconnect.com	Constructconnect		3825 Edwards Rd, Ste. 800 Cincinnati, Ohio 45209	No	No
Robert Schultz	rschultz@geoblueconsulting.com	Geo Blue Consulting, Inc.	Certified Hydrogeologist, Professional Geologist, plan development, data collection, results interpretation, SBE	35 Miller Ave., #216 Mill Valley, CA 94941	Yes	No
San Diego	ims_bids@construction.com	IMS		945 Hornblend St., Suite G San Diego, CA 92109	No	No
Mercedes Jones	mercedesjones@krazan.com	Krazan & Associates	Material testing/Special inspections	4617 Auburn Blvd. Sacramento, CA 95841	No	No

Contact Name	E-Mail	Company	Description of Services	Address	SB	DVBE
John Culbertson	info@mswconsultants.com	MidAtlantic Solid Waste Consultants (MSW Consultants)	MSW Consultants is a management consulting firm specializing in the waste and recycling industry. We provide data-driven solutions to optimize recycling, diversion and waste management programs for federal government entities, state agencies and municipalities, trade associations and other NGOs; and private sector waste generators. We offer a wide range of planning, financial modeling, operational analysis, and procurement support services and are especially focused on characterizing material streams to identify recycling, diversion, composting, energy recovery, and other opportunities to reduce waste disposal.	11875 High Tech Ave., Ste. 150 Orlando, FL 32817	No	No

Contact Name	E-Mail	Company	Description of Services	Address	SB	DVBE
Kirk Kunihiro	kirk@recreatecollab.com	ReCREATE Waste Collaborative	Assistance with sampling, data collection, and coordination with facilities.	PO Box 41142 Long Beach, CA 90853	Yes	No
Source Management	deltekplusonvia@gmail.com	Source		509 Olive Way, Suite 400 Seattle, WA 98101	No	No
Cesar Leon	cesar.leon@tetrattech.com	Tetra Tech BAS	Tetra Tech's Solid Waste Practice has more than 35 years of experience supporting communities through the full lifecycle of solid waste program and facility planning, permitting, and implementation (design, construction, and operation). Our solid waste practice features 800 solid waste specialists who are currently performing more than 1,600 solid waste projects. We have been selected by some of the largest public institutions in the world to develop solutions to the complex solid waste management challenges of a changing world. In August 2019, the	21700 E. Copley Drive Diamond Bar, CA 91765	No	No

Contact Name	E-Mail	Company	Description of Services	Address	SB	DVBE
			United States (U.S.) Agency for International Development (USAID) selected Tetra Tech to support it on a global initiative to reduce and prevent the global pollution of marine waste in our oceans. We have also been selected by more than 50 small to medium-sized municipalities throughout the U.S to provide turn-key on-call solid waste engineering and operations support, and have worked for many of these clients for more than 15 years.			
Donna Smith	donna.smith@tetrattech.com	Tetra Tech BAS	Tetra Tech's Solid Waste Practice has more than 35 years of experience supporting communities through the full lifecycle of solid waste program and facility planning, permitting, and implementation (design, construction, and operation). Our solid waste		No	No

Contact Name	E-Mail	Company	Description of Services	Address	SB	DVBE
			practice features 800 solid waste specialists who are currently performing more than 1,600 solid waste projects. We have been selected by some of the largest public institutions in the world to develop solutions to the complex solid waste management challenges of a changing world. In August 2019, the United States (U.S.) Agency for International Development (USAID) selected Tetra Tech to support it on a global initiative to reduce and prevent the global pollution of marine waste in our oceans. We have also been selected by more than 50 small to medium-sized municipalities throughout the U.S. to provide turn-key on-call solid waste engineering and operations support, and we have			

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			worked for many of these clients for more than 15 years.			