

July 9, 2024

To: All Prospective Contractors

RE: “Rural Infrastructure for a Zero Waste Plan” DRR24010

**Addendum No. 1
To the Request For Proposal, Secondary (RFP(S))**

CalRecycle is issuing Addendum No. 1 to provide the following information to all interested parties.

1. Attached is a list of all businesses who have expressed an interest in the contract to date (Attachment 1).
2. The following questions were received during the Questions and Answers period.

Q1: The RFP “seeks a Contractor to create a Zero Waste Plan specifically for California’s rural counties and the disadvantaged communities within those counties”. Since there is no statutory, regulatory, or industry consensus that defines “Zero Waste”, does CalRecycle have a preferred definition or criteria on which to evaluate Zero Waste or will the selected Contractor propose criteria that recognize the unique characteristics of rural jurisdictions?

A1: CalRecycle will work with the Contractor to define zero waste for the purposes of this contract and align definitions with the current California Zero Waste Plan contract Zero Waste Plan (DRR23048).

Q2: The focus of the report will be on rural counties within the state, which are defined as those with 70,000 or fewer residents (Section 42649.8(h) of the Public Resource Code (2021)) (page 67 of 110). Does CalRecycle desire the contractor to also include information to address Zero Waste concepts in rural areas of counties with overall populations greater than 70,000?

A2: The focus of the report must be on rural counties within the state as defined by PRC § 42649.8(h); however, the Proposer may propose in their Study Design to include additional rural areas that do not meet the definition referenced.

Q3: Are there any interim milestones that we should account for in scoping the proposal (e.g. other key dates CalRecycle already has in mind during the contract period) such as planned engagement sessions with rural constituents and interested parties?

A3: Reference Exhibit A, Scope of Work, 7. Contract/Task Time Frame table in the RFP(S) for all relevant milestones during the contract period (page 68 of the RFP(S)). An important milestone to consider is Exhibit A, Scope of Work, Task

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2, Subtask 2.1 Submittal of Quality Assurance Project Plan (QAPP) as no data collection shall commence on subsequent tasks without the CalRecycle Contract Manager's written approval of the QAPP.

Q4: Given the source of funding at the federal level, would the contractor be required to comply with the Federal Acquisition Regulations (FAR) and use the Federal Cost Accounting Standard (CAS), or any other applicable federal accounting requirements?

A4: No. In accordance with 2 CFR § 200.317, the acquisition and accounting policies and procedures asserted in the RFP(S) and Sample Standard Agreement are sufficient for this contract.

Please note that CalRecycle has amended Attachment E, the Sample Standard Agreement, to include an additional exhibit, now identified as Exhibit E, Contract Provisions for Non-Federal Entity Contracts Under Federal Awards. The other exhibits have been renamed accordingly.

Q5: Can you please clarify whether there is a requirement for at least 25% of the services to be performed by an OSDS certified Small Business Enterprise (SBE) or if this is an option with a preference score for those that include SBE?

A5: CalRecycle requires a minimum of twenty-five percent (25%) Small Business Participation.

Q6: Given the focus on rural and tribal communities and the importance of having established relationships with tribal nations to achieve project objectives, can a self-certified women owned small business, and Native American-owned business per the federal SBA requirements be used in lieu of a OSDS certified SBE?

A6: In order to be eligible for the Small Business Preference, the firm must be a certified as a California certified Small Business by the Department of General Services (DGS).

Q7: "The RFP states that "California is an economically, geographically, socially, and politically diverse state. The final recommendations made by the Contractor in the Rural Infrastructure for a Zero Waste Plan must be wide-reaching to ensure inclusion of all regions of California. It must include recommendations on how the findings integrate rural counties and disadvantaged communities within those counties."

Can you clarify if the recommendations developed as part of this work should address the full state or just the 19 counties identified as rural and their communities and Tribal Nations?"

A7: The recommendations should be developed based on the unique needs and considerations for California's rural counties, disadvantaged communities, and California Native American tribes (Tribes) for a Zero Waste Plan. At a minimum, the recommendations must include rural communities identified in PRC 42649.8(h). The Proposer may propose in their Study Design additional rural areas that do not meet the referenced definition (See A2).

Q8: What existing rural county/community-specific data is available to inform evaluation of program efficacy and coverage gaps?

A8: CalRecycle can share publicly available data from applicable data sources, such as the Recycling and Disposal Reporting System (RDRS) and the Local Jurisdiction Electronic Annual Reports (EAR). After contract execution and based on discussions between CalRecycle and the Contractor, CalRecycle may share additional data with the Contractor under confidentiality/nondisclosure agreements.

Q9: What existing internal data or research is available on the needs, interests, and constraints of rural county communities?

A9: See A8

Q10: Under Location of Services, the reference to Task 4.3 is incorrect?

A10: The correct reference is Subtask 4.2(a)(7)(ii).

Q11: Section IV Travel and Per Diem (page 32) - Consulting staff cannot receive the state employee rates at hotel. Can you please remove this requirement?

A11: Section IV Travel and Per Diem has been removed. Section IV Cost Breakdown, second paragraph, the second sentence "For further travel information read the following section, Travel and Per Diem." has been removed. Attachment E, Sample Standard Agreement, Exhibit B, Budget Detail and Payment Provisions, paragraph 6, Travel Clause, has been removed. Attachment C, Cost Proposal Sheet, Travel column was updated to remove CalHR reimbursement caps.

Q12: Are there any updates with GenAI Requirements and Reporting?

A12: Page 47, Section VII Required Forms, GenAI Disclosure & Factsheet (STD - 1000 1/2024) and page 103 Exhibit D, #14 have been revised as shown in the revised RFP(S).

All other terms, conditions, and requirements of this RFP(S) remain the same.

For questions related to this solicitation, please contact me by e-mail at contracts@calrecycle.ca.gov

Sincerely,

Felix Valencia

{Original signed by}

Felix Valencia

Administrative Services Branch

Attachments:

Interested Parties

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Interested Parties Listing for RFP(S) DRR24010

CalRecycle has not confirmed the certification status of firms who have identified themselves as CA Certified Small Business (SB) or Disabled Veterans Business Enterprise (DVBE).

| Contact Name | E-Mail | Company | Description of Services | Address | SB | DVBE | Interested as Prime | Interested as Sub |
|-------------------|---------------------------|---------------------------|--|--|-----|------|---------------------|-------------------|
| BID NET | GBS@BIDNET.COM | BID NET | Vendor Support | 15 British American Blvd, Latham, NY 12110 | No | No | No | No |
| Source Management | deltekplusonvia@gmail.com | Onvia | Business-to-business software products | 509 Olive Way, Seattle, WA 98101 | No | No | No | No |
| Mary Miller | bids@pwxpress.com | PWXPress | Bid Management | 1900 Coffeepo rt Rd. Jacksonville, FL 32208 | No | No | No | No |
| Peggy Paulsen | ppaulsen@r3cgi.com | R3 Consulting Group, Inc. | Solid Waste Management | 1512 Eureka Rd, Roseville, CA 95661 | Yes | No | Yes | Yes |
| LARRY SWEETSER | sweetser@hazman.us | Rural Counties' ESJPA | Representative association of California | 1215 K Street, Suite 1650 | No | No | Yes | Yes |

| Contact Name | E-Mail | Company | Description of Services | Address | SB | DVBE | Interested as Prime | Interested as Sub |
|--------------|-----------------------------------|---------------------------|---|--|----|------|---------------------|-------------------|
| | | | rural counties. | Sacramento, CA 95814 | | | | |
| Abbie Beane | abbie@bluestrikeenvironmental.com | Blue Strike Environmental | Plan and implement waste reduction and diversion programs | 126 Bonifacio Pl, Monterey, CA 93940 | No | No | Yes | No |
| Donna Smith | donna.smith@tetrattech.com | Tetra Tech BAS | Solid waste program and facility planning | 21700 Copley Drive, Suite 200, Diamond Bar, CA 91765 | No | No | Yes | No |