



December 23, 2024

To: All Prospective Contractors

RE: "SB 54 Needs Assessment: Collection, Processing and End Markets, DRR24043"

**Addendum No. 1
To the Request for Proposal, Secondary (RFP(S))**

CalRecycle is issuing Addendum No. 1 to provide the following information.

1. Attachment 1 contains a list of all businesses that have expressed an interest in the contract to date.
2. Attachment 2 contains a list of all Proposer's Conference attendees.
3. Revisions have been made to the RFP(S) within the electronic bid system and a Summary of Changes is available here: http://sb.cityinnovate.com/teams/calrecycle?challenge_id=10986 The revisions will replace all prior versions of the RFP(S). Below is a list of changes that were made. Please refer to the Summary of Changes. Changes made in the documents are shown as: Text additions are displayed in bold and underlined. Text deletions are displayed as strike-through.
 - o In Section 1.9 PROCESS SCHEDULE the due date for submittals has been extended to January 10th, 2025 at 2:00 pm.
 - o In Section 3.14 Disabled Veteran Business Enterprise (DVBE) Participation the Disabled Veteran Business Enterprise (DVBE) participation has been revised from required to encouraged.
 - o Attachment 3 DISABLED VETERAN BUSINESS SUBCONTRACTOR PAYMENT CERTIFICATION has updated the language to state that this form is not required at the time of submission, however, may be required at the time of contract completion.
4. The following questions were received during the Questions and Answers period.

Q 1	Table 1 of Exhibit A: Scope of Work is missing the percentage of total budget allowed for Tasks 4 and 5. Please provide.
A 1	The total budget for Tasks 4 and 5 combined is 65%. The bidder is responsible for determining how much to allocate specifically to Task 4 versus Task 5, but

	the total allocation for Task 4 and Task 5 together cannot exceed 65% of the total contract cost.
Q 2	<p>RFP Section 4.3 (bottom of page 27) states “Task 3: Third-Party Compensation total costs cannot exceed 5% of total Proposal Costs.”</p> <p>A. Please define Third-Party Compensation and the need to specifically limit Task 3 related to those costs.</p> <p>B. Is this requirement only relevant to Task 3? In other words, Can Task 3 third-party compensation equal 5% of the total budget or is the 5% of budget to cover the entire project’s third-party costs?</p>
A 2	<p>A. “Third-party compensation” does not refer to the use of subcontractors for completing contract tasks. Instead, “third-party compensation” is described in Task 3, and is specifically meant to compensate third parties, such as community participants or community-based organizations, who are not otherwise compensated by another entity to participate, for providing their knowledge and expertise as part of required public engagement. Compensation of third parties as part of Task 3 is permissible if the third party’s role is distinct from that of a traditional subcontractor and the third party provides input or expertise that the Contractor integrates into the deliverables.</p> <p>B. Compensation for third-party participation, as described above, only applies to Task 3. Third-party compensation is limited to 5% of the total budget. The solicitation does not limit compensation to traditional subcontractors.</p>
Q 3	What date would you expect responses to be provided for any questions that will be submitted on December 11th?
A 3	Monday, December 23, 2024
Q 4	Some of our work samples are very large files. Can we submit them via a shared link instead of uploading the files? If not, what are the file size limits for the portal?
A 4	No, files cannot be submitted via shared link and must be submitted in Authorium. File size upload limits do not apply to anything that a vendor would be providing. For any upload issues, you can reach out to the Authorium support team through email at support@authorium.com for assistance.
Q 5	<p>The Proposal Submittal Checklist (Attachment 16) doesn’t list any of the required forms. Can you confirm that the following forms are required at proposal submittal?</p> <ul style="list-style-type: none"> i. Attachment 1 DVBE Declarations ii. Attachment 4: Cost Proposal iii. Attachment 6: References

	<ul style="list-style-type: none"> iv. Attachment 7: Contractor Status v. Attachment 8: Contractor Certification Clauses vi. Attachment 9: Bidder Declaration (if requesting preference for TACPA, SB, or DVBE) vii. Attachment 10: Iran Contracting Act viii. Attachment 11: Darfur Contracting Act ix. Attachment 12: California Civil Rights Laws Certification x. Attachment 14: GENAI Reporting <p>I confirmed that Attachment 16 is the last attachment in the RFP. Please provide Attachments 17 and 18.</p>
A 5	Yes, each of these forms are required. Each form has its own separate section. Attachment 1, DVBE Declarations form isn't required if you are not a California certified DVBE or not claiming the DVBE incentive. There is no Attachment 17 or 18.
Q 6	RFP Section 4.4 Travel and Per Diem says that no travel will be reimbursed if within 50 miles of Contractor's headquarters. How does this apply to Subcontractors? Is it 50 miles from their headquarters or the Prime Consultant's headquarters?
A 6	Prime Consultants and their subcontractors are required to use the Travel and per diem reimbursement rates. Subcontractors should use their headquarters when calculating their travel fees.
Q 7	The RFP says contract term is 10 months beginning January 2025; however, the Sample Agreement (Attachment 15) Exhibit A Section 11 says the contract term is January 2025 through January 2026. Please clarify.
A 7	The contract term is January 2025 through January 2026.
Q 8	Are you able to expand on the reason for the 10-month contract window. Is there an associated regulatory requirement?
A 8	CalRecycle is planning to publish the needs assessment by January 1, 2026, to allow the PRO time to incorporate findings into the PRO plan and budget.
Q 9	<p>Proposal submittal requirements, RFP page 10. The RFP's proposal submittal requirements don't appear to match Attachment 16 Final Proposal Checklist. We are concerned about passing the Pre-Qualification Evaluation Process if we follow the wrong source.</p> <p>Can you please confirm our understanding of the organization of the items to be submitted for upload; as well as the RFP section that describes the requirement?</p> <ul style="list-style-type: none"> i. Cover Letter Upload (RFP Section 3.3) ii. Organizational Information and Personnel Information (Resumes) Upload (RFP Sections 3.6, 3.7, and 3.8)

	<ul style="list-style-type: none"> iii. Proposal (Detailed Work Plan or Study Design) Upload (RFP Sections 3.4 and 3.5) iv. Samples of Written Work Upload (RFP Section 3.9) v. Copy of Required License(s) (Secretary of State) Upload (RFP Section 3.11) <p>Can you please confirm our understanding of the organization of the items to be submitted for upload; as well as the RFP section that describes the requirement?</p>
A 9	Proposer eligibility during the pre-qualification evaluation is not affected by the order of listed required documents. The organization of the final upload is dictated by the fields in Authorium. For vendors to pass the pre-qualification evaluation all required documents must be submitted.
Q 10	When does CalRecycle expect to provide responses to the questions submitted by 5:00pm on December 11, 2024?
A 10	Refer to A3 response.
Q 11	Is there a regulatory or other requirement associated with the abbreviated project timeline of 10 months?
A 11	Refer to A8 response.
Q 12	Regarding Compensation plan for Third Party Participation on Page 18, C.I. Please confirm that the 5% compensation cap is not related to subcontractors.
A 12	The 5% compensation maximum refers to compensation paid to third parties who are not subcontractors. Also see A2 response.
Q 13	Under Section 3.11 Qualifications / Licenses, if the proposer is a sole proprietorship, registration with the Secretary of State cannot be provided. Please confirm alternative acceptable documentation.
A 13	If you are a sole proprietorship, no alternative Secretary of State documentation is required.
Q 14	Related to Travel and Per Diem, please provide an estimate of the number and location of visits that must be made?
A 14	The number and location of site visits or outreach events should be determined by the Proposer. This RFP(S) is a pay-per-deliverable contract.
Q 15	Will travel be required for any part of this contract or would it be acceptable to perform all work virtually?
A 15	As this is a secondary RFP, the Proposer shall provide the methodology needed to successfully meet the services required in this contract. Any proposed methodology (e.g., virtual desk research and meetings) must be thoroughly explained and justified as required in the proposal methodology section (3. Proposal Submittal Requirements > 3.5. Methodology).

Q 16	Will CalRecycle assist in the marketing and/or dissemination of surveys?
A 16	The Contractor is unable to utilize CalRecycle staff for the performance of services under this contract (see Exhibit D #4). Marketing and dissemination of surveys, if proposed by the Contractor, will be the responsibility of the Contractor. CalRecycle may assist with magnifying marketing of surveys conducted by the Contractor including by sending messages through existing listservs, as appropriate.
Q 17	Can the current proposal deadline be moved from January 6 th at 2pm to January 20 th at 2pm?
A 17	CalRecycle is extending the proposal deadline to January 10 th , 2025 at 2:00 pm.
Q 18	Please confirm the specific software and/or databases that the Contractor is required to use for this contract?
A 18	The Contractor is not required to use specific databases for this project. The only software requirements are that the prose task deliverables (e.g., meeting agenda, reports) must be provided in Word DOCX. Data must be provided in Excel XLSX format, unless another format is required and justified in the proposal.
Q 19	Is there an expected response rate or can the contractor recommend response rate(s)?
A 19	Please refer to proposal methodology section (3. Proposal Submittal Requirements > 3.5. Methodology). It is the proposer's responsibility to determine specific details in their Study Design based on the provided methodology requirements.
Q 20	In the interest generating the greatest number qualified offers for CalRecycle, and given the complexity of the data set, the nature of the scope of work, and the multiple releases of this request, is the State willing to make the SB and DVBE participation requirements "optional" (participation incentives) vs. "mandatory"?
A 20	SB is required and we will be waiving the DVBE requirement. However, the DVBE incentive is available to those bidders meeting participation goals.
Q 21	We would like to request an extension for the submission of this RFP Response from Monday, January 6 to Monday January 13, 2025. This request is centered on multiple holidays and other federally mandated days off that occur during the RFP period.
A 21	Refer to A17 response.
Q 22	Could CalRecycle notify if there are specific, intended objectives for engagement with the identified groups (e.g., local jurisdictions, recycling service providers, processors, Producer Responsibility Organization (PRO); the SB 54 Advisory Board; urban, suburban, and rural communities; single-family and multi-family households) or is this just a sample list of stakeholders for outreach

		which could provide input into the analysis? If so, can CalRecycle provide the engagement objectives?
A 22		CalRecycle does not have specific entities that the Contractor must engage with. Meaningful engagement is required with local jurisdictions, recycling service providers, haulers, the PRO, the SB 54 Advisory Board, and other communities as described in Proposal Submittal Requirements and Task 3. The Contractor will be required to identify specific entities within the larger groups above with which to engage. The objective of the engagement is to obtain information relevant for the completion of Task 3, 4, and 5.
Q 23		How has CalRecycle provided compensation of potential engagement participants on prior engagements? Can CalRecycle further clarify who has responsibility to fund and manage any third-party entity for this engagement? Is there a policy or guideline CalRecycle could provide regarding the controls for this type of this compensation?
A 23		It is the Contractor's responsibility to compensate third-party participants as described in Proposal Submittal Requirements and Task 3. All compensation for third-party participation must comply with the public purpose requirement outlined in Article XVI, Section 6 of the California Constitution by serving a specific public purpose and furthering the objectives of the contract. The Contractor shall provide records and justification of such compensation to CalRecycle.
Q 24		What gaps does CalRecycle anticipate in the output of the on-going evaluation of CMC acceptance by jurisdiction for single-family residential curbside collection programs in California that will need to be addressed for this analysis? Will this evaluation provide any direct evaluation of commercial, multi-family, drop-off, mail-in, or other collection type?
A 24		CalRecycle's ongoing analysis of CMC acceptance will not evaluate commercial, drop-off, mail-in, or any other collection type besides residential curbside collection.
Q 25		Could the state please provide a copy of the optional proposer's conference briefing materials including a list of attendees that may represent potential partnership opportunities for the betterment of the state?
A 25		No, CalRecycle will not be releasing briefing materials since the RFP contains the information discussed at the Proposer's Conference. Reference Attachment 2 for the list of Proposer's Conference attendees.
Q 26		The City Innovate Portal only provides the ability to submit one file for Samples of Written Work. Please consider allowing the submission of multiple files or confirm the ability to combine multiple samples into one file as either a PDF file or Zip file so that CalRecycle could review more than one sample?
A 26		This is a single file upload. If you have multiple documents, please create a zip file or combined PDF and upload as a single file. For any issues with uploads,

		you can reach out to the Authorium support team through email at support@authorium.com for assistance.
Q 27		The state identifies a few exclusions from Study Design. This includes reference to existing state-level laws and funding resources related to the recycling system. We respectfully request that the state remove this exclusion, as we believe that there may be some benefit to presenting a correlation to other existing state-laws and their impact to SB-54, even if there is no discussion of funding resources related to the recycling system.
A 27		CalRecycle has existing ongoing and planned work to address the excluded topics. The Contractor may reference existing state laws for the purposes of providing comprehensive findings but shall not conduct additional work to investigate other state laws.
Q 28		In the interest generating the greatest number qualified offers for CalRecycle, would the state consider removing the requirement to have subcontractors provide a minimum of three (3) verifiable references?
A 28		No, CalRecycle will not remove the requirement for subcontractors to provide a minimum of three (3) verifiable references per state requirement.
Q 29		Is Exhibit D, titled Special Terms and Conditions, the governing contract for the scope of work of the RFP? Are the terms in Exhibit D negotiable?
A 29		Yes. Proposers should refer to Section 2.2, Commitment, of the RFP. Section 2.2 contains all of the terms and conditions governing the contract, including Exhibit D, titled Special Terms and Conditions. All of these terms and conditions are non-negotiable.
Q 30		Is the State willing to include a limitation of liability provision standard in the industry for the scope of work in the RFP?
A 30		No additional limitation of liability language is being added to the RFP.
Q 31		In light of the holidays and the need to incorporate specialized subconsultants, would CalRecycle consider extending the proposal submission date by one week to January 13th?
A 31		Refer to A17 response.
Q 32		Would CalRecycle consider waiving or reducing the SB and DVBE participation requirements or making them optional?
A 32		Refer to A20 response.
Q 33		Many companies with qualifications to contribute to this project may also have provided services to Circular Action Alliance, CalRecycle's selected PRO for SB 54 implementation. Can you confirm that this does not disqualify bidders and whether any additional disclosures are needed?
A 33		The RFP requires the Proposer to describe any known conflicts of interest. This requires the proposal to include any potential conflicts that might arise from any past or present contracts with the Circular Action Alliance. If disclosed, the

	existence of current or prior contracts will not be the basis for a proposal's disqualification, with one exception: A current contract with the Circular Action Alliance that covers substantially similar work in California may be grounds for disqualification.
Q 34	The provided Attachment 4: Cost Proposal Sheet is a Word file. Does CalRecycle desire an Excel spreadsheet of the Cost Proposal which includes formulas for the costs?
A 34	No. Submission of Attachment 4, Cost Proposal Sheet is required. If the Proposer wishes to include an additional Excel spreadsheet with formulas, they may submit it with Attachment 4 in a zip file.
Q 35	Please clarify the extent to which you will require that analysis and findings to be validated as stated in item G on page 21 of the RFP?
A 35	CalRecycle understands that the Contractor may collect data that is confidential and cannot be shared with CalRecycle. In those instances, the Contractor shall provide adequately aggregated or anonymized data/information to validate that the data is appropriate to be used in the analyses, accurate, and identify any limitations of its use. Any proposed methodology, including methodology on how confidential data will be handled, must be thoroughly explained and justified as required in the proposal methodology section (3. Proposal Submittal Requirements > 3.5. Methodology).
Q 36	Given the substantial scope and complexity of the project, and with limited staff availability during the holidays, would it be possible to extend the submission due date by two weeks to January 20 th ?
A 36	Refer to A17 response.
Q 37	If the project begins early February, how flexible is the project timeline, would it be possible to extend the due dates of reports by one month each: final current state report to September 30, 2025, and the final needed state report to November 15, 2025?
A 37	The project timeline is not flexible. CalRecycle is planning to publish the needs assessment by January 1, 2026, to allow the PRO time to incorporate findings into the PRO plan and budget.
Q 38	What resources does CalRecycle have dedicated to this study given the aggressive timeline, since this effort demands a high level of responsiveness?
A 38	CalRecycle will have a project team focused on this contract, in addition to a Contract Manager, to ensure a high level of responsiveness. During the initial kickoff meeting (Task 1), CalRecycle and the Contractor can discuss strategies to maximize responsiveness given the aggressive timeline.
Q 39	Please clarify conditions for disqualifications due to potential perceived conflicts of interest. Are firms that have in the past couple years or currently under contract with CAA precluded from being selected? What if we are not the prime

	contractor, but subcontract with a prime contractor who does not have any conflicts.
A 39	Refer to A33 response.
Q 40	Would it be possible to reduce the mandatory 25% small business requirement to something like 10% or 15% or update it from a mandatory requirement to optional?
A 40	No, CalRecycle will require the mandatory 25% small business participation.
Q 41	Regarding the review process and potential delays: If delays occur due to extended review times or unforeseen circumstances, is there a process for adjusting deadlines?
A 41	Refer to A37 response.
Q 42	Are there any additional legal or regulatory considerations we should be aware of when collecting and handling CBI, beyond those mentioned in the RFP?
A 42	The RFP outlines CalRecycle's expectations regarding the handling of CBI. CalRecycle recommends consulting your firm's legal counsel to ensure compliance with all laws and regulations.
Q 43	How should we handle updates to the CMC list during the project? Considering that CalRecycle is required to publish an updated CMC list by January 1, 2025, how should changes to the CMC list be integrated into our Study Design and analyses, especially if they occur mid-project?
A 43	CalRecycle plans to update the CMC list by January 1, 2025, as required in statute. The Contractor shall use the list updated by January 1, 2025, for the purposes of this contract.
Q 44	Can you provide more guidance on acceptable groupings of CMCs? Are there specific criteria or limitations on how CMCs can be grouped for analysis, and do you have preferences for maintaining granularity versus aggregating categories?
A 44	Groupings of CMCs should ideally be structured to group categories with similar characteristics, challenges, and other parameters that make it reasonable and justifiable to provide findings for that grouping. Any proposed methodology, including methodology on grouping CMCs, must be thoroughly explained and justified as required in the proposal methodology section (3. Proposal Submittal Requirements > 3.5. Methodology).
Q 45	Are there specific priority populations or regions that CalRecycle wants emphasized? While we understand the need to consider urban, suburban, rural, and Tribal communities, are there particular areas or communities that require special focus?
A 45	CalRecycle does not have specific priority populations or regions that it would like emphasized outside of what provided in the RFP. CalRecycle would like the Contractor to include communities near solid waste facilities, processing

		facilities, end markets, or that are disproportionately burdened by the above or other industries. Any proposed methodology, including methodology on which priority populations and regions to focus on, must be thoroughly explained and justified as required in the proposal methodology section (3. Proposal Submittal Requirements > 3.5. Methodology).
Q 46		What are the expectations for engaging with California Native American Tribes? Should we anticipate coordination with Tribal governments, and are there protocols or contacts that CalRecycle can provide to facilitate this engagement?
A 46		Please refer to Exhibit A, Task 3.3 for California Native American Tribes engagement.
Q 47		Can you clarify the definition and scope of "priority populations"? Beyond the general categories provided (urban, suburban, rural), are there specific communities or demographic groups that should be included or excluded?
A 47		Please see the definition of Priority Populations in the Exhibit A.9 Concepts Requiring Clarification for Data Collection.
Q 48		Regarding the Compensation Plan for third-party participants: a. What documentation will CalRecycle require to approve compensation for participants? Are there specific forms, agreements, or reporting templates we should use? b. Is there flexibility in allocating less than the maximum 5% of the total contract amount for compensation if it's deemed sufficient?
A 48		a) There are no specific forms, but this does not limit the Contractor from submitting required information in a standardized format per Exhibit B, Budget Detail and Payment Provisions. Submitted invoices must identify line-item costs with corresponding task number with one set of supporting documentation. b) Yes, the Contractor may allocate less than the maximum of 5% of the total contract to compensation for third-party participants. Any proposed methodology, including methodology on compensation plan for third-party participants, must be thoroughly explained and justified as required in the proposal methodology section (3. Proposal Submittal Requirements > 3.5. Methodology).
Q 49		Are there specific environmental justice considerations or frameworks that CalRecycle wants us to apply when assessing impacts on priority populations? Should we certain life cycle assessment (LCA) methodologies? For example, should we use CalEnviroScreen or other specific tools?
A 49		CalRecycle does not have any specific frameworks or methodologies for the Contractor to use related to environmental justice. Please see the definition of Priority Populations in the Exhibit A.9 Concepts Requiring Clarification for Data Collection for additional information. Any proposed methodology, including methodology on which priority populations to focus on and frameworks to use,

		must be thoroughly explained and justified as required in the proposal methodology section (3. Proposal Submittal Requirements > 3.5. Methodology).
Q 50		How in-depth should the analysis of environmental and public health impacts be? Are there expectations regarding quantitative versus qualitative assessments?
A 50		Any proposed methodology, including depth of analysis, must be thoroughly explained and justified as required in the proposal methodology section (3. Proposal Submittal Requirements > 3.5. Methodology). CalRecycle will accept both quantitative and qualitative assessments if there is sufficient evidence for either.
Q 51		What is the expected level of collaboration with the PRO? Should we plan for joint meetings, data sharing, or coordinated outreach efforts?
A 51		CalRecycle has identified the PRO as one of the interested parties to engage as part of Task 3 and they may also be engaged with as a source of data or information. CalRecycle will facilitate contact with the awarded contractor and the PRO, at the discretion of the PRO.
Q 52		Are there any confidentiality considerations when engaging with the PRO, especially concerning proprietary data?
A 52		See General Requirements Exhibit A.4 of RFP on Confidential Data.
Q 53		Can you provide detailed definitions for key terms such as "recycling," "compostable," "leakage," and "material design" as they apply to this project? This will ensure consistency in interpretation throughout the study.
A 53		See Exhibit A.9 Concepts Requiring Clarification for Data Collection.
Q 54		How does CalRecycle define "end markets," especially concerning innovative technologies or emerging recycling methods?
A 54		The Contractor shall consider responsible end markets as defined in statute [PRC Section 42041(ad)]. See more information in the Exhibit A.9 Concepts Requiring Clarification for Data Collection
Q 55		Does CalRecycle encourage the exploration of emerging technologies (e.g., chemical recycling, advanced sorting technologies) in the analysis of the needed state? If so, are there guidelines on how to evaluate these technologies?
A 55		The Contractor shall consider technologies that fit the definition of Recycle or Recycling in statute [PRC Section 42041(aa)]. See Exhibit A.9 Concepts Requiring Clarification for Data Collection
Q 56		Beyond the reports, are there additional deliverables expected, such as datasets, presentations, or policy briefs? Should we plan for any training sessions or workshops to present findings to CalRecycle staff or other stakeholders?

A 56	All of the deliverables required are included within Exhibit A, Tasks 1 through 5 of the RFP(S).
Q 57	PSA Exhibit B. Section 2.A Budget Contingency Clause: States that if the budget for the work is not renewed, that the State is under no obligation to compensate Contractor. Modification: We request to add language here that Contractor will be paid for work completed up to the point in which notice is given.
A 57	As written, this clause aligns with the State's requirements. No modifications are being made to Exhibit B, the Budget Detail and Payment Provisions. If the Budget Contingency Clause is initiated, the Contractor will be notified and a final payment will be made to the Contractor upon approval by the Contract Manager of a financial report, invoices for costs incurred to date of written notice and a written report describing all work performed by the Contractor to date of formal written notification.
Q 58	PSA Exhibit C, Section 5 INDEMNIFICATION: "Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with <u>Contractor's negligent acts in</u> the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by <u>Contractor's negligent acts</u> in the performance of this Agreement."
A 58	We cannot accommodate this request.
Q 59	Will the consultants have access to the raw data that was gathered for the Zero Waste Plan and the Statewide Commission for Recycling Markets and Curbside Recycling?
A 59	At the initial kickoff meeting, CalRecycle will discuss available data and opportunities for sharing with the awarded Contractor. Sharing certain data may require a nondisclosure agreement between CalRecycle and the awarded Contractor.
Q 60	In addition to the raw data gathered for the zero waste plan and the statewide Commission for recycling markets and curbside recycling, we would like to request the supporting analysis relied on by CalRecycle to interpret the raw data.
A 60	Refer to A59 response.
Q 61	Will CalRecycle require the model or will the output from the model be sufficient?
A 61	Please reference the requirements in Tasks 4 and 5. The Contractor shall provide reports that summarize the analyses conducted, including methods used, assumptions, and data gathered. Data gathered as part of the task can be

		anonymized or aggregated for confidentiality reasons), but any results must be able to be validated with the anonymized or aggregated data.
Q	62	Please clarify if deliverables will need to conform to ADA/508 and, if so, what the Contractor's role will be in that process?
A	62	All documents and or reports drafted for publication by or for CalRecycle in accordance with this contract shall adhere to CalRecycle's Contractor Publications Guide (https://www.calrecycle.ca.gov/Contracts/pubguide) and must be reviewed by a technical editor of the Contractor's choice to assure that the reports comply with CalRecycle's Guidelines, after which they shall be submitted to and reviewed by the Contract Manager in consultation with the CalRecycle editor.
Q	63	The Portal is requiring the submittal of RFP Attachment 3 <i>STD 817 Prime Contractor's Certification - DVBE Subcontractor Report</i> ; however, this form can only be filled out once we know the total amount paid to the DVBE?
A	63	The submittal of STD 817 Prime Contractor's Certification – DVBE Subcontractor Report is not required at the time of proposal submission, but will be required upon contract completion. This will be corrected in the Addendum.

All other terms, conditions, and requirements of this RFP(S) will remain the same.

If you have any questions relating to this solicitation process, please contact me by e-mail at contracts@calrecycle.ca.gov.

Sincerely,

Melissa Atencio

Melissa Atencio
Contract Analyst, Administrative Services Branch
Attachment

Interested Parties Listing for RFP(S) DRR24043

CalRecycle has not confirmed the certification status of firms who have identified themselves as CA Certified Small Business (SB) or Disabled Veterans Business Enterprise (DVBE).

Contact Name	E-Mail	Company	Address	Business Description	SB	DVBE	Interested as Prime	Interested as Sub
Megan Schwartz	mschwartz@ce.solutions	Catalyst Environmental Solutions Corporation	315 Montana Ave #311 Santa Monica, CA 91401	None Provided	Yes	No	Yes	No
Chris van Rossem	chris.vanrossem@circularmaterials.org	Circular Action Alliance	20 F Street NW, Suite 700 Washington, WA 20001	None Provided	No	No	No	No
Harold Mcpeake	grmcpeake627@gmail.com	CJIS GROUP LLC	1517 Beck St. Lebanon, Indiana 46052-2910	None Provided	No	No	Yes	No
Caleb Ramsay	ramsay.caleb@gmail.com	CREWS for Causes	2339 34th St. Unit 1 Santa Monica, California 90405	Comprehensive Project Management services, from planning , budget & sub-contractor management to execution.	Yes	No	No	Yes

Contact Name	E-Mail	Company	Address	Business Description	SB	DVBE	Interested as Prime	Interested as Sub
Kim Erwin	kerwin@hfh-consultants.com	HF&H Consultants	590 Ygnacio Valley Rd, Suite 105 Walnut Creek, California 94596	Environmental program management consulting Services	Yes	No	Yes	No
Matthew Cotton	matt@mattcotton.com	IWMC	50 E. Scenic Avenue Richmond, California 94801	IWMC is a respected statewide resource on organics issues in CA and beyond. IWMC is a recognized expert on CA Composting facilities having completed 4 statewide assessment of the industry for CalRecycle.	Yes	No	No	Yes
M Slaughter	drslaughter@mw sandassociates.com	MWS & Associates	4067 Hardwick Street #403 Lakewood, California 90712	None Provided	Yes	No	Yes	Yes
Source Management	sourcemanagement2@onvia.com	Onvia	509 Olive Way, Suite 400 Seattle, Washington 98101	None Provided	No	No	No	No

Contact Name	E-Mail	Company	Address	Business Description	SB	DVBE	Interested as Prime	Interested as Sub
Peggy Paulsen	ppaulsen@r3cgi.com	R3 Consulting Group, Inc.	1512 Eureka Road Roseville, California 95661	None Provided	Yes	No	Yes	No
Carrie Bell	cbell@recycle.com	Resource Recycling Systems, Inc	416 Longshore Drive Ann Arbor, Michigan 48105	None Provided	No	No	No	Yes
C.J. Nord	cjnordcpm@gmail.com	Supply Chains for Good	13813 Faust Ave Bellflower, California 90706	I am able to identify the gaps in the current supply chain and recommend actions to close those gaps.	No	No	Yes	No
Jonathan Levy	jonathan.levy@zerowastepro.com	Zero Waste Pro, LLC	260 S Oakland Ave Unit 2 Pasadena, California 91101	Municipal solid waste and recycling consulting services.	Yes	No	No	Yes
John Chugall	evolvenvironmental@gmail.com	evolve	361 Gran Via	Program planning and development services.	No	No	Yes	No

Contact Name	E-Mail	Company	Address	Business Description	SB	DVBE	Interested as Prime	Interested as Sub
			Palm Desert, California 92260-2170					
Kim Erwin	kimberlyerwin@comcast.net	HF&H Consultants	590 Ygnacio Valley Rd, Suite 105 Walnut Creek, California 94596	Management Consulting Services	Yes	No	Yes	No
Erin Merrill	erin@diversionstrategies.com	Diversion Strategies	2110 K St Sacramento, California 95816	None Provided	No	No	No	No
Kelly McEnroe	kellymckenroe@mugenkioku.com	MugenKioku	703 Pier Avenue, Suite B306 Hermosa Beach, California 90254	We are an Environmental Consulting SBA, specializing on a circular economy and industrial second use.	Yes	No	Yes	No
Jolly Glover	jg@workreadyonline.com	Work Ready Online, LLC	1 World Trade Ctr. 8th Floor	Leveraging Recruitment, Staffing, and Job Training Development for Needs Assessment: Collection, Processing, and End Markets RFP	Yes	No	Yes	Yes

Contact Name	E-Mail	Company	Address	Business Description	SB	DVBE	Interested as Prime	Interested as Sub
			Long Beach, California 90831	<p>Our recruitment, staffing, and job training development services are uniquely positioned to support the successful execution of the Needs Assessment: Collection, Processing, and End Markets RFP by delivering tailored workforce solutions and strategic expertise. 1. Recruitment and Staffing Support We provide specialized talent acquisition services to identify and secure professionals with expertise in waste management, logistics, environmental science, and data analysis. By sourcing skilled candidates nationwide, we ensure the RFP is supported by a workforce capable of conducting comprehensive assessments, from material collection to end-market analysis. Skilled Candidates: Specialists in data collection, waste stream analysis, and market research. Flexible Staffing Options: Contract, contract-to-hire, and permanent placements to meet project-specific needs. Efficient Turnaround: Leveraging our dedicated job board and national sourcing channels for rapid</p>				

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				<p>deployment. 2. Job Training and Development To ensure optimal performance, we provide customized training programs aligned with the project's goals. These programs focus on technical skills, compliance, and industry best practices, equipping the team to deliver accurate and actionable assessments. Focused on waste categorization, material recovery, and sustainable practices.</p> <p>Professional Development: Emphasizing communication, reporting, collaboration.</p> <p>Wraparound Support: Mentoring and case management to promote retention and productivity. 3. Strategic Contribution to the Needs Assessment Our expertise in workforce development allows us to support key phases of the assessment: Deploying teams trained in precision and compliance to gather accurate data. Processing Analysis: Staffing experts who can evaluate material flows and processing efficiencies. End Market Evaluation: Sourcing talent with market analysis experience to</p>				

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				<p>identify viable outlets for materials.</p> <p>Conclusion By integrating our recruitment, staffing, and job training services into this RFP, we can help deliver a comprehensive, high-quality needs assessment. Our focus on sourcing top talent and providing impactful training ensures that your project is supported by a capable and results-driven workforce.</p>				
Cassidy Moyer	cassidy.moyer@wasteconnections.com	Mammoth Disposal Company and Bishop Waste	59 Commerce Dr. Mammoth Lakes, California 93546	<p>Our company provides waste hauling and recycling services in the Eastern Sierra region, one of the few providers offering waste management solutions in this rural, mountainous area. Serving a small, dispersed population, we face unique challenges that larger providers may not encounter. The remoteness of the region requires efficient transportation logistics for disbursement of clean plastics and waste collections, especially since no plastic is being produced locally. Our services primarily focus on the transportation of plastic waste from businesses and households to</p>	No	No	No	Yes

Contact Name	E-Mail	Company	Address	Business Description	SB	DVBE	Interested as Prime	Interested as Sub
				<p>appropriate recycling facilities.</p> <p>Given the rural nature of our service area, we are limited in the types of plastics we can accept for recycling. Currently, we only accept plastics #1 and #2 due to the lack of nearby facilities that can handle other plastic types, restricting the range of eco-friendly recycling options available. This limitation makes it difficult to provide more comprehensive recycling solutions for residents and businesses in the area, which is why we are seeking support to improve these services.</p>				
Evan Gwynne Davies	evan@scrapprecycling.com	Scrapp	<p>0 Ivy Lane</p> <p>Burlington, Massachusetts 01803</p>	<p>Scrapp is a data company that is specialized in the categorization and tracking of waste and packaging through it's digital software and data architecture. The team has already built an extensive database on end-market recycling options across the UK, US and Canada. This proposal resonates strongly with the core offering of Scrapp's technology, that can execute on the objectives on the</p>	No	No	Yes	Yes

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				proposal. Scrapp can provide the technology platform and expertise of data management to ensure the proposal is carried out efficiently, as well as a multi-faceted platform to ensure stakeholder engagement and multi-medium access.				
Jolly Glover	jg@flylikeaneagleoutreach.org	Fly Like An Eagle Outreach, Inc.	3317 E. 8th St. Long Beach, California 90804	Utilizing Fly Like An Eagle Outreach, Inc. Services for Needs Assessment: Collection, Processing, and End Markets RFP Introduction Fly Like An Eagle Outreach, Inc. is uniquely positioned to contribute to the objectives of the Needs Assessment: Collection, Processing, and End Markets initiative. With extensive experience serving underserved communities in Los Angeles County, we bring a comprehensive approach to data collection, community engagement, workforce training, and resource allocation that aligns with the goals of this RFP. Our ability to conduct thorough assessments, engage	No	No	Yes	Yes

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				<p>stakeholders, and create actionable strategies ensures that we can provide meaningful insights and practical solutions for this project.</p> <hr/> <p>Our Services and Their Alignment with the RFP</p> <p>1. Data Collection and Community Engagement o Our nonprofit has conducted numerous surveys and focus groups to assess community needs across various sectors, such as housing, employment, and education. o Using our experience, we can facilitate the collection of qualitative and quantitative data from diverse stakeholders, including local residents, small businesses, and community leaders. o Our team is skilled in engaging hard-to-reach populations to ensure that assessments reflect the needs of underserved communities comprehensively.</p> <p>2. Workforce Development and Training o We specialize in equipping individuals with the skills necessary to enter and thrive in emerging industries. As part of this project, we can offer tailored</p>				

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				<p>training programs to support jobs in collection, processing, and end-market sectors.</p> <ul style="list-style-type: none"> o By partnering with local industry leaders, we ensure participants gain practical skills that align with market demands, contributing to a sustainable workforce pipeline. <p>3. Referrals and Wraparound Support</p> <ul style="list-style-type: none"> o To address barriers that may arise during the implementation of this initiative, we provide referrals to essential resources such as housing, mental health services, and financial counseling. o This wraparound support model ensures that participants and stakeholders are equipped to engage fully in the project. <p>4. Market Analysis and Reporting</p> <ul style="list-style-type: none"> o Our team is experienced in analyzing data to identify gaps, trends, and opportunities. We can provide actionable insights on end markets and processing needs to help guide strategic decision-making. o Through clear and concise reporting, we ensure that findings are easily interpretable and directly applicable to project goals. 				

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				<hr/> <p style="text-align: center;">Proposed</p> <p>Outcomes and Impact • Conduct comprehensive assessments that reflect the needs and opportunities of underserved populations in Los Angeles County. • Equip 100+ individuals annually with the skills to support collection, processing, and end-market jobs. • Establish partnerships with at least 10 local businesses and organizations to support workforce integration. • Identify 5–10 actionable opportunities to enhance the sustainability and scalability of collection and processing efforts.</p> <hr/> <p style="text-align: center;">Conclusion Fly Like</p> <p>An Eagle Outreach, Inc. is well-prepared to support the Needs Assessment: Collection, Processing, and End Markets initiative by leveraging our expertise in community engagement, workforce development, and resource integration. We are committed to fostering sustainable solutions that meet project goals while</p>				

Contact Name	E-Mail	Company	Address	Business Description	SB	DVBE	Interested as Prime	Interested as Sub
				empowering local communities. We look forward to the opportunity to contribute to this critical project and welcome the chance to discuss our approach further.				
Michael Cant	michael.cant@ghd.com	GHD	347 Pido Road Peterborough, Florida K9j 6X7	waste consulting services	No	No	Yes	No
Rebecca Rice	RRice@arellanoassociates.com	Arellano Associates	5851 Pine Avenue, Suite A Chino Hills, California 91709	Public outreach, community engagement, stakeholder communications	Yes	No	No	Yes

List of Attendees to the Proposer's Conference held on December 4, 2024 at 9 AM

Name of Attendees
Tracie Bills
Jason Chan
Chris Van Rossem
Kim Erwin
Iris Liu
Emmie Besombes
M. Slaughter
Amity Lumper
Jessica Branom-Zwick
Julie Cerenzia
Rob Hilton
Lauren Reagan
Annika Anderson
Dieter Eckels