



December 19, 2025

To: All Prospective Contractors

RE: RFP(S) "Tire Market Analysis and Support, DRR25029"

Addendum No. 1 to the Request for Proposal, Secondary (RFP(S))

1. Attached is a list of all businesses that have expressed an interest in the contract to date (Attachment 1).
2. Revisions have been made to the RFP(S) within the electronic bid system, and a Summary of Changes is available at:
https://sb.cityinnovate.com/teams/calrecycle?challenge_id=16444
3. The revisions will replace all prior versions of the RFP(S). Text additions are displayed in bold and underlined. Text deletions are displayed as strike-through. Below is a list of changes that were made:
 - RFP(S) Cover and Main Template
 - Section 3.15 Disabled Veteran Business Enterprise (DVBE) Incentive Application. The reference to OSDC has been corrected to OSDS.
 - Exhibit A: Scope of Work
 - 5. Tasks. A. Task 1. 01. a. has been revised
 - 5. Tasks. A. Task 1. 01. e. has been revised
 - 5. Tasks. A. Task 1. 01. f. has been added.
 - 5. Tasks. A. Task 1. 03. has been revised
 - 5. Tasks. B. Task 2. 01. has been revised
4. The following questions were received during the Questions and Answers period.

Q1.	Beyond WTMS and RDRS, does CalRecycle have preferred additional data sources that should be incorporated into the Annual Tire Market Analysis?
A1.	Yes. There are preferred additional sources, specifically reports from Caltrans and United States Tire Manufacturers Association (USTMA). For examples, please review the Caltrans 2022 Crumb Rubber Report and

	USTMA 2023 ELT Tire Report Page . Exhibit A. 5. Tasks .A. Task 1. 01. a. has been revised.
Q2.	Are there specific market segments (e.g., TDP, TDF, export, retreading) that CalRecycle wishes to prioritize for the 2026–2028 reports?
A2.	No, all market segments are important and should be analyzed equally to ensure a balanced assessment.
Q3.	Will CalRecycle provide a predefined stakeholder list for outreach, or should the contractor independently develop the full list?
A3.	No, CalRecycle will not supply a predefined stakeholder list for outreach. The Contractor is expected to independently develop an appropriate list of contacts. Exhibit A., 5. Tasks A. Task 1. 03. has been revised.
Q4.	Should interviews follow a CalRecycle-defined protocol, or may the contractor propose its own methodology?
A4.	There is no formal interview. The data will be collected through a survey and, if needed, follow-up calls can be made. Exhibit A. 5. Tasks, A. Task 1. 01.a has been revised.
Q5.	Will CalRecycle secure the venues for the two statewide tire conferences, or is that the responsibility of the contractor?
A5.	CalRecycle will secure the venues, in partnership with California State University, Sacramento (CSUS), our conference coordinator/planner. Exhibit A. 5. Tasks B. Task 2.01. has been revised.
Q6.	Will CalRecycle provide a target schedule for agenda development, speaker recruitment, and technical content?
A6.	There will be mutual collaboration between CalRecycle and the awarded Contractor to provide a target schedule for agenda development, speaker recruitment, and technical content. CalRecycle will lean on the Contractor’s tire industry expertise and connections in recruitment and identification of potential speakers and content development for the conference. Exhibit A. 5. Tasks B. Task 2. 01. has been revised
Q7.	How many business days does CalRecycle typically require to review draft deliverables before final submission?
A7.	The timeline will vary depending on staff workload and the nature of the deliverables. For reports and other large documents, CalRecycle may

	require up to a month to complete its review. The review of the draft report will be completed within two months.
Q8.	Are there preferred templates or formatting standards for the Annual Market Analysis Report and conference-related reports?
A8.	Guidance for template and formatting standards for the Annual Market Analysis Report can be referenced in Exhibit A. 5. Tasks A. Task 1. 02. and 06. There are no conference related reports required.
Q9.	Will CalRecycle accept DVBE participation limited to outreach, administrative, or conference support tasks as meeting the “Commercially Useful Function” requirement?
A9.	Yes, CalRecycle will accept outreach, administrative or conference support to meet DVBE Participation. For the Commercial Useful Function to be deemed responsive, the DVBE participation must meet the work performed requirements. Reference Section 3.16 Commercially Useful Function (CUF) Certification.
Q10.	Beyond the 3% financial participation requirement, is there a minimum percentage of the work effort that must be performed directly by the DVBE?
A10.	No, per Section 3.14 Disabled Veteran Business Enterprise (DVBE) Participation there is a minimum of three percent (3%) of the project services to be contracted to a California OSDS certified DVBE that performs a commercially useful function.
Q11.	Does CalRecycle expect monthly, quarterly, or task-based project meetings?
A11.	CalRecycle will require, at a minimum, monthly meetings, with flexibility for more frequent meetings if necessary. Exhibit A. 5. Tasks, A. Task 1. 01. e. has been revised.
Q12.	Are any in-person meetings in Sacramento required, or will virtual attendance be acceptable?
A12.	Monthly, quarterly, and task-based project meetings will be held virtually, except for the public workshop presentation. For the public workshop, the Contractor will be required to present the report findings in person at CalRecycle Headquarters in Sacramento. Exhibit A. 5. Tasks, A. Task 1. 01. f. has been added to include the location.

Q13.	Should the Cost Proposal be uploaded separately from the Technical Proposal, or combined in a single submission?
A13.	Attachment 5: Cost Proposal Sheet and the PROPOSAL (DETAILED WORK PLAN OR. STUDY DESIGN) are two separate required uploads and cannot be combined in a single submission.
Q14.	Must the Bidder Declaration (GSPD-05-105) include signatures from both the prime contractor and all subcontractors at submission?
A14.	No, the Bidder Declaration does not require a signature.
Q15.	Will CalRecycle provide access to WTMS and RDRS data dashboards for market analysis validation?
A15.	Yes, the data information will be provided as a raw data set. Exhibit A. 5 Tasks, A. Task 1. 01. a. has been revised.
Q16.	Are there specific export formats or system constraints the contractor should anticipate?
A16.	The raw data set will be provided in a spreadsheet format, typically using MS Excel. Exhibit A. 5 Tasks, A. Task 1. 01. a. has been revised.
Q17.	For the required public workshop, will CalRecycle lead the facilitation, or should the contractor design and deliver the whole workshop?
A17.	CalRecycle staff will coordinate and manage all public workshop logistics, while the Contractor will be responsible for presenting the report findings in person at CalRecycle Headquarters in Sacramento. Exhibit A, 5. Tasks, A. Task 1. 03. has been revised.
Q18.	Does CalRecycle prefer the workshop to be virtual or in-person?
A18.	The public workshops will be hybrid, both virtual and in-person. Exhibit A. 5. Tasks, A. Task 1. 03. has been revised.

All other terms, conditions, and requirements of this “RFP” will remain the same.

If you have any questions relating to this solicitation process, please contact me by e-mail at contracts@calrecycle.ca.gov.

Sincerely,

Nadine Mills

Nadine Mills
Contract Analyst, Administrative Services Branch

Attachment 1

ATTACHMENT 1
 Interested Parties Listing For RFP(S) DRR25029

CalRecycle has not confirmed the certification status of firms that have identified themselves as CA Certified Small Business (SB) or Disabled Veterans Business Enterprise (DVBE).

Contact Name	E-Mail	Company	Address	Business Description	SB	DVBE	Interest as Prime	Interest as Sub
Charlotte Chabot	governmentcontracts@precisionconsultingcompany.com	Precision Consulting Firm, LLC	1980 Festival Plaza Drive, Suite 300 Las Vegas, NV 89135	None Provided	No	No	Yes	No