



April 7, 2026

To: All Prospective Contractors

RE: "One-Pound and Other Covered Propane Cylinder Market Analysis and Support, DRR25048"

**Addendum No. 1
To the Request for Proposal, Secondary (RFP(S))**

CalRecycle is issuing Addendum No. 1 to provide the following information:

1. Attachment 1 contains a list of all businesses that have expressed an interest in the contract to date.
2. Revisions have been made to the RFP(S) within the electronic bid system and a Summary of Changes is available at:
https://sb.cityinnovate.com/teams/calrecycle?challenge_id=16620

The revisions will replace all prior versions of the RFP(S). Text additions are displayed in bold and underlined. Text deletions are displayed as strike-through. Below is a list of changes that were made:

- RFP(S) Cover and Main Template
 - Section 3.5 Methodology

3. The following questions were received during the Questions and Answers period.

Q1	Definition of Success How does CalRecycle define success for this contract at the conclusion of the 26-month period? Are there specific policy, programmatic, or implementation outcomes this work is intended to inform?
A1	This contract is to support the implementation of SB 1280 (the Bill), which will prohibit the sale, or offer for sale, of propane cylinders except those that are reusable or refillable. The Bill also requires CalRecycle to adopt regulations for its implementation. Contract success will be evaluated based on the quality of the market research, the completeness of all deliverables, the effectiveness of stakeholder engagement, and how well the Contractor's Analysis Report and

	Educational and Outreach Materials support stakeholder needs and enable effective implementation of the Bill. Reference Exhibit A: Scope of Work, 3. Background.
Q2	Data Availability What datasets will be made available to the Contractor (e.g., sales, distribution, recycling, or infrastructure data)? Are there anticipated data gaps that the Contractor is expected to address through primary data collection?
A2	CalRecycle will not have datasets available for the Contractor since this is a new program. The Contractor shall utilize their industry expertise, industry contacts, and other publicly available information to gather the necessary datasets. The RFP has been revised. Besides addressing the market and infrastructure for covered propane cylinders, CalRecycle requires the Contractor to address the data gap of California’s impact from covered propane cylinders purchased out-of-state and imported by out-of-state visitors or other users during the primary data collection. The RFP has been revised.
Q3	Market Analysis Scope What level of geographic and product-level granularity is expected for the market analysis (statewide, regional, or site-specific)?
A3	The Contractor shall enlist participation of other statewide, national, and international propane industry and related subject matter experts, as well as meet with other interested parties to gather data. Reference Exhibit A: Scope of Work, 5. Tasks, Task 2, A.02.
Q4	Infrastructure Assessment Expectations Does CalRecycle have preliminary assumptions or benchmarks regarding existing refill infrastructure or desired coverage levels that should inform the analysis?
A4	CalRecycle anticipates that existing refill infrastructure will be utilized and equipment at these facilities will be expanded to accommodate the increased demand for propane refilling once disposable propane cylinders are prohibited under the Bill.
Q5	Stakeholder Engagement

	What level of stakeholder engagement is expected (e.g., interviews, workshops, surveys), and are there priority stakeholder groups that should be emphasized?
A5	The contract will have, at a minimum, one workshop that is facilitated by CalRecycle staff, as referenced in Exhibit A: Scope of Work, 5. Tasks, Task 2, C. and Task 3, C. The types of stakeholder engagement are at the Contractor’s discretion to optimize engagements that will meet the requirements of the contract and should be proposed in their workplan.
Q6	Deliverables and Tools Are there preferred formats for deliverables (e.g., technical reports, policy briefs, dashboards, or interactive tools) to support decision-making?
A6	The Contractor shall provide a technical report on the existing market and existing and needed infrastructure for covered one-pound and other covered propane cylinders. (Exhibit A: Scope of Work, 5. Tasks, Task 2, A.) For this type of contract, CalRecycle does not anticipate that dashboards or interactive tools will be utilized. All deliverables developed for this contract shall adhere to the latest CalRecycle Contractor Publications Guide available at www.calrecycle.ca.gov/Contracts/PubGuide and in accordance with Exhibit D, Special Terms and Conditions.
Q7	Evaluation Criteria Clarification Can CalRecycle provide additional detail on what distinguishes an “excellent” response from a “fully adequate” response in the Experience and Methodology scoring categories?
A7	No additional detail will be provided. Please reference Section 5. Evaluation and Selection, 5.2 Selection Process for descriptions of “Excellent or Outstanding” points assignment.
Q8	Innovation and Analytical Approaches Is CalRecycle open to incorporating advanced analytical approaches such as scenario modeling, forecasting, or decision-support tools to enhance project outcomes?
A8	Yes, CalRecycle is open to incorporating advanced analytical approaches.

Q9	Prior Solicitation History Is this the first time CalRecycle is issuing a contract for One-Pound and Other Covered Propane Cylinder Market Analysis and Support, or has similar work been conducted previously that may inform this effort?
A9	Yes, this is the first time CalRecycle is issuing a contract for One-Pound and Other Covered Propane Cylinder Market Analysis and Support.

All other terms, conditions, and requirements of this RFP(S) will remain the same. If you have any questions relating to this RFP(S) process, please contact me by e-mail at contracts@calrecycle.ca.gov.

Sincerely,

Marie Nudi

Marie Nudi
Contract Analyst
Administrative Services Branch

Attachments

ATTACHMENT 1
 Interested Parties Listing For RFP(S), DRR25048

Contact Name	E-Mail	Company	Address	City	Zip	SB	DVBE
Mike Robson	mike@egrslobby.com	EGRS	1127 11 th Street	Sacramento	95814	No	No
Makuochukwu Nwabueze	makuochukwu@xelmetrics.com	Xelmetrics LLC	One Park Plaza	Irvine	92614	Yes	No
Andrew Chang	Andrew.chang@AChangLLC.com	Andrew Chang & Company, Inc.	1107 9 th Street, Suite 360	Sacramento	95814	Yes	No