



Department of
Resources Recycling and Recovery

Jared Blumenfeld
Secretary for
Environmental Protection

Ken DaRosa
Acting CalRecycle Director

May 27, 2020

To: All Prospective Contractors

RE: "Tree Removal Administrative Management for the Camp Fire", DRR19104"

Addendum No. 1
To the Request for Proposal

1. Addendum 1 will show any changes required in the RFP by text additions displayed in **bold** and underlined and text deletions displayed as strikethrough text (i.e., ~~strike~~). A revised RFP will not be necessary.
2. Attached is a list of all businesses who have expressed an interest in the contract to date (Attachment 1).
3. RFP p. 13, **California Only Restriction** section is amended to read as follows:

For DRR19104 Finance and Administrative Services Management for the Camp Fire RFP, a new restriction will be placed on Proposers. To be eligible for consideration, Proposers must be certified as a California-based entity. Proposers must complete Attachment J: California Only Restriction form thoroughly, from Sections 1 through 4, or Proposers will be deemed ineligible for consideration for DRR19103. Attachment J ~~and all supporting documents~~ must be submitted along with the Proposal package by the deadline set in Section 1 Overview Process Schedule.

4. RFP p. 44, Attachment J, **California Only Restriction**, is amended to read as follows:

For DRR19104 Finance and Administrative Services Management for the Camp Fire RFP, a new restriction will be placed on Proposers. To be eligible for consideration, Proposers must be certified as a California-based entity. Proposers must complete Attachment J: California Only Restriction form thoroughly, from Sections 1 through 4, or Proposers will be deemed ineligible for consideration for DRR19103. Attachment J ~~and all supporting documents~~ must be submitted along with the Proposal package by the deadline set in Section 1 Overview Process Schedule.

Attachment J includes 4 Sections that must be completed entirely by Proposers, including:

- Section 1: Proposers must select one of the two definitions to be considered as a California entity (modeled partially after the Target Area Contract Preference Act).
- Section 2: Proposers must **be prepared to** provide supporting documents to support their certification.
- Section 3: Proposers must also answer a questionnaire to verify their certification as a California entity.

- Section 4: Proposers must sign, under penalty of perjury, the certification contained in this form to be considered as a California entity.

5. The following questions were received during the Questions and Answers period.

- Q1 Page 13 of the RFP includes a “California Only Restriction” which states “To be eligible for consideration, Proposers must be certified as a California-based entity”. We understand this requires Proposers to meet definitions partially modeled after the Target Area Contract Preference Act. We further understand CalRecycle intends to receive federal funding for services performed under this contract. While federal regulations make some exceptions where architectural and engineering licensing laws apply, 2 CFR §200.319(b) prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids and proposals. Does CalRecycle intend to remove this requirement in order to comply with the requirements of 2 CFR Part 200 “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”?
- A1 The Written Questions are intended to facilitate clarifying the requirements of the solicitation. Questions regarding federal reimbursement or the State’s compliance with federal grant requirements are beyond the scope of the Written Questions section at page 4 of the RFP. The California Only Restriction shall remain in place.
- Q2 An Automated Debris Management System (ADMS) can streamline the eligibility determination process for the vendor selected to perform Finance and Administrative services under DRR19104. Is there any prohibition under the terms of this contract restricting the winning vendor for DRR19104 to license an ADMS solution to the vendor selected to perform field work assessment and monitoring under DRR19103?
- A2 Any and all financial arrangements or agreements between contractors and/or consultants associated with the Hazard Tree Removal Program are subject to the “Subcontractors” provisions of the Agreement (e.g., Special Terms and Conditions No. 27). Moreover, any data management “solution” shall be compatible with Operation objectives and CalRecycle’s standard IT protocols. CalRecycle manages an information security program consistent with Federal and State requirements and standards, and industry best practices, and to ensure the confidentiality, integrity, and availability of information managed by CalRecycle. The primary resources for guidance on establishing such an information security program include the [State Administration Manual \(SAM\) Section 5300](#), and the [Statewide Information Management Manual \(SIMM\) Section 5300](#).
- Q3 Page 9 of the RFP states that the Document Printing requirements are being waived due to COVID19; however, on the same page there is a requirement to submit one hard copy of the original proposal. In light of the current coronavirus environment and

restrictions, please clarify if CalRecycle will accept an electronic submission for the entire proposal with no hard copy submission requirement?

- A3 No, we still require one hard copy and a USB flash drive as per the RFP stipulations. Page 9 of the RFP waived the printing requirement that proposals must be printed on paper with a minimum of 100% post-consumer recycled content fiber.
- Q4 Page 13 of DRR19104 introduces a “California Only Restriction” for this solicitation. By description this restriction limits eligible proposers to those that are organized/domiciled in California, or those that have a significant footprint and are able to provide certified payroll or other documentation that establishes the employment of Californians for the past three years. This restriction is extended to subcontractors as well. This requirement is in conflict with 2 CFR § 200.319. Competition (Code of Federal Regulations). The 2 CFR prohibits restrictions that restrict competition by (a) (1) Placing unreasonable requirements on firms in order for the to qualify to do business, and (b) prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preference...When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.
- A4 The Written Questions are intended to facilitate clarifying the requirements of the solicitation. Questions regarding federal reimbursement or the State’s compliance with federal grant requirements are beyond the scope of the Written Questions section at page 4 of the RFP. The California Only Restriction shall remain in place.
- Q5 Attachment A on Page 32 defines 9 staff positions in the RFP. Please advise which of those 9 staff positions would be considered key personnel? Can the vendor determine which staff would be deemed “key” to providing services to CalRecycle?
- A5 Key project personnel include the Project Manager, Finance & Administration Chief, Deputy Finance & Administration Chiefs, Data Management Professionals, Finance Assistants, and Accounting and Administrative Staff [Page 11]. The Contractor’s key personnel may not be substituted without CalRecycle’s Contract Manager’s prior written approval [Special Terms & Conditions – Exhibit D.4].
- Q6 In light of the current environment related to COVID19, would CalRecycle consider additional provisions to be added to the sample contract related to force majeure, limitation of liability, and indemnification?
- A6 No additional changes to force majeure, limitation of liability, and indemnification shall be made at this time.
- Q7 In light of the travel restrictions and stay at home orders related to COVID19, would CalRecycle allow select finance and administrative contractor staff to work remotely?

- A7 Yes, with Contract Manager written approval. As described in the RFP, CalRecycle anticipates that support may take place remotely, in the Butte County field office, or at CalRecycle's headquarter offices in Sacramento [Page 23-24]. It may also be possible for select staff, pre-approved by the Contract Manager, to work from their home offices.
- Q8 The Cost Validation section of the RFP states "Cost validation shall include establishing a cost tracking management database... which compares and reconciles invoice amounts against the supporting field tickets issued by the Assessment and Monitoring Contractor". Is it the intention of the cost tracking management database to be web-based or a standalone database? What are the security, data integrity, and audit record requirements for this database?
- A8 The database may be "stand alone" or "web-based" or a combination thereof at the Contractor's discretion, so long as the database complies with: The terms and conditions of the proposed contract, as well as the integrity and document control requirements described in the RFP. The database shall also be compatible with CalRecycle's standard Computer and IT Security protocols.

The database should be able to support record retention & document control protocols, document production standards and expectations, FEMA requirements, geographic information systems, cost validation, and reporting requirements described in the RFP. The Contractor shall manage its database security in a manner consistent with Federal and State requirements and standards, and industry best practices, and to ensure the confidentiality, integrity, and availability of information managed by CalRecycle. The primary resources for guidance on establishing such an information security program include the [State Administration Manual \(SAM\) Section 5300](#), and the [Statewide Information Management Manual \(SIMM\) Section 5300](#).

It is CalRecycle's expectation that all contractors and staff assigned to this Operation, including the two management consultants (i.e., DRR 19103 and DRR 19104), coordinate and collaborate together, including by providing reasonable sharing of information and/or access to database(s) and/or interface with information management systems developed in support of this Operation [Scope of Work, No. 2 & Exhibit D.4]. Prospective bidders are advised that the requirement that "CalRecycle's staff will be given access to all required data, working papers, etc." [Exhibit D. 4] means, in part, that Contractors will provide reasonable sharing of information, access to database(s), and interface with information management systems developed in support of this Operation to all authorized State personnel and Hazard Tree Removal Contractors. This applies to any information, data, working papers, etc. which CalRecycle staff could reasonably be expected to share with or provide to other Hazard Tree Removal Contractors in order to achieve Operation objectives.

- Q9 The Cost Validation section of the RFP states "Cost validation shall include establishing a cost tracking management database for ownership and use by CalRecycle...". Will the State pay for labor costs to customize a cost tracking management database for

ownership and use by CalRecycle. If so, does the labor cost fall under “Data Management Professionals” or would the State consider adding software developer position?

A9 Labor costs associated with software development are considered “Data Management Professionals” for the purposes of this RFP.

Q10 As the awarded contractor may be overseeing tribal engagement, consultation, monitoring, including hiring tribal monitors in the event FEMA is unable to provide these services, please advise the level of management the awarded contractor will have?

A10 CalRecycle expects FEMA will be fully responsible for tribal monitoring management and costs relating to federally recognized tribes. CalRecycle anticipates that the Assessment & Monitoring Consultant (DRR19103) will be responsible for entering into agreements with non-federally recognized tribes for tribal monitors that will be managed by CalRecycle’s contract manager or the contract manager’s proxy.

CalRecycle anticipates that the Finance & Administration Consultant will be responsible for invoice examination and review services of Hazard Tree Removal Contractors’ invoices, some of which are expected to include tribal monitoring costs for non-federally recognized tribes.

In the event the Contract Manager directs the Finance & Administration Consultant to manage federally recognized and/or non-federally recognized tribal monitoring costs and/or hire tribal monitors, a change order will be prepared consistent with the change in the Scope of Work.

Q11 Will costs need to be tracked by parcel number?

A11 Yes. All private property costs (individual costs and community costs) shall be associated with an Assessor’s Parcel Number. Right of Way costs shall be tracked, by segment, separately from private property costs.

All other terms, conditions, and requirements of this Request for Proposal will remain the same.

If you have any questions relating to this solicitation process, please contact me by e-mail at contracts@calrecycle.ca.gov.

Sincerely,

{Original signed by}

Luke Wainscott
Contract Analyst
Administrative Services Branch

Attachments:
Interested Parties

Interested Parties Listing for RFP DRR19104

CalRecycle has not confirmed the certification status of firms who have identified themselves as CA Certified Small Business (SB) or Disabled Veterans Business Enterprise (DVBE).

Contact Name	Company	Address	City	ST	Zip	Email	SB?	SB#	DVB?	DVB #	Email?	Business Description	As Prime	As Sub
Mason McKellips	A & M ENVIRONMENTAL SERVICES	660 Manzanita Ct, Ste. 6	Chico	CA	95926	mmckellips@amenviralservices.com	Yes	2001038	No		Yes	Environmental Consulting; Project Management, Environmental Site Assessments, Environmental Site Investigations, Remediation of Soil & Groundwater Contamination	Yes	Yes
Robert Urban	ACRT Pacific LLC.	3443 Deer Park Dr. Ste. B	Stockton	CA	95219	rurban@acrtinc.com	No		No		Yes		Yes	No
Dianna Paris	Action sweeping services, Inc.	1952 Carogold Dr.	Manteca	CA	95337	dianna@actionssweepingservices.com	Yes		Yes		Yes	We provide street sweeping services	No	Yes
James Eisert	Arcadis U.S. Inc.	101 Creekside Ridge Ct., Ste. 200	Roseville	CA	95678	james.eisert@arcadis.com	No		No		Yes	Financial and administrative services relating to contractual, change order processing and management, invoice review and reconciliation and documentation management	Yes	No

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Denice Britton	California Tree and Landscape Consulting, Inc. (CalTLC)	1243 High St.	Auburn	CA	95603	denice@caltlc.com	Yes	In Process	No		Yes	Our firm provides tree health and risk assessment services, plus management planning for tree care. We have several Arborists who are Tree Risk assessment qualified with more than 20 years experience. All our employees are ISA Certified Arborists.	No	Yes
Mike Bartelli	Core Tree Care, Inc.	11762 DE Palma Rd 1C-103	Corona	CA	92883	mike@coretreecare.com	No		No		Yes	Hazard Tree Remove. Core Tree Care is a Utility Vegetation Management Company.	Yes	Yes
Sally Smith	Deloitte	980 9th St.	Sacramento	CA	95814	deloitte.sacrfp@deloitte.com	No		No		Yes	"Deloitte" is the brand under which tens of thousands of dedicated professionals in independent firms throughout the world collaborate to provide audit, consulting, financial advisory, risk advisory, tax and related services to select clients.	Yes	No
David Bluestein	ECC	1240 Bayshore Hwy.	Burlingame	CA	94010	dblestein@ecc.net	No		No		Yes		Yes	No

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Kevin Sandhu	Frontline General Engineering Construction Inc	34519 Torrey Pine Ln.	Union City	CA	94587	kevin@nilestrucking.com	Yes	2017930	No		Yes	We are a licensed Contractor Class A. We have experience in all kinds of construction and tree removal. We are interested in bidding for this project as a sub-contractor.	No	Yes
Patrick Gayner	G4 Environmental	100 S. Railroad Ave.	Loyalton	CA	96118	pat@g4enviro.com	No		No		Yes		Yes	Yes
Cesar Garcia	GTS Forestry, Inc.	1323 Santa Ana Ave.	Sacramento	CA	95838	greentreeservice@sbglobal.net	Yes	1286940	No		Yes	Tree removals, chipping, mastication. We owned the following equipment: 2016 Fecon FTX 128L mulcher with a Fecon masticator head BH085 - 72 inch 2008 Timber Pro Masticator with a Fecon masticator head BH080exc - 72 inch 2016 Takauchi T12 with masticator head BH74SS-72 inch, and mower attachment 2016 Bandit Trucked chipper 18"	Yes	No
Ann Marie Perozzi	HELIX Environmental Planning	1677 Eureka Rd., Ste. 100	Roseville	CA	95661	annmariep@helixepi.com	No		No		Yes		No	Yes
Martha Bonde	Martha's Mixer	9336 Victory Ave.	Oakdale	CA	95361	m.222888@hotmail.com	Yes		No		Yes	Woman owned dump truck business. Have 2019 Mack Super Tag compliant to California .	No	Yes

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Aaron Carrion	Maxim Crane Works	7512 Pacific Ave.	Pleasant grove	CA	95668	acarrio n@ma ximcra ne.com	No		No		Yes	Maxim crane can support all crane needs for this project , we supported PG&E with 24 cranes during the Paradise Fire . We have all qualified personal to achieve great success for this project .	No	Yes
Ranee Dickey	Midland	8530 E Keyes Rd.	Hughson	CA	95326	ranee @gomi dlandc a.com	Yes		No		Yes	We have the equipment and labor to remove and grind full size trees. We do forestry grinding and orchard grinding, this will allow you to understand the abilities of our equipment and team.	Yes	Yes
John Balobeck	NES, Inc.	1141 Sibley St.	Folsom	CA	95630	jbalobe ck@ne sglobal .net	No		No		Yes	Health & Safety Officer, Environmental Unit Leader, Environmental Unit Leader Air Quality, Task Force Leader, Administrative, DOT Inspection Crews	No	Yes
Darrell Liebno	Obayashi	577 Airport Blvd, Ste. 600	Burlingame	CA	94010	darrell.l iebno @obay ashi- usa.co m	No		No		Yes		Yes	No
Casey tull	Opoperating Engineers Local 3	468 Century Park Dr.	Yuba City	CA	95991	ctull@o e3.org	No		No		Yes		No	No
Lori Curtis	P31 Enterprises, Inc.	4288 State Hwy. 70	Oroville	CA	95965	lcurtis @p31e nterpris es.com	Yes	2008800	No		Yes	Tree removal and some admin	Yes	No
Jason Papich	Papich Construction	(805) 473-2217	Arroyo Grande	CA	93420	jpapich @papic hconstr uction. com	No		No		Yes	Heavy civil, oil & gas, power, site development, transportation.	Yes	No

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PARMVI R SIDHU	PARI LOGISTICS INC	640 BAILEY RD STE. 228	BAY POINT	CA	94565	dispatc h@pari logistic sinc.co m	No		No		Yes	PARI LOGISTICS INC (BROKER), SIRAH TRUCKING INC (TRUCKING)	Yes	Yes
Terry Poston	Poston Logging LLC	25670 Richards Ranch Rd.	Sonora	CA	95370	postonl oggingl lc@gm ail.com	Yes	201832 5	No		Yes	Hazard Tree Removal	No	Yes
Robyn Martin	Ramada Plaza Hotel Chico	685 Manzanit a Ct.	Chico	CA	95926	rmartin @hotel pros.bi z	No		No		Yes	We are a full service hotel in Chico. We are right off HWY 99. So, you can get anywhere quickly. We have 173 rooms, ample parking for large trucks, onsite restaurant and lounge, fitness center, business center, outdoor pool and spa, the larges meeting space in Butte county.	Yes	No
todd storti	Recycling Logistics, Inc	1141 Catalina Dr. #264	Livermore	CA	94550	tstorti @pacb ell.net	No		No		Yes	Full operations planning and daily support.	No	Yes
Hardie Tatum	Tatum Tree Manageme nt	4040 Badger Ln.	Placerville	CA	95667	statum 59@ya hoo.co m	Yes	47330/ 201767 5	No		Yes	Timber felling, process, skid, load. Full mastication services	No	Yes
john cohn	The Jungle, Inc.	5710 W Manches ter Ave, #207	Los Angeles	CA	90045	john@t hejungl e.biz	Yes	37604	No		Yes	Our company can provide tree removal & disposal, tree planting, nursery stock, landscaping, erosion control and irrigation.	Yes	Yes

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Elizabeth Carter	Valley Contractors Exchange	951 E 8th St.	Chico	CA	95928	elizabeth@vceonline.com	No		No		Yes	Builders Exchange	No	No
Gary Warner	Warner Enterprises, Inc	1577 Beltline Rd.	Redding	CA	96003	warnerenterinc@sbcglobal.net	Yes		No		Yes		No	Yes
Calista Tavallali	Deloitte	3907 Mansion Dr. NW	Washington	DC	20007	ctavallali@deloitte.com	No		No		Yes		Yes	No
Calista Tavallali	Deloitte	3907 Mansion Dr. NW	Washington	DC	20007	ctavallali@deloitte.com	No		No		Yes		Yes	No
Corey Thomas	Thompson Consulting Services	1135 Townpark Ave, Ste. 2101	Lake Mary	FL	32746	cthomas@thompsoncs.net	No		No		Yes	Thompson is a full-service disaster recovery consulting firm, specializing in securing federal reimbursement for state and local government agencies. Thompson's grant management consulting team is prepared to provide FEMA grant management consultants and other requested expertise and support to assist CalRecycle in its financial recovery efforts.	Yes	No
James Kelley	MLU SERVICES INC	573 HAWTHORNE AVE	ATHENS	GA	30606	James.Kelley@mluservices.com	No		No		Yes		Yes	No

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jolie bonvillian	DRC Emergency Services, LLC	110 Veterans Memorial Blvd.	Metairie	LA	70005	jolie@drusa.com	No		No		Yes	Disaster Debris Removal Services	Yes	No
Fabian Gillooly	Waste Management	100 Vassar St.	Reno	NV	89502	fgillool@wm.com	No		No		Yes	Anderson Landfill in Anderson California should be consider a resource for a disposal option.	No	Yes
P Roy	The Blue Book Building and Construction Network	800 E Main St.	Jefferson Valley	NY	10535	projectleads@bluebook.com	No		No		Yes		No	No
Shahbaz Niazi	Deloitte	3406 Spotted Fawn Crest Ct	Richmond	TX	77406	shniazi@deloitte.com	No		No		Yes		No	No
Nelson Lucius	True North Emergency Management, LLC	2501 Ave. J, Ste. 120	Arlington	TX	76006	nelson.lucius@neelschaffer.com	No		No		Yes	Hazardous Tree Removal Management, Financial Recovery, Administrative Services, and Debris Removal Monitoring.	Yes	Yes
Mark Steranka	Moss Adams LLP	999 Third Ave, Ste. 2800	Seattle	WA	98104	mark.steranka@mossadams.com	No		No		Yes		No	No