

Frequently Asked Questions for New and Renewing Processors and Recyclers

When should I take the precertification class?

The precertification application voucher is only good for 6 months from the date of your training class. Therefore, certified recycling centers (RC) or processors (PR) should take the class within 6 months (no longer) of your expiration date. If you are applying for new certification you may attend anytime.

Who in my organization needs to take the class?

The person who fits the definition of operator must take the class. An operator is someone having authority to bind the company/organization into a contract. You may refer to the chart on the registration form for more detail.

What if I have multiple sites?

Precertification vouchers are based on operator ID and Federal Tax ID Number. The person who fits the definition of operator must take the class for each Federal ID Number used. An operator is someone having authority to bind the company/organization into a contract.

How often and where are the classes held?

Classes are held in various locations in both northern and southern California on a monthly basis, or more or less frequently based on need. Precertification training and exams may be cancelled due to low enrollment if a minimum of 5 participants are not enrolled 5 days in advance of a scheduled training.

How do I sign up for the class?

You may locate the registration form at (<http://www.calrecycle.ca.gov/BevContainer/CertOperator/PreCertTrain.htm>). Print and complete the registration form, then scan and attach it to an email addressed to RecyclerEducationandExams@calrecycle.ca.gov. If you do not have the ability to scan and attach the form you can print and fax it to (916) 319-7401 or you can mail it to:

Division of Recycling
Recycler Education and Examination Unit
801 K Street MS 15-59
Sacramento, CA 95814

Remember, if you mail the form it must be received by the Division of Recycling at least 5 days prior to the date of the training class.

After I sign-up will I get a confirmation?

Yes, you should receive notification via email once you have been confirmed for the class. Please allow 5 working days from receipt of your registration form for your email notification

to be sent. If it has been more than 5 working days please check your email SPAM folder for our confirmation email.

What do I need bring to the precertification class?

You must show a valid driver license or identification card issued by the state of California, or United States federal or state governmental issued photo identification. You must also bring proof of your Federal Tax Identification number or Social Security card.

Can I just show up for the class?

Per regulation, you must preregister for the training no less than 5 days in advance of the training. We will not be able to accommodate drop-ins on the day of training.

How long is the class?

Please plan to attend the precertification class from 8:00am to 4:00 PM. The classes will last 4-5 hours. The precertification exam follows the class after a lunch break. Lunch is not provided.

How difficult is the exam?

The exam is based on the material presented during the training. The exam is a timed, multiple-choice exam.

What if I do not pass the exam?

If you do not pass the exam, you may take it again. Exam participants are allowed to take the precertification training a maximum of three (3) times in a twelve (12) month period.

What if I sign up for the class and I cannot make it on the day that I am registered?

If you cannot attend on your confirmed date we request you notify us immediately. Seating is limited and we may be able to fill your spot.

Do I have to renew my precertification or take the class again in the future?

Once you attend the class and pass the exam, you must use your application voucher within 6 months. Once you submit your application with your application voucher, and your application is approved, your voucher will then have a 5 year expiration date.

Can I bring an interpreter?

The classroom environment is not conducive to individual translators at this time.

Can I bring someone with me?

Only preregistered and confirmed attendees may enter the classroom.

Am I required to take the class since my probationary certification is due to expire?

Precertification training and exams applies to new and renewal applications.

What if I turn in my application for renewal and I haven't taken the precertification training?

New and renewal recycler and processor applications that are received that do not have a precertification voucher will have their application returned.