

## **Summary of Changes to PaintCare’s Year 7 Annual Report, originally submitted November 1, 2019**

### **Accessibility – General Changes**

1. Changed the document title, author and subject in properties.
2. Removed all color except for image on front page and outreach images – converted all text to black.
3. Added alternative text to maps, images, negative numbers, and blank tables (in the site guidelines).
4. Combined body of report with appendices so there is one continuous set of page numbers.
5. For tables with only two columns, made all cells into data cells except cells in the first row that are header cells.
6. For tables with three or more columns, made all cells in the first column into header cells and “scoped” them as rows – except for the first row.
7. Reformatted tables to avoid split, merged, or empty cells.
8. Removed original table design that had cell shading and white cell borders in tables; replaced with no shading and black borders.
9. Financial tables were divided into three or more smaller tables (e.g., revenue, expenses, other) with new headings throughout the report and appendices.
10. Changed heading styles so the tag tree structure in the report is consistent; applied same structure to appendix.
11. Deleted empty tags and page elements.
12. Applied list tags to numbered and bulleted lists.
13. Removed listing of maps from the table of contents
14. Added appendix sections to the table of contents with bookmarks

### **Accessibility – Specific Changes**

1. Page 11: Changed first column headings for tables to Site Type or Service
2. Page 15 the first full paragraph following the bullet list was modified to refer to the training presentation as follows: “The training presentation can be found in PaintCare's FY2018 California Annual Report.”

3. Page 19: Section B2 Added third sentence to introductory paragraph and assigned numbers to each map in the bullet list for referencing the maps and referring the reader to the site lists that contain the information used to generate the maps.
4. Pages 20-23: Added numbers to the title for each map. Added alt text for map images to reference source site lists in appendix section A.
5. Page 24: Added column heading to first column to avoid empty cells
6. Page 25: Added column headings to first column of first two tables to avoid empty cells.
7. Page 25. Replaced Latex Paint Management pie chart with table showing the same information.
8. Page 26: Reworded last sentence and added “the most recent and previous two years:”
9. Page 27: Added column headings to first column in each table to avoid empty cells, and deleted the pie charts that originally showed the same information for each table.
10. Page 28; converted original tables to bullet lists
11. Pages 34-35: Original single table for financial summary was split into four separate tables with new column headings in the first column of each. Dollar signs added to the other columns in the first column and removed from the other rows.
12. Pages 37-38: Split original single table into separate tables with new column headings (similar to item 26).
13. Page 41: Replaced media spending pie chart with table showing the same information. Changed preceding sentence to reference table instead of pie chart.
14. Page 41: Added the following sentence to the past paragraph: “The following are examples of signs available to drop-off sites.”
15. Pages 42-49: Removed captions on images of sample outreach materials, and added a sentence to paragraph preceding with similar information to describe the image.
16. Page 50: Replaced chart with table showing the same information for monthly website traffic.
17. Page 50 added the following sentence to the second full paragraph: “The annual awareness survey results for FY2019 are available on PaintCare's website.”
18. Page 50: Corrected broken link to “official docs” at the end of the third paragraph.
19. Pages 55-98: (Appendix Section A Site Lists) Reformatted tables starting each list on a new page and abbreviated some site and street names.
20. Pages 105-119: (Appendix Section B Audit) All tables were reformatted with column headings, broken into separate tables similar to item 26. Auditor’s company logo was removed, page numbers were removed from the audits table of contents. If the auditor

used a dash to indicate zero, it was replaced with “0”. The dollar sign was added to column headings and removed from table rows.

21. Pages 121-131: (Appendix Section C Outreach) Sample materials were previously inserted to take up the page. Each was replaced with a thumbnail image of the same item, followed by the text from the item.
22. Page 137-156: (Appendix Section D Retail Guidelines) Page numbers removed from the contents page for each guideline sections. Training slides showing same information in guidelines were removed.
23. Pages 158-166: (Appendix Section E Registered Manufacturers) PaintCare logo removed from first page. Some addresses were corrected (e.g., leading zeros on zip codes were originally missing). USA was removed from the addresses if the company address is in the United States.
24. Pages 167-173: (Appendix Section F Density Targets) The original table was split into two tables. Urbanized areas for Los Angeles, San Diego and San Francisco Bay area were renamed for clarity and to avoid empty cells.
25. Removed the original Appendix Section G for the awareness survey.

## **Financial Evaluation**

1. Page 36: Added last sentence to last paragraph to reference Appendix Section G.
2. Page 174: Added Appendix Section G Expenses and Revenue Evaluation provided by PaintCare in response to CalRecycle’s conditional approval of the annual report on January 22, 2020.

## **Corrections**

1. Page 7: (2nd bullet) Corrected HHW drop-off event count to 323. This matches the count that was correctly stated in the original report in Section 3-A1 (now on pages 10 and 11).
2. Page 7: (5th bullet) Corrected Orchard Supply Hardware store closure count to 84. This matches the count that was correctly stated in the original report in Section 3-D2 (now on page 16) and in Section 4-D (now on page 24).
3. Page 7: (5th bullet): Corrected newly added retail sites added to 20. This matches the count that was correctly stated in the original report in Section 3-D2 (now on page 16).