

Narrator: Welcome to this instructional video for CalRecycle’s Recycling and Disposal Reporting System.

In this video we will go through the process of entering data into the “Organic Measurement” Tab pursuant SB 1383 RDRS reporting requirements, for Disposal Facilities.

This video assumes that you already have a web pass and have registered an Organization/Site with at least one Disposal Facility. If you do not have a CalRecycle webpass please see our other tutorial videos on how to register and report in RDRS.

For this demonstration it is assumed that you have already initiated your Q1 2022 report. If you need assistance on how to start a new RDRS report, please navigate to the other instructions videos available on the RDRS website.

Once your report is open you will notice a new tab, titled “Organic Measurement”. This is where you will enter data pursuant SB 1383 regulations.

Once you click on the Organics Measurement Tab, you will see the following screen.

To select the appropriate response or enter values into the fields, you must first click the Edit button.

Once you click the Edit button, then you can start making selections or enter data into the appropriate fields.

You must first answer the question: Does your reporting entity have at least one dependent composting and/or in-vessel digestion operation on site that is active and required to report?

If your reporting entity does not have at least one dependent composting and/or in-vessel digestion operation on site that is active and required to report, you would select “No”, click the Save button, and move on to finish your quarterly report.

For this demonstration we will assume our reporting entity does have at least one dependent composting and/or in-vessel digestion operation on site that is active and required to report. So, we will select “Yes”.

Upon selecting “Yes” we see an additional field that will require us to input data.

As determined by this quarter’s ten-day evaluation, report the percentage of organic waste contained in materials sent to disposal (as defined in the SB 1383 regulations, 18983.1) by the composting and/or in-vessel digestion operation: I will enter 50%,

I would like to point out that for various reasons you may need to enter a value of "0", if that is the case, then after entering the value of "0", a text box will appear for which you are required to provide an explanation why you entered a value of "0".

I will demonstrate this by changing the value to "0". As you can see, a note box appears where you must enter an explanation for entering a value of 0.

Once you have completed answering the questions and entering the required data, you must click the SAVE button before exiting this Tab. Your reporting is now complete for the Organic Measurement Tab, and you can move on to finish the rest of your report.