## WEBVTT

1

00:00:15.740 --> 00:00:22.990
Andrew Parrish: All right. Good morning. Everyone welcome to our State Agency Annual report Updates and training. Webinar.

2
00:00:23.830 --> 00:00:25.090
Andrew Parrish: Just want to do

## 3

00:00:25.100 --> 00:00:29.560
Andrew Parrish: a sound check real quick and make sure everyone can hear me. Okay.

## 4

00:00:39.260 --> 00:00:41.160
Andrew Parrish: just queuing up my screens.

5
00:00:42.880 --> 00:00:48.140
Andrew Parrish: Okay? And then from the team. Is everyone we're getting in? Okay, that I can be heard. Okay.

6
00:00:51.410 --> 00:00:52.130
Anne M Snider: sounds good.

00:00:52.140 --> 00:00:52.900
Andrew Parrish: Okay.

8
00:00:53.910 --> 00:01:04.890
Andrew Parrish: Okay. So we'll get going. This is our first of 3 trainings. All 3 trainings will be the same. I just want to give multiple opportunities to be able to participate.

## 9

00:01:06.470 --> 00:01:24.280
Andrew Parrish: So just kind of an overview, we'll go over a webp if you're new to this report and how to register for a web pass, and so that we can associate you with your report, and then we'll go over each section of the report and the changes in each section, and then

10
00:01:24.400 --> 00:01:28.320
Andrew Parrish: pause at each one of those moments and give you an opportunity to

00:01:28.610 --> 00:01:34.100
Andrew Parrish: answer questions as well. So i'm Andrew Parrish. I'm the lead for the State Agency team.

12
00:01:34.770 --> 00:01:41.100
Andrew Parrish: And then any questions. If you're not participating in our Zoom Webinar, or Don't have chat.

00:01:41.430 --> 00:01:42.760
Andrew Parrish: or

14
00:01:42.850 --> 00:01:50.500
Andrew Parrish: can't don't have a mic and want to ask a question. You can also send questions to our Sarc email address. It's S. A. Rc.

15
00:01:50.600 --> 00:01:53.930
Andrew Parrish: At Cal Recycle, Gov.

16
00:01:55.490 --> 00:02:15.000
Andrew Parrish: For the Webinar. If you want to ask any questions, please type your question. or a summary of your question into the Q. A. Pane. This might be a new feature. If you're not. If you don't see this, you might not have the most recent version of Zoom. You want to have version 5.1, 3,

17
00:02:15.560 --> 00:02:28.090
Andrew Parrish: and I think a way to check is in the lower right hand corner of the zoom icon kind of showing up on your kind of dashboard down at the bottom of your windows. If you right click on it, you can check for updates.

18
00:02:28.200 --> 00:02:33.540
Andrew Parrish: If you don't see that so something you might want to do now if you're not seeing a. Q. A. Feature

00:02:34.140 --> 00:02:37.480
Andrew Parrish: So questions submitted in the chat, pain will not be answered. Live.

20
00:02:37.600 --> 00:02:49.310
Andrew Parrish: It will direct you to put those questions in the Q. A. Feature, and the reason for that is, we want to be able to record all those questions and responses, so we can provide it to all state agencies, because i'm sure they have similar questions.

## 21

00:02:49.730 --> 00:03:00.980
Andrew Parrish: We'll answer those questions on a first come first serve basis. I think we should have plenty of time to answer all your questions and to ask a question over the Webinar. The team will on mute

00:03:01.150 --> 00:03:12.900
Andrew Parrish: now unmute you, and then you have to unmute yourself on your end, and then state your name and affiliation, and we will not be using the raise hand function. And then again, you can also email questions to our email address

23
00:03:13.190 --> 00:03:16.510
Andrew Parrish: Sark at.

24
00:03:18.240 --> 00:03:21.100
Andrew Parrish: and we'll get to that in just a moment. All right.

00:03:24.420 --> 00:03:25.630
Andrew Parrish: So any.

26
00:03:26.450 --> 00:03:30.880
Andrew Parrish: So I guess we'll start here. If I can get rid of this tool mark, I mean, just a moment.

27
00:03:37.310 --> 00:03:40.920
Andrew Parrish: There we go. Okay, so i'll start with the Web Pass

28
00:03:42.580 --> 00:03:48.860
Andrew Parrish: if you do not have a webpass already. You'll need to create a webp. You want to come here.

29
00:03:49.030 --> 00:03:53.290
Andrew Parrish: We can post this link in the chat for you as Well.

30
00:03:54.780 --> 00:04:02.520
Andrew Parrish: So this will be the starting point for registering for webp. And this is how we'll associate you to your individual agencies. Report.

31
00:04:07.560 --> 00:04:08.600
Andrew Parrish: Okay.

00:04:11.360 --> 00:04:20.170
Andrew Parrish: and i'll pause just real quick to see if there's any questions on Webp or any logistical questions before I get going on demonstrating the report. Any questions at all.

33
00:04:30.690 --> 00:04:33.070
Andrew Parrish: All right. Take the silence as a

34
00:04:33.200 --> 00:04:35.640
Andrew Parrish: I know there are no questions at the moment.

35
00:04:37.540 --> 00:04:38.300
Andrew Parrish: Okay.

36
00:04:38.590 --> 00:04:43.850
Andrew Parrish: So this might look a little bit different than what you see on your end couple of things I want to point out.

37
00:04:44.310 --> 00:04:55.890
Andrew Parrish: I am in kind of a staging environment. You do not quite have access to the 22 reporting cycle. We're going to release it on March 20 first, after we do all these Webinars

00:04:56.040 --> 00:05:13.190
Andrew Parrish: normally release it, march first. but because of these changes we wanted to show the changes first before have letting you have access to the report, because there it does it Doesn't function differently, but it's just rearranged a little bit differently, and the wording a little bit different.

39
00:05:13.460 --> 00:05:17.100
Andrew Parrish: And then I'm also in kind of a staff portal. So some of this

40
00:05:17.220 --> 00:05:23.040
Andrew Parrish: left hand navigation also might not show up on your end just to show you some differences. But

41
00:05:23.620 --> 00:05:24.520
Andrew Parrish: this part

42
00:05:24.610 --> 00:05:28.770
Andrew Parrish: here should be how it looks when you log into the stark database.

43
00:05:30.510 --> 00:05:33.840
Andrew Parrish: so you'll just want to click on. Start your 2,022 annual report.

Andrew Parrish: You know open up to this summary screen.

45
00:05:40.280 --> 00:05:56.190
Andrew Parrish: Just get my notes real quick. all right. So this Webinar is for both full and modified reporters. Everything presented may not be relevant to modified reporters and modified reporters are state agencies that have 200 or less employees.

46
00:05:58.180 --> 00:06:03.860
Andrew Parrish: So just a few things to point on on this summary screen. This area here.

47
00:06:03.900 --> 00:06:08.680
Andrew Parrish: let you know of your state or sorry your report progress

48
00:06:09.040 --> 00:06:10.180
Andrew Parrish: with these

49
00:06:10.230 --> 00:06:19.320
Andrew Parrish: red check marks here, indicating if you've completed a section or not, and i'll come back and show you what I mean, because i'll change the green checkmarks as you complete those sections.

50
00:06:20.060 --> 00:06:32.820

Andrew Parrish: Another thing to point out on this screen. Is it right over here? Our access to pdf versions of either your current report

## 51

00:06:32.960 --> 00:06:41.080
Andrew Parrish: or your previous report, if you needed to use it for reference purposes, and filling out your 2,022, and your report.

## 52

00:06:43.660 --> 00:06:57.300
Andrew Parrish: if there's anything that you'd like to say in your report that doesn't seem like it belongs in any particular section. You can put that information here either a report function, maybe something that's not working right.

53
00:06:57.410 --> 00:07:03.070
Andrew Parrish: or just any other additional face, any any additional information you'd like to tell us about your agency

54
00:07:04.450 --> 00:07:09.450
Andrew Parrish: the rest of everything. Here is a summary of other tabs from the report

55
00:07:11.110 --> 00:07:12.700
Andrew Parrish: which we'll go into

56
00:07:12.890 --> 00:07:15.070
Andrew Parrish: right now, so your first tab

57
00:07:16.170 --> 00:07:17.660
Andrew Parrish: will be the agency

58
00:07:18.810 --> 00:07:21.060
Andrew Parrish: report. And so in each

59
00:07:22.460 --> 00:07:24.060
Andrew Parrish: of these sections

60
00:07:25.630 --> 00:07:28.610
Andrew Parrish: you can make changes to your agency information.

61
00:07:28.880 --> 00:07:33.170
Andrew Parrish: and there's a couple of mandatory fields that you have to fill out. So the first oops

62
00:07:33.550 --> 00:07:36.080
Andrew Parrish: the first mandatory field you're going to have to fly out.

63
00:07:36.680 --> 00:07:39.060
Andrew Parrish: Yes, right here, I know.

64
00:07:39.230 --> 00:07:40.590
Andrew Parrish: I think i'm actually

65
00:07:47.500 --> 00:07:51.480
Andrew Parrish: Something's not quite right here. Sorry. Give me just a moment.

66
00:07:53.790 --> 00:07:55.170
Andrew Parrish: I'm missing my

67
00:07:56.610 --> 00:07:59.130
Andrew Parrish: edit button, and i'm not sure. Why.

68
00:07:59.390 --> 00:08:01.590
Andrew Parrish: let me just a moment here. Sorry.

69
00:08:07.070 --> 00:08:07.830
Hmm.

70
00:08:36.880 --> 00:08:38.620
Andrew Parrish: I apologize for this

00:08:39.520 --> 00:08:42.600
Andrew Parrish: when I checked it before everything was working. Okay.

72
00:08:43.549 --> 00:08:48.230
Andrew Parrish: But normally there's an edit button, and i'm not seeing it any more

73
00:08:48.700 --> 00:08:49.370
perfect.

## 74

00:09:03.360 --> 00:09:07.220
Andrew Parrish: Hmm. I apologize for this, you know, to give me

75
00:09:08.120 --> 00:09:11.640
Andrew Parrish: just a moment here, so I can figure out what's going on.

76
00:09:12.030 --> 00:09:17.010
Andrew Parrish: And then. yeah, give me just one moment i'm gonna click around for just a moment.

77
00:10:14.350 --> 00:10:18.400
Andrew Parrish: I apologize for this having a little of technical difficulties.

## 78

00:11:19.840 --> 00:11:28.620
Andrew Parrish: Do we have any non-report questions at the moment. Why sorry? Do you want to try to figure out what's going on with our system here?

79
00:11:30.790 --> 00:11:37.390
Andrew Parrish: We don't have any questions at the moment.

80
00:12:12.580 --> 00:12:15.350
Anne M Snider: Andrew, we do have a question.

81
00:12:16.310 --> 00:12:25.510
Anne M Snider: Aspen. Cody wants to know. How do you get from Webp to Sark? Is it a different login? Do you want me to just put that in the chat.

82
00:12:26.340 --> 00:12:27.170
Andrew Parrish: I

83
00:12:27.370 --> 00:12:33.740
Andrew Parrish: No, that's okay, I guess. Can you on mute aspen? And then we can have a discussion about that.

00:12:34.790 --> 00:12:37.030
Andrew Parrish: So what do you mean by

85
00:12:37.510 --> 00:12:47.800
Andrew Parrish: go from the webp to the stark login, because I know you're having some issues with that, and I thought maybe you were able to get into the system. But what are you seeing or not seeing? Aspen?

86
00:12:51.750 --> 00:12:52.550
Aspen Coty: Hi.

87
00:12:52.920 --> 00:12:59.570
Aspen Coty: thanks. Everyone. Yeah. So I can get into my web past. But

88
00:12:59.740 --> 00:13:12.480
Aspen Coty: that's all that it is it doesn't have the Sark on there, and so I search for the stark log in. I try my password, and I still it still says i'm locked out there, so i'm wondering if i'm

89
00:13:12.770 --> 00:13:24.780
Aspen Coty: going about it the wrong way. and it's supposed to be like a tab or something on the webp. or if I just him still logged in, locked out for some reason.

90
00:13:24.880 --> 00:13:33.480

Andrew Parrish: Got you Don't? There is a way to enter the report, and sorry I figured out what was going on. I apologize for the delay there on Why, I couldn't get into the report

91
00:13:33.560 --> 00:13:43.120
Andrew Parrish: aspen. I'm. Actually, is it? Okay? If after this Webinar, we help you out with getting access to it.

92
00:13:43.370 --> 00:13:47.790
Andrew Parrish: Okay, I really apologize for that delay. Okay. So

93
00:13:48.880 --> 00:14:01.820
Andrew Parrish: once again, just kind of back up and kind of reiterate where we were so summary screen. We talked about everything here. Next section or first section will be the agency tab. and you'll see the edit button, which I is what I was looking for.

94
00:14:01.920 --> 00:14:04.940
So in this agency section you will click edit.

## 95

00:14:05.920 --> 00:14:17.780
Andrew Parrish: and if you need to make any changes to your mailing address, your physical address, you can make those here. The one thing that is required is the number of employees at agency headquarters.

Andrew Parrish: and so this will, and by headquarters we can, I mean your main.

97
00:14:24.240 --> 00:14:38.940
Andrew Parrish: your main facility, not all of you may have. I'm sorry, I said, that wrong your main kind of point of business would be a better way to say that because we we describe your other facilities, which could be warehouses, warehouses, maintenance yards.

98
00:14:39.010 --> 00:14:43.380
satellite offices, which we call facilities.

99
00:14:43.510 --> 00:14:54.250
Andrew Parrish: So in this box here that I have highlighted and the red box. you just want to put the number in your main office. So everything i'm inputting here is just, for example, purposes.

100
00:14:54.260 --> 00:15:01.350
Andrew Parrish: But we're just gonna say we have a 1,000 employees here at count recycle at our main office. You will then click, save.

101
00:15:04.000 --> 00:15:09.760
Andrew Parrish: and you can see that since l've entered that value agency section is complete.

102
00:15:12.140 --> 00:15:28.230

Andrew Parrish: All right. Moving on to the contact section if you need to make any updates to your contacts. This is where you one place. You can do it. You can also contact us at any time. If this changes, and we can help you out with getting these updated if it's not like after You've submitted a report.

103
00:15:28.510 --> 00:15:40.210
Andrew Parrish: But one thing you'll notice in this section is First, we have this red check mark, and that we're not done here, even though there might not be any changes. And you can see over here. Contact verified, says No.

104
00:15:40.680 --> 00:15:42.850
Andrew Parrish: So in order to complete this section.

105
00:15:43.080 --> 00:15:45.760
Andrew Parrish: you do still have to go into each one.

106
00:15:46.410 --> 00:15:48.210
Andrew Parrish: make the changes as needed.

107
00:15:49.880 --> 00:15:57.370
Andrew Parrish: and you have to open that edit screen. If there's no changes, you just click contact verified here and save

00:15:58.820 --> 00:16:03.400

Andrew Parrish: so you can see. I need to do that 2 more times. But that first one now says yes.

109
00:16:05.430 --> 00:16:08.990
Andrew Parrish: so I don't need any make any changes here. So i'm just

110
00:16:09.240 --> 00:16:11.460
Andrew Parrish: contact verified all of these

111
00:16:13.890 --> 00:16:14.830
Andrew Parrish: save

112
00:16:15.210 --> 00:16:18.050
Andrew Parrish: okay. So now 2 of my sections are complete.

113
00:16:18.230 --> 00:16:20.790
Andrew Parrish: You can see that now changed over to the green check. Mark.

114
00:16:22.250 --> 00:16:24.340
Andrew Parrish: All right, Facility section.

115
00:16:25.800 --> 00:16:35.660

Andrew Parrish: So this would be what I was talking about before, of satellite offices, or warehouses, or maintenance shops. or anything else. It's not kind of your main point of business.

116
00:16:35.820 --> 00:16:39.470
Andrew Parrish: One new feature we do have added here.

117
00:16:40.810 --> 00:16:48.710
Andrew Parrish: which it also applies to your headquarters, but that's filled out in a different section. But we added this percentage of employees in the office, since

## 118

00:16:48.820 --> 00:16:58.740
Andrew Parrish: most of us are in kind of a teleworking environment, and our previous iterations of the report didn't really have a good way for your agencies to communicate this to us.

119
00:16:59.500 --> 00:17:03.410
Andrew Parrish: and the reason this is important to be accurate with this is

00:17:03.990 --> 00:17:09.680
Andrew Parrish: for the employee number. Here you do want to say, report the number of employees that

121
00:17:10.240 --> 00:17:15.109

Andrew Parrish: are based here, whether they tell the work or work in the office.

122
00:17:16.480 --> 00:17:21.710
Andrew Parrish: So to update these numbers, I will just say, for example, purposes we have

123
00:17:21.880 --> 00:17:26.359
Andrew Parrish: 10 people that are kind of stationed at each one of these

124
00:17:29.200 --> 00:17:42.600
Andrew Parrish: warehouses and satellite offices that we have. So that's the number of people station there and then, as far as the percentage. you know, for example, purposes. we require

125
00:17:44.680 --> 00:17:57.550
Andrew Parrish: everyone to come in one day per week. so the percentage in the office would be $20 \%$. So we just do the same thing for these as well, and this may differ for you.

126
00:17:58.020 --> 00:18:00.650
Andrew Parrish: But just for example, purpose and kind of speed.

127
00:18:01.170 --> 00:18:12.060

Andrew Parrish: I'm just gonna go with even numbers for us. So when you're done updating those you do need to click each of these buttons so update the number of employees. You can see it still has a red check mark

128
00:18:12.790 --> 00:18:14.810
Andrew Parrish: update percentage of employees.

## 129

00:18:15.230 --> 00:18:19.170
Andrew Parrish: and you can now see that I have completed the facility section.

130
00:18:21.740 --> 00:18:32.860
Andrew Parrish: Okay. And then just to kind of come back full circle. and i'll pause and give you an opportunity to ask questions. You can see I now have green checkmarks on those first 3 sections.

131
00:18:33.420 --> 00:18:36.770
Andrew Parrish: and i'll pause and see if there's any questions on that agency section.

132
00:18:39.400 --> 00:18:42.890
Adrianna Saliot: We do have one question from Mike

133
00:18:43.380 --> 00:18:47.640
Adrianna Saliot: Mike. I'll go ahead and meet you so that you can ask your question.

00:18:58.940 --> 00:19:00.770
Andrew Parrish: Are you there?

135
00:19:01.810 --> 00:19:09.850
Mike Drye: Yeah. In the state Parks? We have permanent employees, and then we have seasonal employees are the seed, those included on that list.

## 136

00:19:10.870 --> 00:19:18.120
Andrew Parrish: Yes, you want to include your seasonal employees, but you want to report them as like a full time employee equivalents.

## 137

00:19:19.280 --> 00:19:27.660
Andrew Parrish: So if i'll just make an easy example, so if you had 2 kind of part time employees. they together would equal one full time employee.

138
00:19:29.320 --> 00:19:30.100
Mike Drye: Okay.

139
00:19:30.390 --> 00:19:33.780
Andrew Parrish: if they were working $50 \%$ of the time. Does that answer your question?

140
00:19:35.070 --> 00:19:37.960

Mike Drye: Well, they actually work 9 months out of the year.

141
00:19:38.610 --> 00:19:47.900
Andrew Parrish: Okay. yeah. So your calculation would be a little trickier. But you want to report them as kind of that full time equivalence, and we and you can put that.

142
00:19:50.380 --> 00:19:54.790
Andrew Parrish: Let's see where would be the best spot to put that to kind of explain that it would be.

143
00:19:57.780 --> 00:20:04.190
Andrew Parrish: You could put it here to kind of explain that additionally, if you wanted to, or even report it out separately.

144
00:20:04.860 --> 00:20:06.390
Andrew Parrish: And i'm trying to think of

145
00:20:07.130 --> 00:20:18.310
Andrew Parrish: where that spot is. Yeah, I think that would probably the best spot to put it on this view. And just kind of explain the number that you have that work 9 months out of the year here just to kind of give us the full picture.

146
00:20:19.220 --> 00:20:19.980
Mike Drye: Okay?

00:20:20.070 --> 00:20:21.400
Andrew Parrish: Thank you.

148
00:20:23.740 --> 00:20:26.220
Andrew Parrish: Any other agency time questions.

149
00:20:26.780 --> 00:20:30.430
Anne M Snider: We have another question from Roxanne

150
00:20:30.620 --> 00:20:31.470
Anne M Snider: people.

151
00:20:31.930 --> 00:20:34.400
Anne M Snider: I'm going to unmute Roxanne.

152
00:20:38.600 --> 00:20:44.220
Roxane Beigel-Coryell: I was just confirming that the total number of employees should be an fte number, not a head count

153
00:20:45.340 --> 00:20:48.880
Andrew Parrish: full time. Equivalence is that time?

00:20:49.090 --> 00:20:50.180
Andrew Parrish: Yes.

155
00:20:50.340 --> 00:20:56.880
Andrew Parrish: yeah. So just to kind of point out one additional detail. You can kind of see the number at headquarters, and then it summed up.

156
00:20:56.980 --> 00:21:02.910
Andrew Parrish: and this total employees everything that I entered in the facilities as well. So the total number there is it.

157
00:21:03.000 --> 00:21:06.850
Andrew Parrish: I know I kind of went beyond your question. But yes, full time, equivalence

158
00:21:12.150 --> 00:21:13.490
Andrew Parrish: any other questions.

159
00:21:15.840 --> 00:21:17.700
Adrianna Saliot: No more questions at this time.

00:21:17.780 --> 00:21:18.490
Andrew Parrish: Okay.

161
00:21:19.810 --> 00:21:26.520
Andrew Parrish: So we'll move on to disposal. And I. This is what I was actually looking for. I forget who answered the parks question.

162
00:21:28.490 --> 00:21:33.890
Adrianna Saliot: Actually, Andrew, we do have one more question before we can move on from Joel.

163
00:21:34.180 --> 00:21:35.850
Andrew Parrish: If that's okay.

164
00:21:43.740 --> 00:21:49.490
Adrianna Saliot: Okay, I'm going to unmute Joel so that he can ask his question.

165
00:21:54.990 --> 00:21:56.100
Joel Duprey: Hello! Can you hear me?

166
00:21:56.130 --> 00:21:56.770
Andrew Parrish: Yep.

00:21:57.580 --> 00:22:08.580
Joel Duprey: So what it in my district, so that Hq. Would that be considered? Just my district employees, Don't necessarily have to go to like the Department headquarters or anything. Right?

168
00:22:08.660 --> 00:22:09.300
Okay.

169
00:22:10.890 --> 00:22:14.040
Joel Duprey: right? So you you're with parks as well.

170
00:22:14.460 --> 00:22:26.280
Andrew Parrish: Yeah. So I think you have kind of a main office in Sacramento. Correct? Yeah. So they have their own report where they employ their employees. So yes, just your district. And then I actually gave

171
00:22:26.520 --> 00:22:39.570
Andrew Parrish: you the wrong advice. I forget the other parks person that was answering. or ask me the question about employees. But this is a section I was looking for, so sorry for the confusion. But here is where we'd like you to explain

172
00:22:39.980 --> 00:22:43.820
Andrew Parrish: how you've kind of calculated your total number of employees.

00:22:44.800 --> 00:22:45.620
Joel Duprey: Thank you.

174
00:22:47.140 --> 00:22:54.360
Andrew Parrish: And then I I don't know if we can go back to the first Parks person. I just want to make sure that that clarification makes sense.

## 175

00:22:54.560 --> 00:22:57.860
Andrew Parrish: because I gave you kind of bad guidance on at first. There.

176
00:22:58.790 --> 00:23:01.380
Anne M Snider: that was Mike.

## 177

00:23:01.630 --> 00:23:05.650
Andrew Parrish: Yeah, Mike, does that make sense? It's actually here in the disposal section

178
00:23:05.740 --> 00:23:10.810
Andrew Parrish: where we want you to, where you can talk about your seasonal employees for 9 months out of the year

179
00:23:13.510 --> 00:23:20.360

Andrew Parrish: might confirm that got it perfect. Okay. So the disposal section.

180
00:23:21.010 --> 00:23:27.810
Andrew Parrish: So this is, you know, the facility section had the same question. But this is where, at your kind of headquarters or main

181
00:23:27.830 --> 00:23:34.070
Andrew Parrish: operating office, where you can report a percentage of employees in the office. So again.

182
00:23:34.670 --> 00:23:43.110
Andrew Parrish: it's just a percentage. And then you just need to explain how you've calculated that percentage. And i'm going to be using the same example over and over, and we're happy to help

183
00:23:43.230 --> 00:23:49.280
Andrew Parrish: you figure that out, since it is kind of a new field. It is something new that we're doing with our new tele working environment.

184
00:23:49.400 --> 00:23:59.980
Andrew Parrish: So after this, Webinar, if you have questions or it still seems confusing, you can email those questions to S. A. rc@calorycycle.cov. And we'll help walk you through kind of figuring out

185
00:24:00.180 --> 00:24:15.770

Andrew Parrish: your percentage of employees in the office based on your particular situation. So again here, just gonna say we require employees come in one day per week. so the percentage of employees in the office would just be 20 right, 5 days in a week, roughly

186
00:24:16.050 --> 00:24:17.900
Andrew Parrish: one day per week, 20,

187
00:24:19.460 --> 00:24:23.620
Andrew Parrish: And then in that explanation. save us all a little bit of time.

188
00:24:25.030 --> 00:24:26.530
Andrew Parrish: I'm gonna cheat a little bit.

189
00:24:28.630 --> 00:24:30.400
Andrew Parrish: and you just want to explain

190
00:24:30.740 --> 00:24:37.860
Andrew Parrish: who is included in this number how it's calculated, and then how the percentage of employees permanently in the office was determined.

191
00:24:38.820 --> 00:24:46.130
Andrew Parrish: So you can kind of see it. My same example, for that percentage is right down here kind of explaining that in words

00:24:50.020 --> 00:24:56.320
Andrew Parrish: not employee population, not all of you may have this section. I think parks does count. Trans. As

193
00:24:56.400 --> 00:25:05.640
Andrew Parrish: so this would be park visitors or rest drop users public. But this also kind of includes, and we have little tool tips all over here.

194
00:25:05.870 --> 00:25:12.130
Andrew Parrish: so not employee examples would be students, visitors, inmates, residents, contractors, patients.

195
00:25:12.340 --> 00:25:17.570
And so this is an additional population that significantly contributes to amount of waste created

196
00:25:17.650 --> 00:25:19.630
Andrew Parrish: at an agency or facility.

197
00:25:21.750 --> 00:25:30.200
Andrew Parrish: and then you can contact us. It Sark: All right, Sark email box. If you wanted to discuss this not employee. If you need to report that

00:25:31.880 --> 00:25:34.780
Andrew Parrish: all right. total amount disposed

199
00:25:35.880 --> 00:25:44.930
Andrew Parrish: the best here, which I know not. Not a lot of you have would be a way to to base it off. Of what your holler provides you as far as tonnage tickets.

200
00:25:44.940 --> 00:25:51.680
Andrew Parrish: You can also do kind of volume to weight conversions which we can help you with that. if that's something you need to do.

00:25:52.810 --> 00:25:58.420
Andrew Parrish: But the important part is just really to explain how you calculated your number.

00:25:58.990 --> 00:26:07.940
Andrew Parrish: so here can at Calorie Cycle, since we are also in kind of a least space along with a bunch of other agencies.

203
00:26:09.790 --> 00:26:14.670
Andrew Parrish: is our building so account

204
00:26:16.010 --> 00:26:19.840

Andrew Parrish: kind of calculates based on the total disposal for the building and

205
00:26:20.170 --> 00:26:30.300
Andrew Parrish: those total building occupants. Our total employees employed at that location, since we're in a teleworking environment, and then calculates a pound per person

206
00:26:31.840 --> 00:26:36.600
Andrew Parrish: per day value. And then so we just take that value and multiply it

207
00:26:36.780 --> 00:26:40.810
Andrew Parrish: by our employees for our offices, and that's how we

208
00:26:41.310 --> 00:26:42.750
Andrew Parrish: come up with our number.

209
00:26:45.270 --> 00:26:46.400
Andrew Parrish: I'm. Just.

210
00:26:46.820 --> 00:26:50.650
Andrew Parrish: I'm not actually going to calculate it, but i'm just going to say 5 tons.

00:26:51.170 --> 00:26:59.740
Andrew Parrish: And this transformation here. So this transformation only applies to very select few. It like probably under 5 of you.

212
00:26:59.920 --> 00:27:07.220
Andrew Parrish: And what transformation is is incineration? Pyrolysis distillation or biological conversion of waste to energy

213
00:27:07.600 --> 00:27:21.200
Andrew Parrish: at one of 2 facilities in the State. There was one in Stanislas County, and there's one down in Long Beach. So if you're not anywhere near those, you're most likely putting a 0 in this box. So this is the burning of trash for energy. This is not

00:27:21.530 --> 00:27:33.040
Andrew Parrish: recycling of cans and turning them into new cans. So most of you will probably be the same 0 here. But for those of you that are located next to one of those facilities

215
00:27:33.050 --> 00:27:43.260
Andrew Parrish: you may have something to report here and again those tool tips Here we'll give a little additional information for you if you're not sure of what to report here.

216
00:27:44.720 --> 00:27:47.830
Andrew Parrish: so we have no transformation at our facility. So 0 ,

00:27:51.290 --> 00:27:55.520
Andrew Parrish: the annual report section calculates your number of employees

218
00:27:55.580 --> 00:28:00.900
Andrew Parrish: and your total not disposed to come up with your annual disposal.

219
00:28:01.440 --> 00:28:07.700
Andrew Parrish: This target value was calculated back in like 2,006 2,007, based on kind of initial

220
00:28:07.820 --> 00:28:11.330
Andrew Parrish: agency numbers, and it and disposal at that time

221
00:28:14.250 --> 00:28:25.670
Andrew Parrish: All right couple of little changes. Here. We simplified these last 2 questions and consolidated the mattresses reporting down to one section instead of it being in multiple places throughout your report.

222
00:28:27.730 --> 00:28:32.980
Andrew Parrish: So here, what we use these boxes for is really to better understand

223
00:28:33.750 --> 00:28:43.400

Andrew Parrish: what may be going on at your agencies or things that are difficult for you to get rid of, so that we can provide better assistance and help you find alternatives to disposal if there are any.

224
00:28:45.120 --> 00:28:57.120
Andrew Parrish: So you just want to put that information here so that we can better assist you. and then You can also explain those difficulties, so you can almost put a bulleted list here if you wanted to.

225
00:28:57.420 --> 00:29:00.000
Andrew Parrish: You know food service packaging

226
00:29:00.840 --> 00:29:04.170
Andrew Parrish: probably be a common one Styrofoam.

227
00:29:07.130 --> 00:29:09.480
Andrew Parrish: you know, broken office furniture, maybe.

228
00:29:13.730 --> 00:29:21.620
Andrew Parrish: etc. And then you can say why down here it's hard to find an avenue to reuse recycl or compost those items.

229
00:29:21.750 --> 00:29:24.800
Andrew Parrish: and this just allows us to provide better assistance to you.

00:29:25.990 --> 00:29:42.660
Andrew Parrish: All right. So a new kind of addition to this report is this entire mattress section. So this used to be sprinkled throughout the report. We just put it all in one spot. so you can see over here on the right. It does have the red asterisks, so entries are required here.

231
00:29:43.090 --> 00:29:45.230
Andrew Parrish: If this does not apply to you.

232
00:29:45.410 --> 00:29:49.250
Andrew Parrish: then you would just put Zeros and all these sections.

233
00:29:49.480 --> 00:29:58.490
Andrew Parrish: and then this is just an additional box. If you wanted to talk about your mattress disposal, recycling, reuse, or any that are exchanged.

234
00:29:58.650 --> 00:30:03.620
Andrew Parrish: do not have to put anything down in this box. but entries are required here.

235
00:30:06.240 --> 00:30:09.320
Andrew Parrish: Okay, so i'll save that, and you can see.

00:30:09.520 --> 00:30:15.610
Andrew Parrish: Have now completed the disposal section. I'll pause again to see if there's any questions on the disposal section.

237
00:30:17.010 --> 00:30:25.750
Anne M Snider: Andrew, we have 2 questions regarding non-employed population the first one was from Aspen

238
00:30:28.010 --> 00:30:33.470
Anne M Snider: aspen. Do you Did I answer your question, or do you want to ask Andrew your question?

239
00:30:33.780 --> 00:30:44.710
Aspen Coty: Sure, thanks, just confirming that we we would just reach out to John Duke if we're at a university. Obviously, students contribute to our waste.

240
00:30:45.500 --> 00:30:59.920
Andrew Parrish: No, so John Duke is Carry Cycles Representative, you'll and on it actually, I think whoever it says, here will probably be wrong. This is something we just changed recently. Hopefully, it gets updated prior to release of the report.


00:30:59.930 --> 00:31:10.940
Andrew Parrish: But you'll just want to reach out to sark at Calorie Cycle that's a at calorie cycle dot cov and we'll help you through that process.

00:31:12.120 --> 00:31:23.070
Anne M Snider: Okay? And then we have one more question related to non-employee population from Pete. Would you like to ask Andrew your question.

## 243

00:31:31.410 --> 00:31:42.700
Anne M Snider: Pete's question is in regards to non-employed population? We will be reporting all visitors that come to visit incarcerated inmates question Mark.

## 244

00:31:44.170 --> 00:32:01.920
Andrew Parrish: So if they contribute to your disposal in a significant amount, so your inmates, for sure you're going to include in that not employee population, but probably not. Most likely you're not, or the visitors of those inmates, unless they're contributing significantly to your

## 245

00:32:02.160 --> 00:32:03.230
Andrew Parrish: disposal

## 246

00:32:10.820 --> 00:32:12.140
Andrew Parrish: that answer your question.

247
00:32:15.960 --> 00:32:21.090
Andrew Parrish: Yes, he says it. It did answer his question.

00:32:22.920 --> 00:32:26.260
Adrianna Saliot: It's not about non employees, but we did have

249
00:32:26.280 --> 00:32:29.840
Adrianna Saliot: a comment that came in regarding

250
00:32:29.920 --> 00:32:31.230
Adrianna Saliot: tele working.

251
00:32:31.250 --> 00:32:37.960
Andrew Parrish: and the comment was made by Hugo. So, Hugo, I will go ahead and unmute you

252
00:32:38.830 --> 00:32:40.860
Adrianna Saliot: that way. You can ask your question.

253
00:32:42.470 --> 00:32:52.080
Hugo Hernandez: Alrighty. Well, it seems like he sort of explained it a little bit at the on the previous part. But one of the things is, you know, I work for Cs use kind of loss.

254
00:32:52.130 --> 00:32:58.550
Hugo Hernandez: You know it's a it's a university. and we have personally say, 12, 1,300 employees here.

00:32:58.900 --> 00:33:03.740
Hugo Hernandez: So the part that is going to be difficult for me is to determine what percent of those employees

00:33:03.760 --> 00:33:05.930
Hugo Hernandez: we're telecommunications during that time.

257
00:33:08.620 --> 00:33:15.660
Hugo Hernandez: you know. I guess i'm in. I'm gonna have to do some research here at the University, but it's it's going to it's going to be pretty difficult, you know, because

258
00:33:16.340 --> 00:33:21.890
Hugo Hernandez: I mean to to be accept and to be able to to explain how that percentage came about.

259
00:33:22.740 --> 00:33:27.630
Andrew Parrish: Yeah, you know, we're not looking. You know it doesn't need to be a

260
00:33:27.690 --> 00:33:39.980
Andrew Parrish: you know $23 \%$ or 37 . You don't need to get it exact. What the the reason we added this is because your disposal is based off of this number.

00:33:40.100 --> 00:33:41.990
Andrew Parrish: and this number here.

262
00:33:42.990 --> 00:33:44.000
Andrew Parrish: which.

263
00:33:44.720 --> 00:33:52.330
Andrew Parrish: if you're telling us, you have a 1,000 employees and dispose of, you know one ton of trash. We would question

264
00:33:52.570 --> 00:34:12.270
Andrew Parrish: Why? That was so, because it just seems like a very low amount of disposal for that amount of people. whereas if you give us kind of that additional information of of these, a 1,000 people only 20 . So now we're down to 200, only one ton of disposal. It gives us that little additional piece of information

265
00:34:12.350 --> 00:34:15.889
that makes more sense of why your disposal might be so low.

266
00:34:16.239 --> 00:34:20.389
Hugo Hernandez: Okay, so as long as it's it's explained on on, on that on that line.

00:34:20.580 --> 00:34:27.639

Hugo Hernandez: That would be okay. And then one of the things, for example, one of the reasons, even though you know the the University was not a

## 268

00:34:29.000 --> 00:34:44.230
Hugo Hernandez: staff completely. A lot of people were working from home, I mean, even during that time I work for facilities management. So we're the ones that collect all the refuse and everything recycling here in the university. But even during that time, by not having students on campus for

269
00:34:44.510 --> 00:34:45.880
Hugo Hernandez: for a few months.

270
00:34:46.270 --> 00:34:56.389
Hugo Hernandez: you know, it seems like our tonnage increase, because we were getting rid of a lot of furniture that we were not able to recycle. So he went into the landfill by our caller.

271
00:34:56.610 --> 00:35:01.710
Hugo Hernandez: so I mean as long as that explained, that will suffice.

272
00:35:01.990 --> 00:35:12.800
Andrew Parrish: Yeah, that's kind of why we put these 2 boxes here, so you can kind of further explain how you went about calculating your percentage of employees in the office and this employees box up here

00:35:12.890 --> 00:35:26.440
Andrew Parrish: and then for your disposal. You know it makes complete sense of Why, your disposal would go up. If you're doing some remodels or cleaning out, you know, living spaces. But just yeah, use that box to kind of explain why your tonnage might be so high

274
00:35:26.630 --> 00:35:42.260
Hugo Hernandez: right now. I just wanted to make sure. I mean because I knew that I mean the percentage they're going to be accurate. I'm. I can do my best to try and figure out. You know. I mean, I know that some departments we're working from home. Some others were not like us, and facilitating as we work most of the time. We we were here.

## 275

00:35:44.700 --> 00:35:49.040
Hugo Hernandez: you know, like I said, I mean 1,300 employees and so many departments on campus it would be.

## 276

00:35:49.600 --> 00:35:55.080
Hugo Hernandez: It'd be pretty difficult for me to figure that out. But I mean i'll do my best to to get a percentage in there.

277
00:35:55.270 --> 00:36:03.350
Andrew Parrish: Yeah, I mean, I think, in your particular case. Yes, you do have a little more work to figure that out. But if you broke it down and kind of this explanation box of

278
00:36:03.520 --> 00:36:16.940

Andrew Parrish: you know our facilities, Employees that consisted of 100 employees. We're in the office full time. But then our faculty staff was only in the office $20 \%$ of the time, if you wanted to break it down. And then, just kind of

279
00:36:17.110 --> 00:36:18.680
Andrew Parrish: you know. Take your

00:36:18.740 --> 00:36:23.480
Andrew Parrish: 100. You're 20\% and average it, and put that number here.

281
00:36:24.180 --> 00:36:29.090
Andrew Parrish: But as long as you're explaining how you got about it, and it makes sense. That's what we're looking for.

282
00:36:29.350 --> 00:36:30.180
Hugo Hernandez: Okay.

283
00:36:31.620 --> 00:36:32.520
Hugo Hernandez: Thank you.

00:36:35.130 --> 00:36:37.200
Andrew Parrish: Any other questions on disposal.

00:36:41.200 --> 00:36:43.250
Anne M Snider: Okay?

286
00:36:43.500 --> 00:36:54.660
Andrew Parrish: And then i'm gonna see if I can do it real quick. I just really want to kind of emphasize that this is a required section. If you do not put anything here, it most likely get an air that you need to finish something here.

287
00:36:55.560 --> 00:37:03.440
Andrew Parrish: So yeah, you can kind of see with me deleting those answers right? You got the red check mark. So this is a new change. That's why I want to just say this one more time.

288
00:37:04.160 --> 00:37:13.500
Andrew Parrish: and it's okay to put zeros down in this section. But you do need to provide some sort of response down in this section. Okay.

289
00:37:14.930 --> 00:37:17.320
Andrew Parrish: all right, moving on to programs.

290
00:37:18.790 --> 00:37:20.190
Andrew Parrish: So the programs

00:37:21.550 --> 00:37:33.070
Andrew Parrish: consists of these 6 sections over here. You can see over on the right. you can tell. We Haven't completed these sections quite yet. and then overall we haven't done

292
00:37:33.370 --> 00:37:34.700
Andrew Parrish: this entire tab.

293
00:37:35.850 --> 00:37:39.720
Andrew Parrish: So, to complete this section. We do have to go to each into each one

294
00:37:42.570 --> 00:37:44.050
Andrew Parrish: and click edit at the top.

295
00:37:44.870 --> 00:37:46.850
and then you check all that apply

296
00:37:47.340 --> 00:37:52.500
Andrew Parrish: across in this in this recycling section all that apply for

297
00:37:53.710 --> 00:37:58.950
Andrew Parrish: both your headquarters, as well as any facilities you may have.

00:37:59.100 --> 00:38:07.010
Andrew Parrish: We did change these around, and added a few more options used to say beverage containers here, and we broke that apart into aluminum cans

299
00:38:07.040 --> 00:38:09.450
Andrew Parrish: and like plastics ones and twos.

## 300

00:38:09.740 --> 00:38:23.280
Andrew Parrish: And then I think the glass was here, but we kind of broke those beverage containers apart, because what it was referring to was like your California cash redemption, value beverage containers, and it just made more sense to get a little bit more specific.

301
00:38:24.560 --> 00:38:35.670
Andrew Parrish: And in this section you want to check all that may apply of If you're able to recycle these. So you have a recycling program in place that does divert these materials.

302
00:38:35.980 --> 00:38:44.470
Andrew Parrish: because I know a lot of you. Since you're teleworking, you may not be generating these materials, but if you are in the office and have a way to recycle them.

303
00:38:44.490 --> 00:38:56.370

Andrew Parrish: you'll want to give yourself that credit and check these boxes. So just check all that. Apply the ones that l've checked, or you know very common ones, and then anything else you'll want to check as well, and you'll notice

304
00:38:57.010 --> 00:39:04.510
Andrew Parrish: for those of you that do report recycling. I think, right around here. We used to have the mattresses recycling. So we've removed that from all of these sections as well.

305
00:39:06.750 --> 00:39:11.860
Andrew Parrish: and then we do provide an additional detail box down here. If you want to provide

306
00:39:13.280 --> 00:39:14.760
Andrew Parrish: any

307
00:39:16.020 --> 00:39:22.370
Andrew Parrish: additional explanation on what you're recycling. and how you go about recycling it.

308
00:39:25.670 --> 00:39:26.740
Andrew Parrish: So you save.

309
00:39:29.720 --> 00:39:36.570

Andrew Parrish: and you can now see this change from red to the number of activities I selected.

310
00:39:39.580 --> 00:39:52.600
Andrew Parrish: I'm gonna jump over organics recycling, because that's going to be a little bit longer of a discussion, and it's also going to relate to this facility organics. As well. So i'm going to skip that one for now, and go on to these other more straightforward sections.

311
00:39:53.220 --> 00:39:56.360
Andrew Parrish: So waste, prevention, reuse same idea.

312
00:39:56.580 --> 00:39:57.300
Andrew Parrish: edit.

313
00:39:58.260 --> 00:40:03.570
Andrew Parrish: select all that apply as far as what you do for waste prevention or reuse.

00:40:04.350 --> 00:40:05.710
Andrew Parrish: So whether that be.

315
00:40:05.720 --> 00:40:09.580
Andrew Parrish: you know, email versus

00:40:09.930 --> 00:40:11.130
Andrew Parrish: copies.

317
00:40:12.300 --> 00:40:20.390
Andrew Parrish: hand dryers, whatever it may be, you know, not printing things. Reuse your palettes if you're in kind of a warehouse setting.

318
00:40:20.650 --> 00:40:22.330
Andrew Parrish: so just select all that apply.

319
00:40:23.670 --> 00:40:25.010
Andrew Parrish: And then again, here.

320
00:40:26.540 --> 00:40:33.260
Andrew Parrish: kind of cheating a little bit, but you can provide an additional description of your waste prevention, or use programs down in that box below.

321
00:40:35.090 --> 00:40:36.010
Andrew Parrish: save

322
00:40:38.790 --> 00:40:42.020

Andrew Parrish: and then you can see that one change to the activity selected.

323
00:40:43.690 --> 00:40:45.510
Andrew Parrish: All right material exchange.

324
00:40:46.860 --> 00:40:47.620
Andrew Parrish: edit

325
00:40:49.200 --> 00:40:53.190
Andrew Parrish: anything you may may apply. Select all those

326
00:41:01.080 --> 00:41:02.510
Andrew Parrish: i'm going to cheat again.

327
00:41:02.870 --> 00:41:07.740
Andrew Parrish: Provide that explanation on what we do for a material exchange, and put that in there

328
00:41:09.720 --> 00:41:10.580
Andrew Parrish: and save

329
00:41:17.110 --> 00:41:27.140

Andrew Parrish: all right green procurement. So this section for the recycling coordinators out there. You may not know about this as far as what your agency does, or maybe you do.

330
00:41:27.960 --> 00:41:35.590
Andrew Parrish: But this is kinda this section closes the loop, so you may need to check in with your procurement kind of division or unit to see if some of these things apply.

331
00:41:35.960 --> 00:41:47.700
Andrew Parrish: We did simplify this a little bit and removed an option that's normally here, not going to really talk about it, but it talked about fiscal. So we just remove that because it just didn't really make sense to have it here anymore. So that's something that changed.

332
00:41:48.720 --> 00:41:53.550
Andrew Parrish: And so if you have these procurement policies in place, you'll want to check those boxes.

333
00:41:55.350 --> 00:41:57.130
Andrew Parrish: and then we assume.

334
00:41:57.210 --> 00:42:00.730
Andrew Parrish: assume and or hope that if you have these policies in place.

335
00:42:00.880 --> 00:42:11.380

Andrew Parrish: that you use those policies to train staff on those policies, and then also use the language in those policies for any contracts for procuring goods.

336
00:42:12.650 --> 00:42:15.030
Andrew Parrish: So you just want to select all that applied there.

337
00:42:16.440 --> 00:42:18.030
Andrew Parrish: and then you can provide

338
00:42:19.280 --> 00:42:21.150
Andrew Parrish: an explanation in the box

339
00:42:22.950 --> 00:42:24.210
Andrew Parrish: down here

340
00:42:28.280 --> 00:42:29.080
Andrew Parrish: which

341
00:42:30.920 --> 00:42:32.760
Andrew Parrish: sorry I'm trying to find my little

342
00:42:32.990 --> 00:42:34.430

Andrew Parrish: cheater note here, there.

343
00:42:37.080 --> 00:42:39.070
Andrew Parrish: and that explanation in the box

344
00:42:41.370 --> 00:42:42.130
Andrew Parrish: save

345
00:42:45.610 --> 00:42:59.340
Andrew Parrish: training education last section before we go to organics. So here we changed the top 4 to hopefully make them more straightforward as far as what's required for state agencies. So what we mean is

346
00:42:59.470 --> 00:43:04.850
Andrew Parrish: per AV 2,012, which, if you need more information on 2,012, you can click on this link down here.

347
00:43:05.580 --> 00:43:12.630
Andrew Parrish: But what 2,812 did implement was that you are required to have these top 4 at a minimum

348
00:43:14.720 --> 00:43:28.870

Andrew Parrish: to have that required dedicated recycling staff have the required signage on recycled bins and compost bins. Your training employees as required, and you have the adequate number and condition of recycling and receptacles as well.

349
00:43:29.170 --> 00:43:41.650
Andrew Parrish: And so this is per ab. 2,012. Your State agencies are required to have these top 4. You also want to select anything else that does apply to you as well as far as training education programs.

350
00:43:47.290 --> 00:43:53.360
Andrew Parrish: and this one we have kind of a weekly explanation. But then we kind of break that down on a per

351
00:43:53.770 --> 00:43:58.100
Andrew Parrish: requirements. So the 1234 at the top. Here

352
00:43:59.960 --> 00:44:06.170
Andrew Parrish: our recycling coordinator goes into detail about how we do each one of those programs.

353
00:44:08.130 --> 00:44:10.340
Andrew Parrish: Okay, save that information there.

Andrew Parrish: i'm going to pause for a minute. See if there's any questions before we go to organics

355
00:44:15.950 --> 00:44:18.090
Andrew Parrish: on any of these sections. Yep.

356
00:44:18.890 --> 00:44:26.500
Anne M Snider: We do have a question in the chat regarding toner and copier cartridges for recycling.

357
00:44:26.670 --> 00:44:32.900
Anne M Snider: If a courier picks those up. Do they leave that box unchecked

358
00:44:34.580 --> 00:44:37.560
Andrew Parrish: if they, If the courier is taking them

359
00:44:37.890 --> 00:44:39.370
and recycling them.

360
00:44:40.420 --> 00:44:44.150
Andrew Parrish: or I guess are they reusing them, I guess, would be in

00:44:44.290 --> 00:44:52.480
Andrew Parrish: depending on where you want to check that box. But if they're taking them, and you can verify that they're taking them for recycling or reuse. You'll want to check the box.

362
00:44:57.190 --> 00:44:59.020
Anne M Snider: That answer Your.

363
00:44:59.140 --> 00:45:02.740
Anne M Snider: Would you like to ask your oh, do you got it? Okay. So

364
00:45:08.680 --> 00:45:12.810
Anne M Snider: okay, I think he, I think you answered his question. Thank you.

365
00:45:18.310 --> 00:45:19.830
Adrianna Saliot: None that I see.

366
00:45:20.890 --> 00:45:30.290
Andrew Parrish: All right. So this last section. This is probably where we made the most changes to the report outside of that percentage of employees that we allowed added as well.

367
00:45:30.490 --> 00:45:32.780
Andrew Parrish: So organics recycling here

00:45:34.110 --> 00:45:36.030
Andrew Parrish: in the program section.

369
00:45:37.010 --> 00:45:41.320
Andrew Parrish: you're only reporting on your main place of business.

370
00:45:43.330 --> 00:45:45.030
Andrew Parrish: so we'll enter that now.

371
00:45:46.740 --> 00:45:50.170
Andrew Parrish: So again. the one we're in right now is

372
00:45:50.590 --> 00:45:57.900
Andrew Parrish: programs. This is not for your satellite offices for your satellite offices and warehouses, and

373
00:45:58.300 --> 00:46:10.340
Andrew Parrish: any other. This anything else you've classified as a facility. You're going to report on the organics of that separately in the facility organic section. and i'll show you that in just a moment here.

00:46:11.240 --> 00:46:16.080
Andrew Parrish: So to kind of come back for set our programs at our headquarters.

375
00:46:16.560 --> 00:46:22.370
Andrew Parrish: and it does kind of give you the queue here which facility it's talking about. So this is our 1,000 and One

376
00:46:22.390 --> 00:46:25.520
Andrew Parrish: High Street, where there's the 1,000 employees

## 377

00:46:26.730 --> 00:46:29.560
Andrew Parrish: we need to answer some questions about organics recycling.

378
00:46:30.630 --> 00:46:33.280
Andrew Parrish: So you can see right now. There's only one question

379
00:46:34.940 --> 00:46:47.290
Andrew Parrish: some of the changes we did I made here is, we simplified, hopefully clarified what we're talking about here. So the first question, what materials do employees and non employees generate at this location?

380
00:46:47.880 --> 00:46:53.120
Andrew Parrish: So for us. even though it might not be very much, because

00:46:53.760 --> 00:46:58.720
Andrew Parrish: we we're working tele, we're working remote for the most part.

382
00:46:59.110 --> 00:47:06.950
Andrew Parrish: but for the people that are here there's technically food, scraps and food. So paper generated here. We're not talking about quantity quite yet.

383
00:47:08.170 --> 00:47:13.080
Andrew Parrish: So that just means like me, if i'm the only person in the office, and I need an apple

384
00:47:13.250 --> 00:47:16.900
Andrew Parrish: I'm generating organic waste because of that apple core banana appeal.

385
00:47:17.040 --> 00:47:20.930
Andrew Parrish: and then using a paper towel to white, my mouth would be the food, sweat, paper.

386
00:47:21.040 --> 00:47:32.140
Andrew Parrish: or to heat something up in the microwave. So that's why I check these. Another change we me made here. and to clarify as we added these tool tips to green waste and landscape and pruning waste.

00:47:32.920 --> 00:47:36.260
Andrew Parrish: And so for these this applies to

388
00:47:36.310 --> 00:47:43.560
Andrew Parrish: those of you more so in least spaces. So you only want to select green waste and landscape and pruning waste.

389
00:47:43.620 --> 00:47:50.940
Andrew Parrish: If your agency has direct control over management of this material, or the contract with the landscaper.

390
00:47:52.040 --> 00:47:54.410
Andrew Parrish: So, for example, if you're in a least space

391
00:47:54.480 --> 00:48:02.890
Andrew Parrish: and property management has direct control over management that material, you would not check these boxes as materials that you generate here.

392
00:48:04.880 --> 00:48:12.050
Andrew Parrish: I'm gonna pause right there, because I know this section can be a little bit confusing to see if there's any questions on just this very first question.

00:48:22.730 --> 00:48:25.180
Adrianna Saliot: I don't see any questions yet.

394
00:48:26.640 --> 00:48:33.680
Anne M Snider: Andrew. I see and raised Monty. Would you like to ask your question?

395
00:48:40.970 --> 00:48:42.190
Monte Rowan: Yes. Can you hear me.

396
00:48:43.730 --> 00:48:48.470
Monte Rowan: So does this landscape and pruning waste and green waste.

397
00:48:49.080 --> 00:48:57.590
Monte Rowan: Do we count that if we handle it on site ourselves and we deal with it. We chip it, we burn it. We.

398
00:49:00.120 --> 00:49:01.040
Monte Rowan: anyway.

399
00:49:01.760 --> 00:49:10.670
Andrew Parrish: Yes, to answer your question, and then we'll get into how that materials managed, and the question for is where you'd provide that information

00:49:11.030 --> 00:49:12.550
Andrew Parrish: which we'll get to in just a minute.

401
00:49:13.890 --> 00:49:20.810
Andrew Parrish: But yes, to answer your question, you'd select green waste and landscape and pruning pruning waste is generated at that location.

402
00:49:25.320 --> 00:49:26.650
Andrew Parrish: Thank you.

403
00:49:27.480 --> 00:49:29.110
Andrew Parrish: Okay. Any other question. Yep.

404
00:49:29.920 --> 00:49:38.600
Anne M Snider: I there's another question from Alex. Alex. Can I unmute you? And so so everybody can hear your question in case they have a similar.

405
00:49:44.290 --> 00:49:46.170
Anne M Snider: Okay, you're unmuted, Alex.

406
00:49:53.270 --> 00:49:58.830
Anne M Snider: Alex is asking if Dgs has control over green waste and landscape

00:50:02.170 --> 00:50:04.990
Anne M Snider: do do they leave those boxes unchecked?

409
00:50:06.640 --> 00:50:17.760
Andrew Parrish: Correct. If you're in a least space from Dgs and Dgs manages that material. You do not select green waste and landscape and printing waste.

410
00:50:19.830 --> 00:50:27.900
Anne M Snider: Okay? And then, Alex. Feel free to put your questions in the Q. A. His. His microphone is not working

411
00:50:31.040 --> 00:50:39.800
Andrew Parrish: any other questions on this very first question. We're going to get into what you say about how these materials are managed in just a moment. But I just want to make sure that

412
00:50:40.050 --> 00:50:43.980
Andrew Parrish: what we're talking about as far as generation makes sense before we move on.

00:50:51.150 --> 00:50:53.350
Andrew Parrish: Okay, take the silence of the Yes.

414
00:50:53.960 --> 00:50:58.340
Andrew Parrish: okay. And then it Obviously, if you're generating, you know

```
4 1 5
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00:50:58.680 --> 00:51:11.180
Andrew Parrish: would waste. You'd want to select that box as well, or you can select other and provide that additional information. I think there's very few situations where you're going to select no organic material at this agency.

416
00:51:11.630 --> 00:51:19.290
Andrew Parrish: You would not select this. If you have a waiver in place, for example, i'll show you where you report having a waiver in just a moment.

417
00:51:20.580 --> 00:51:22.350
Andrew Parrish: All right. So question 2

418
00:51:22.920 --> 00:51:31.130
Andrew Parrish: used to have a lot of options and a lot of text on this question, and we simplified it hopefully to make more sense and be a little bit more straightforward.

419
00:51:31.490 --> 00:51:34.480

Andrew Parrish: Question 2 select the amount of solid waste.

420
00:51:34.960 --> 00:51:52.790
Andrew Parrish: So that means trash, recycling and organics generated collectively. and we just simplified it down to these 2 options. So either 2 or more cubic cards of solid waste meaning all of that stuff put together. Trash, recycling, and organics. We're not talking about just organics anymore

421
00:51:53.040 --> 00:52:06.770
Andrew Parrish: or less than that. And so you just select the one that applies. and as a rough frame of reference, a 2 cubic yard dumpster is approximately 4 feet by 4 feet by 6 feet

422
00:52:07.150 --> 00:52:14.650
Andrew Parrish: large. And so, if all of your services combined together. or more than that, you'd select 2 or more.

423
00:52:15.270 --> 00:52:21.120
Andrew Parrish: The example of less than 2 cubic yards would be if you just had kind of had those 96 gallon

424
00:52:21.180 --> 00:52:27.310
Andrew Parrish: roll off cards for those materials for your external use, you'd be less than 2 cubic cards.

00:52:27.510 --> 00:52:39.870
Andrew Parrish: or potentially, if you had a significant teleworking population, even though you had a high employee account. you might be less than 2 cubic cards, which is why that percentage of employees part is so important for us.

426
00:52:40.110 --> 00:52:46.010
Andrew Parrish: Because if you had a 1,000 employees but then said less than 2 cubic yards here.

427
00:52:46.210 --> 00:52:48.860
Andrew Parrish: we would question if that was accurate or not.

428
00:52:48.930 --> 00:52:53.670
Andrew Parrish: but with that kind of added detail which it doesn't show up on the headquarters. But it will, on facilities

429
00:52:54.620 --> 00:53:03.680
Andrew Parrish: of you know, $0 \%$ or in the office, you're less than 2 cubic yards. Makes a lot more sense, even though your employee count is high.

430
00:53:05.420 --> 00:53:06.930
Andrew Parrish: I'm gonna stay here for now.

431
00:53:08.110 --> 00:53:20.460

Andrew Parrish: All right. So question 3. We simplified as well. So this is if you operate food service facilities. And this is prior to disposal. If you have anything that apply so one

432
00:53:20.560 --> 00:53:27.430
Andrew Parrish: example where this most likely applies would be kind of in the prisons right. We have food portion, right sizing. meaning

433
00:53:27.520 --> 00:53:31.520
Andrew Parrish: that they give one scoop of mashed potatoes as opposed to 2,

434
00:53:32.050 --> 00:53:42.920
Andrew Parrish: so to help minimize that food waste of what's thrown away, kind of on that initial, and maybe have them come up for more if they want more food and then an edible food recovery program.

435
00:53:43.120 --> 00:53:51.310
Andrew Parrish: If you have one, you can also check that box. We added this cell phone. and so if you check the Self Hall.

436
00:53:52.820 --> 00:54:00.820
Andrew Parrish: you want to provide the name of the Food Recovery Service and or food recovery organization that the food is self hauled to in the box that showed up.

437
00:54:02.230 --> 00:54:05.430

Andrew Parrish: If you do not operate food service at your facility.

438
00:54:07.000 --> 00:54:15.870
Andrew Parrish: it is totally okay to just say, there's no food service at this location. You're not doing anything wrong by saying you have no food service at this location.

439
00:54:17.670 --> 00:54:19.340
Andrew Parrish: all right. And then, Monty.

440
00:54:19.820 --> 00:54:25.240
Andrew Parrish: to get back to your question. Number 4. Here is where you're going to talk about, based on

441
00:54:25.390 --> 00:54:29.840
Andrew Parrish: what we said up here and number one what happens to that material.

## 442

00:54:30.870 --> 00:54:36.810
Andrew Parrish: So for in your particular example. and i'm just gonna select them all. So you can kind of see what

## 443

00:54:36.870 --> 00:54:39.720
Andrew Parrish: it looks like here, depending on what you select.

00:54:39.960 --> 00:54:41.610
Andrew Parrish: So you can see it breaks it up

445
00:54:43.080 --> 00:54:44.640
Andrew Parrish: into different categories.

446
00:54:46.380 --> 00:54:49.470
Andrew Parrish: And so for each one the responses are the same.

447
00:54:50.330 --> 00:54:55.580
Andrew Parrish: So for you, Monty, you would just say green waste landscape when you managed on site

448
00:54:57.980 --> 00:55:00.210
Andrew Parrish: for us we're gonna say holler. Pick up.

449
00:55:01.360 --> 00:55:05.560
Andrew Parrish: I will just say Republic services is our holler that picks that up

450
00:55:09.490 --> 00:55:12.920
Andrew Parrish: same for our food scraps.

00:55:13.970 --> 00:55:17.430
Andrew Parrish: And just, for example, purposes we're just gonna say they also

452
00:55:18.280 --> 00:55:24.480
Andrew Parrish: collect this for us, because we put all of these materials in the same ben, and they come up and pick all of that up for us.

453
00:55:25.090 --> 00:55:27.890
Andrew Parrish: You'll also see, we added

454
00:55:29.830 --> 00:55:30.910
Andrew Parrish: this option.

455
00:55:32.790 --> 00:55:39.870
Andrew Parrish: So we did do a waiver Webinar back in January. So if you have multiple sites, you need to submit a waiver, for

456
00:55:40.070 --> 00:55:45.800
Andrew Parrish: whether it be de Minimis or you're in a rural or low population jurisdiction.

457
00:55:46.050 --> 00:55:51.340

Andrew Parrish: you can go back and review that waiver, Webinar, and that will give you information on how to submit that

458
00:55:52.650 --> 00:56:08.730
Andrew Parrish: we have quite a few that are in process still, and so we should be getting back to you soon on whether we approve those waivers or not. So, prior to submitting your report, if you have received that confirmation from us, that we've approved your waiver for either headquarters and or your facilities.

459
00:56:09.920 --> 00:56:11.550
Andrew Parrish: You can just select this

460
00:56:12.650 --> 00:56:24.260
Andrew Parrish: option here. and it could apply to all the materials could apply to just one depending. But I just want to really emphasize. Number One is asking you what's generated. So whether it's

461
00:56:24.470 --> 00:56:31.570
Andrew Parrish: very little or a lot of material, if it's generated, you want to select that option. And then down here in 4

462
00:56:32.400 --> 00:56:44.020
Andrew Parrish: is where you would talk about how that material is Jan, or Sorry managed, or whether you have a waiver, and are not required to manage that material, or divert that material from disposal.

00:56:45.310 --> 00:56:48.230
Andrew Parrish: So i'll pause again to see if there's any more questions.

464
00:56:52.840 --> 00:57:03.500
Anne M Snider: We do have a couple of questions regarding the main headquarters, and I just wanna make sure that Alex's questions get answered his microphone doesn't work.

465
00:57:03.590 --> 00:57:06.840
Anne M Snider: He wants to know for the

466
00:57:06.850 --> 00:57:09.090
organics recycling portion.

467
00:57:09.720 --> 00:57:17.500
Anne M Snider: Are they to report for the depart for the Department's main headquarters?

468
00:57:18.880 --> 00:57:20.290
Anne M Snider: Just them the

469
00:57:20.330 --> 00:57:23.550

Anne M Snider: reporting for the main headquarters. Does that make sense.

470
00:57:23.960 --> 00:57:37.390
Andrew Parrish: So for your agency you report on all organics at all locations. I'm gonna save this real fast and show you where you report what?

471
00:57:37.480 --> 00:57:48.540
Andrew Parrish: So i'm gonna go back for a moment. We can always come back here. So in programs. organics, recycling. you report on your headquarters

472
00:57:50.400 --> 00:57:52.620
Andrew Parrish: for any satellite offices

473
00:57:52.820 --> 00:57:59.170
Andrew Parrish: or warehouses, or campgrounds, or whatever else you may have. That is not your headquarters.

474
00:57:59.480 --> 00:58:02.840
Andrew Parrish: You're going to report individually, which is where I was going to next.

475
00:58:03.290 --> 00:58:07.840
Andrew Parrish: Each facility that you've reported back on the agency time.

00:58:08.690 --> 00:58:16.490
Andrew Parrish: So we're going to repeat those same questions, and i'll jump into it right now. So now you can kind of See, we're now talking about each facility.

## 477

00:58:16.870 --> 00:58:30.310
Andrew Parrish: and we need to come in here and answer those exact same questions. There's no difference between the organics recycling up here and programs and those in facility organics. But for organic, specifically, you have to report on each location

478
00:58:30.420 --> 00:58:32.860
Andrew Parrish: and what's generated, and how it's managed

479
00:58:34.630 --> 00:58:36.010
Andrew Parrish: that answer your question.

00:58:40.090 --> 00:58:46.950
Anne M Snider: I think so. Yeah, he says, Yes. Okay. And then one other question: Does the organics we ever need to be completed?

481
00:58:47.140 --> 00:58:51.060
Anne M Snider: Oh, I think it's. Yeah, I think you just answered both of his questions.

482
00:58:52.080 --> 00:58:52.820

Andrew Parrish: Okay.

483
00:58:53.750 --> 00:58:58.850
Andrew Parrish: Yeah. So you can see here, You know, we've added where you've reported that percentage in the office

484
00:58:59.440 --> 00:59:06.570
Andrew Parrish: if you had. You know 100 here, and you're saying 20. It now makes a lot more sense to us if you're saying

485
00:59:08.220 --> 00:59:18.300
Andrew Parrish: you know less than 2 cubic yards. If this was a 100 up here. So it's the same questions here. So whatever you select on a per site location.

486
00:59:18.580 --> 00:59:21.450
Andrew Parrish: you'll need a waiver for each location.

487
00:59:21.580 --> 00:59:35.230
Andrew Parrish: which again our waiver Webinar talks about how to submit waivers for all locations, if it's the same reason for the request, including de minimis, which means not very much material being generated, even though some is generated there.

488
00:59:35.370 --> 00:59:38.780
Andrew Parrish: We can provide the link to that Webinar as well

00:59:39.960 --> 00:59:44.360
Andrew Parrish: of where you can find that on our website. and

490
00:59:45.500 --> 00:59:52.150
Andrew Parrish: or you can email us@thecatcaloriecycle.cov. If you need further help with

491
00:59:52.880 --> 00:59:55.920
Andrew Parrish: submitting for waivers, if it may apply to you.

492
00:59:57.950 --> 01:00:00.740
Andrew Parrish: So, for here you do need to run through each

493
01:00:02.560 --> 01:00:11.630
Andrew Parrish: facility you can kind of see it has the same structure over here on the left, telling you if you've done it for the facility or not. So we did that first one, so we're complete

494
01:00:11.990 --> 01:00:14.270
Andrew Parrish: and have for more to do

01:00:15.640 --> 01:00:20.430
Andrew Parrish: so for time's sake at this right?

496
01:00:23.520 --> 01:00:27.300
Andrew Parrish: So like. Here's a good example, right? So this is not really an appropriate

497
01:00:29.500 --> 01:00:35.910
Andrew Parrish: use of this, because the more organic material is generated here could be a very little.

498
01:00:36.030 --> 01:00:42.220
Andrew Parrish: so we'd still want to say the food, scraps and food soil paper are generated here, and then down here.

499
01:00:43.080 --> 01:00:44.400
Andrew Parrish: and

500
01:00:46.330 --> 01:00:58.500
Andrew Parrish: and how it's handled is where you can provide that further explanation on those specifics. But you wanna and number One talk about what's generated, and then number 4.

501
01:00:58.550 --> 01:01:00.980

Andrew Parrish: Talk about how that material is managed.

502
01:01:03.700 --> 01:01:06.040
Andrew Parrish: So just so I can get to kind of the next

503
01:01:09.200 --> 01:01:16.690
Andrew Parrish: step of the report and show you kind of the submital process. I need to run through this real quick and do this for each site.

504
01:01:18.550 --> 01:01:20.950
Andrew Parrish: that one yeah oops.

505
01:01:28.270 --> 01:01:31.030
Andrew Parrish: And so for each one of these you can kind of see that it's

506
01:01:31.620 --> 01:01:37.020
Andrew Parrish: doesn't give me credit for completing it, even though I may not have changes until I hit edit

507
01:01:37.840 --> 01:01:43.940
Andrew Parrish: and save it a minimum. But most likely going to have to put an option down here and number 4

01:01:44.120 --> 01:01:46.790
Andrew Parrish: as far as how that material is managed

509
01:01:52.710 --> 01:01:53.460
Andrew Parrish: Oops.

510
01:01:58.360 --> 01:02:02.100
Andrew Parrish: Okay. So now that l've run through the entire report

511
01:02:03.210 --> 01:02:05.480
Andrew Parrish: and come back to that summary page.

512
01:02:05.800 --> 01:02:11.610
Andrew Parrish: open it's. See? I missed a few things. So enter program. Information did not quick complete that

513
01:02:13.830 --> 01:02:16.130
Andrew Parrish: i'm not sure why it's giving me that. Here

514
01:02:30.930 --> 01:02:35.510
Andrew Parrish: do we have any other questions? I kind of run through and try to find why this is

01:02:36.190 --> 01:02:38.630
Andrew Parrish: not allowing me to keep going.

516
01:02:45.170 --> 01:02:49.160
Andrew Parrish: I don't see any questions at this time.

517
01:03:20.540 --> 01:03:24.530
Andrew Parrish: Here it goes something I didn't do in there. Okay. So now you can see

518
01:03:25.220 --> 01:03:31.170
Andrew Parrish: now completed all the sections of the report, and our last step would be to submit the in your report.

519
01:03:32.710 --> 01:03:35.500
Andrew Parrish: What you do right here with this button.

520
01:03:36.260 --> 01:03:44.970
Andrew Parrish: I'm not going to do it, because I need to use this report for a few more webinars, but you just want to make sure before you press this button.

521
01:03:46.030 --> 01:03:52.860

Andrew Parrish: The everything is accurate in these sections above, because as soon as you submit, you won't, be

## 522

01:03:52.910 --> 01:03:54.570
Andrew Parrish: able to go back in

523
01:03:54.770 --> 01:04:04.280
Andrew Parrish: and change anything you know. Kind of lock you out from editing, if it's prior to May first, and you accidentally click this button. You can contact us, and we can, on submit

## 524

01:04:04.680 --> 01:04:05.700
Andrew Parrish: that report.

525
01:04:09.210 --> 01:04:16.820
Andrew Parrish: So if you do accidentally click this, and you needed to update something prior to that May first reporting deadline. We can on submit it for you.

526
01:04:16.980 --> 01:04:18.860
Andrew Parrish: so you can make some edits there

527
01:04:20.490 --> 01:04:24.040
Andrew Parrish: right so now that we've run through the whole thing, you submit this.

528
01:04:24.460 --> 01:04:26.990
Andrew Parrish: and then you'll get an email confirming some middle.

529
01:04:28.660 --> 01:04:33.240
Andrew Parrish: and then you'd be done with with your report. If you want to get to

530
01:04:33.560 --> 01:04:36.910
Andrew Parrish: any old reports. You can come up here in that reports tab

531
01:04:37.090 --> 01:04:42.500
Andrew Parrish: and pick a previous year, if you want, if you didn't want just the previous, because the previous one.

532
01:04:43.200 --> 01:04:47.650
Andrew Parrish: It's also located here over here on the right, on the summary screen.

533
01:04:52.680 --> 01:04:57.950
Andrew Parrish: So now we've run through the entire thing. Is there any particular section anyone would like me to

534
01:04:58.160 --> 01:05:05.440

Andrew Parrish: go back to and talk about some more. We have plenty of time. If there's anything anyone would like me to revisit.

535
01:05:19.330 --> 01:05:24.670
Adrianna Saliot: I don't see anything coming into the Q. And a. P. Or the chat.

536
01:05:25.100 --> 01:05:26.450
Andrew Parrish: Are there any questions.

537
01:05:26.580 --> 01:05:29.210
Andrew Parrish: any questions in our Sark inbox?

538
01:05:29.700 --> 01:05:31.060
Michelle Cevallos: None at this time?

539
01:05:33.050 --> 01:05:44.510
Andrew Parrish: All right. Well, we'll hang out for a few more minutes just to make sure you can. If you're typing away trying to get your question in there, we'll wait just a few more minutes where we probably won't Run all the way until

## 540

01:05:44.930 --> 01:05:49.910
Andrew Parrish: noon. If there's no further questions. I guess just to

01:05:51.980 --> 01:05:54.370
Andrew Parrish: while we're waiting we'll come back.

## 542

01:05:54.410 --> 01:05:59.470
Adrianna Saliot: We do have a hand raised for Monty. want you. I'll go ahead and unmute you.

## 543

01:06:03.620 --> 01:06:10.370
Monte Rowan: Yeah, I don't have that little chat box. Q. And a. I don't have access to any of the chat, for that matter. So

## 544

01:06:10.400 --> 01:06:15.340
Monte Rowan: anyway, my question is, will this recording be available to us?

545
01:06:16.270 --> 01:06:20.610
Monte Rowan: Yeah. Great question. Refer back to it at any time. And what can we find it?

546
01:06:21.070 --> 01:06:26.690
Andrew Parrish: Great question just where I was going, so i'm going to start with. We are going to hold

547
01:06:26.880 --> 01:06:45.220

Andrew Parrish: 2 more of these Webinars. They will be the same as we did today, you know. New questions might get asked, and so we'll have those as part of the recordings as well. But march sixteenth. 10 to 12, and then march twentieth one to 3 , and then we'll release the report. March 20 first. So just to kind of reiterate that

548
01:06:45.910 --> 01:06:51.670
Andrew Parrish: and the recordings we're going to post on our State agency web page.

549
01:06:52.020 --> 01:07:05.060
Andrew Parrish: So if you go there right now it has our old recordings from our old report. So we're gonna replace those with these new recordings, and so they'll all be posted there. We'll try to get them up as quickly as possible.

550
01:07:07.650 --> 01:07:12.950
Andrew Parrish: and then, when they're all uploaded, or as they're uploaded, we'll be sure to send out messaging

551
01:07:13.200 --> 01:07:14.880
Andrew Parrish: when they're available.

552
01:07:20.070 --> 01:07:26.540
Adrianna Saliot: We had a question. Come into the Q. And a. Poll from Joel. Joel. I'll go ahead and unmute you.

553
01:07:34.400 --> 01:07:38.320

Joel Duprey: Hi! This is my first time logging into countercycle.

554
01:07:38.620 --> 01:07:48.320
Joel Duprey: I created an account, and I'm having trouble finding that page where you were filling in all those boxes and everything. Can you walk me through that?

555
01:07:50.020 --> 01:07:55.290
Andrew Parrish: Yeah, we'll start with. Have you register for a web pass?

556
01:07:56.990 --> 01:07:57.640
Joel Duprey: He?

557
01:07:57.740 --> 01:08:03.350
Yes, I went to the counter cycle, and I said, a new account created an account.

558
01:08:03.860 --> 01:08:07.330
Joel Duprey: and then I I verified all that information.

559
01:08:08.920 --> 01:08:20.340
Andrew Parrish: So here you went here and created an account, this one here, okay, and then there, a lot of times. A second email comes through to confirm account creation. Did you get that and complete that as well?

01:08:21.170 --> 01:08:25.370
Andrew Parrish: Okay. So I think the next step is, we we probably need to associate you

## 561

01:08:25.420 --> 01:08:27.130
Michelle Cevallos: with your agency.

562
01:08:27.830 --> 01:08:37.200
Andrew Parrish: Okay. So if you could just shoot us a quick email to Sark at Caloriecycle that Ca : we'll go ahead and take care of that on our end, and you should be able to get into your report then

563
01:08:38.290 --> 01:08:40.060
Andrew Parrish: perfect. Thank you very much. Yup.

564
01:08:41.890 --> 01:08:48.399
Andrew Parrish: And so why we're here. So this is the Waste Management State Agency Page, where I said the recordings would be posted.

565
01:08:48.920 --> 01:08:52.520
Andrew Parrish: and they'll be like right here. So these are old ones.

566
01:08:53.380 --> 01:09:03.240

Andrew Parrish: so these at the moment most of it's still relevant. But the new changes are not in these videos, but we'll replace these to reduce that confusion, and this is where the new recordings will be found.

567
01:09:10.090 --> 01:09:11.439
Andrew Parrish: Any other questions?

568
01:09:19.979 --> 01:09:21.420
Adrianna Saliot: None that I see.

569
01:09:22.930 --> 01:09:26.300
Andrew Parrish: All right. We'll give it a couple more minutes. Give me plenty of time.

570
01:09:26.979 --> 01:09:33.200
Andrew Parrish: but if not, we're just gonna go ahead and sign off for the day, and then we'll see you again if you want to attend

571
01:09:36.710 --> 01:09:45.290
Andrew Parrish: If you wanted to hear going over a section again, or if anything else comes to mind and you want to ask that question, live. You can attend one of these other Webinars and

572
01:09:45.779 --> 01:09:47.460
Andrew Parrish: ask your question as well.

573
01:09:48.790 --> 01:09:53.050
Andrew Parrish: And then we sent this all 3 out on that same list. Serve message.

574
01:09:53.720 --> 01:09:58.160
Andrew Parrish: So all of those zoom links are on that same list. Serve message that we sent out.

575
01:10:00.670 --> 01:10:03.710
Andrew Parrish: and we can send it out again to If anyone didn't get that.

576
01:10:13.800 --> 01:10:17.390
Andrew Parrish: alright, i'm gonna get it until 1115. I don't get anything else.

577
01:10:17.740 --> 01:10:19.420
Andrew Parrish: We're gonna sign off for the day.

578
01:10:29.890 --> 01:10:35.330
Andrew Parrish: And so I guess just to reiterate for those of you that have been around.
We recently reorganized

579
01:10:35.480 --> 01:10:42.570

Andrew Parrish: and split into our Jason Enforcement ranch, and then our local Citizens Market Development branch our assistance branch.

## 580

01:10:42.750 --> 01:10:55.450
Andrew Parrish: And so for a State agency help. we shifted to a centralized structure because we just have less team members, and we're trying out more of a focused approach with state agencies. Port.

581
01:10:55.830 --> 01:10:59.420
Andrew Parrish: So you'll want to email the email address on the screen

582
01:10:59.470 --> 01:11:02.230
Andrew Parrish: sark@cowerycycle.cov.

583
01:11:02.590 --> 01:11:09.180
Andrew Parrish: For any technical assistance you may need on filling out your report or any other questions you may have, or

584
01:11:09.520 --> 01:11:12.710
Andrew Parrish: trying to manage a difficult material.

585
01:11:13.010 --> 01:11:20.380
Andrew Parrish: So all of that goes into the central location. and then an individual team member will reach back out to assist you.

01:11:47.520 --> 01:11:51.000
Andrew Parrish: and we just give it a couple more minutes just to make sure there's no questions

587
01:12:35.520 --> 01:12:38.480
Andrew Parrish: check in. Is there any emails at all

588
01:12:41.020 --> 01:12:42.900
Andrew Parrish: asking any questions? Michelle?

589
01:12:46.250 --> 01:12:49.320
Michelle Cevallos: I haven't seen any additional questions come in.

590
01:12:49.350 --> 01:12:57.410
Andrew Parrish: Okay, perfect. All right. I'll just check in one more time with the Q. A. Or the chat. Do we have any unanswered questions in there?

591
01:13:02.600 --> 01:13:04.670
Adrianna Saliot: No, we're all good here.

592
01:13:07.560 --> 01:13:11.590

Andrew Parrish: all right. Well, if anything comes to mind. After this you can attend one of our

## 593

01:13:11.760 --> 01:13:23.770
Andrew Parrish: other 2 webinars we'll have on March sixteenth or march twentieth, and then we will post these recordings as soon as we can process them for Ada compliance on the website listed on the screen.

594
01:13:24.960 --> 01:13:32.260
Andrew Parrish: and any other questions you may have, you can always email us as a Rc. At Calgary Cycle, Dot Cov.

595
01:13:33.050 --> 01:13:38.580
Andrew Parrish: And with that we're going to sign off for the day. Hope you all have a great rest of your day, and we'll talk to you soon.

596
01:13:40.320 --> 01:13:41.470
Andrew Parrish: Thank you so much.

