

00:00:00

How to complete the performance table for GHC grants this video will explain how to fill out the performance table for your project.

00:00:09

The performance table will be customized to your project and provide it via email by your grant manager.

00:00:15

This tool is designed to record your progress in diverting organic materials or recycled fiber plastic or glass materials from the landfill.

00:00:25

They will calculate the reduction in greenhouse gas emissions using the California Air Resources Board.

00:00:31

Proved emission reductions factors the performance table is submitted when your project is in full operation or if it project has a food rescue component do with the corresponding progress

00:00:44

report on a quarterly basis via the grant management system or GM S to begin locate and open the performance table in this example.

00:00:54

The file is located on the desktop on the bottom of the workbook.

00:00:58

There are 4 tabs readme inputs and products GHG reductions.

00:01:02

Andy AC jobs and training on the Readme tab.

00:01:05

There instructions on how to complete the table is encouraged that you read.

00:01:09

These instructions before completing your performance table should you have any questions.

00:01:13

You could look at your grant managers email address at the bottom of this page.

00:01:18

After this video. You may find it helpful to review this tab again and use it as a reference on the inputs and product stubbing report.

00:01:25

The volumes in tons of material diverted for each quarter.

00:01:28

Starting with a quarter of your project is in full operation or the quarter that your.

00:01:32

Project is rescuing food if your project includes a food rescue component.

00:01:37

For instance, enter 100 tons in Q,

00:01:40

12018 under green material previously landfilled.

00:01:46

For food rescue example into 300 pounds for Q 12018 under edible food collected for food pantry.

00:01:57

No, that for recycled fibre glass and plastics grants.

00:02:00

The volume is entered in pounds,

00:02:02

the formula is embedded in the tab,

00:02:04

which will calculate the amount in tons.

00:02:08

Report the volume in tons for residuals sent to landfill for example,

00:02:13

enter 10 tonnes in Q,

00:02:15

12018 under contamination sent to landfill.

00:02:20

Enter the volume in tons for finished products for instance,

00:02:25

Inter 50 tonnes in Q,

00:02:27

12018 under finished compost.

00:02:31

If any sub category such as uncomposted mulch or the number of meal served is applicable,

00:02:36

please fill out the cell with the corresponding quarter.

00:02:40

If you're sending food to both a pantry program and kitchen serving meals count,

00:02:46

both activities. But otherwise do not double count food report any uneaten food from the food rescue program in pounds do not enter values into cells that are shaded either

00:02:57

blue or gray on the gigit tab.

00:02:59

The GG emission reduction is calculated quarterly and cumulatively using the data.

00:03:05

That was entered in the inputs and product stab a graph is provided to track your overall GHG reductions.

00:03:12

This tab is only to help you track progress.

00:03:14

There is no data for you to enter here.

00:03:17

This tab is for Grant manager use only and is protected to prevent any unauthorized modification on this tab.

00:03:23

You will enter the project hours performed by employees from disadvantaged communities in each of the corresponding areas.

00:03:30

As you can see employment statuses are categorized by full time permanent jobs full-time temporary jobs part time permanent jobs,

00:03:39

etc with different job categories,

00:03:41

such as management engineering construction,

00:03:44

etc. Inter project work hours inappropriate area for the corresponding quarter again work hours are hours performed on the project such as concrete work installing equipment etc.

00:03:57

There is also an area at the bottom of the page to enter data for job training if your project provides training make sure to include a brief description of

00:04:06

the job training credentials. Complete this tab when your project starts employing staff to work on the project.