

September 12, 2024

Amy Cunningham
City Manager
City of Novato
922 Machin Avenue
Novato, CA 94945

Subject: Request for Implementation Record in Support of Compliance with the City of Novato's Short-Lived Climate Pollutants Program

Dear Amy Cunningham:

On July 5, 2024, the Department of Resources Recycling and Recovery's (CalRecycle) Jurisdiction and Agency Compliance and Enforcement Branch (JACE) provided notice that it will be conducting an evaluation of the City of Novato's (Jurisdiction) Short-Lived Climate Pollutants (SLCP) program (Title 14 of the California Code of Regulations (14 CCR), sections 18981.1 through 18998.4) (Attachment 1). As one of the first steps in the process and pursuant to 14 CCR Section 18995.2(c), CalRecycle requests the Jurisdiction provide access to its SLCP Implementation Record within ten (10) business days from receipt of this letter.

Options for providing CalRecycle access to the Jurisdiction's SLCP Implementation Record include, but are not limited to:

- Uploading to the CalRecycle SharePoint site.
 - Contact your JACE representative if you would like access to CalRecycle's SharePoint site.
- Providing a secure shareable link to the Jurisdiction's electronic document management platform.
- Via email.
- In-person review.

After reviewing the Implementation Record, JACE may request additional information and supporting documentation for the following programs if the information cannot be found within the Jurisdiction's Implementation Record or Electronic Annual Report:

- Mandatory Commercial Organics Recycling (MORe) program (Public Resources Code (PRC) sections 42649.8 through 42649.87)
- Mandatory Commercial Recycling (MCR) program (PRC sections 42649 through 42649.7 and 14 CCR sections 18835 through 18839)
- Source Reduction and Recycling Element (SRRE) program (PRC section 41000 or PRC section 41300)
- Household Hazardous Waste Element (HHWE) program (PRC section 41500 or PRC section 41510)

If you have any questions about the evaluation, contact your JACE representative Sarah Kado at Sarah.Kado@CalRecycle.ca.gov or (916) 341-6805.

Sincerely,

Signature on file

Andrew Parrish, Environmental Program Manager I
Jurisdiction and Agency Compliance and Enforcement Branch

cc: Gretchen Schubeck, Sustainability Programs Coordinator, SLCP Primary Contact, City of Novato
Kimberly Scheibly, Executive Director, Zero Waste Marin JPA, Jurisdiction Primary Contact, Marin County Hazardous and Solid Waste Management Authority
Berenice Davidson, Assistant Director, Marin County Public Works, Jurisdiction Primary Contact, Marin County Hazardous and Solid Waste Management Authority
Casey Poldino, Program Manager, County of Marin, Jurisdiction Official Contact, Marin County Hazardous and Solid Waste Management Authority
Alan Ilusorio, JACE Supervisor, CalRecycle
Sarah Kado, JACE Environmental Scientist, CalRecycle
Karla Miller, Local Assistance and Market Development (LAMD) Manager, CalRecycle
Alexis Arenz, LAMD Supervisor, CalRecycle
Michelle Chavez, LAMD Environmental Scientist, CalRecycle

Attachments:

1. Notification of Evaluation and Review for the City of Novato's Waste Diversion Programs