

**PLASTIC BEVERAGE CONTAINER VIRGIN AND POSTCONSUMER RESIN
CONSOLIDATED REPORT
CalRecycle 254**

INSTRUCTIONS

Part A – Reporting Beverage Manufacturer Information

The Reporting Beverage Manufacturer is the beverage manufacturer who has assumed the responsibility of gathering and submitting the consolidated report for the beverage manufacturers participating in the consolidated report.

1. Enter reporting period. This should be the previous calendar year, as the data is reported in arrears.
2. Enter the Reporting Beverage Manufacturer's unique identification number *exactly* as it is registered with CalRecycle. Please note that the information for each Participating Beverage Manufacturer participating in the consolidated report must be entered in Part B of the report.
3. Enter the Reporting Beverage Manufacturer's name *exactly* as it is registered with CalRecycle to ensure that your report is applied to the correct account.
4. Enter the mailing address of the Reporting Beverage Manufacturer's Contact Person listed under #5 where any correspondence should be delivered.
5. Enter the name of the Reporting Beverage Manufacturer's Contact Person who can answer questions regarding the reported consolidated information.
6. Enter the Reporting Beverage Manufacturer's Contact Person's telephone number.
7. Enter the Reporting Beverage Manufacturer's Contact Person's email address.
8. Enter the number of beverage manufacturers whose information is included in the consolidated report, including the Reporting Beverage Manufacturer.
9. On page (1) enter the **aggregated amount (the cumulative total of information entered for each Participating Beverage Manufacturer listed in Part B)** (including caps and labels) of virgin and postconsumer recycled plastic used in beverage containers subject to the CRV for sale or transfer in the state (pounds) separated by total amount of virgin plastic resin and postconsumer recycled plastic resin, under the appropriate columns for each resin type (1 through 7).

Note: If filled containers were imported and sold or transferred in California, then information regarding these containers must be included in the data reported on this form. It is the manufacturers' responsibility to obtain this data from their suppliers.

10. Enter the City, County, and State where the report is signed.
11. Sign the report. The consolidated report must be signed by the person who prepared it and who is authorized to sign it, who shall be referred to as the Reporting Beverage Manufacturer's Authorized Representative. By signing the report, the Reporting Beverage Manufacturer's Authorized Representative represents that the information provided in the consolidated report for the reporting beverage manufacturer **and** participating beverage manufacturers is true and correct.
12. Enter the title of the Reporting Beverage Manufacturer's Authorized Representative.
13. Enter the name of the Reporting Beverage Manufacturer's Authorized Representative who is signing the report.
14. Enter date the report is signed by the Reporting Beverage Manufacturer's Authorized Representative.
15. Enter the email address of the Reporting Beverage Manufacturer's Authorized Representative.

Part B – Consolidated Report Participating Beverage Manufacturers

1) Reporting Beverage Manufacturer

Information for Items 16, 17, and 18 must match the information as entered in Part A – Reporting Beverage Manufacturer Information.

16. Enter the Reporting Beverage Manufacturer's unique identification number *exactly* as it is registered with CalRecycle.
17. Enter the Reporting Beverage Manufacturer's name *exactly* as it is registered with CalRecycle to ensure that the report is applied to the correct account.
18. Enter the name of the Reporting Beverage Manufacturer's Contact Person who is able to answer questions regarding the beverage manufacturer information provided in consolidated reported.
9. Enter the amount (including caps and labels) of virgin and postconsumer recycled plastic used in beverage containers subject to the CRV for sale or transfer in the state (pounds) separated by total amount of virgin plastic resin and postconsumer recycled plastic resin, under the appropriate columns for each resin type (1 through 7).

Note: If filled containers were imported and sold or transferred in California, then information regarding these containers must be included in the data reported on this form. It is the manufacturers' responsibility to obtain this data from their suppliers.

2) Participating Beverage Manufacturer(s)

A Participating Beverage Manufacturer is any beverage manufacturer whose information is included in the aggregated total amount reported in Item 9 on Part A of the report. Unless otherwise indicated, the following information must be provided for each Participating Beverage Manufacturer included in the report.

19. Enter the Participating Beverage Manufacturer's unique identification number *exactly* as it is registered with CalRecycle.
20. Enter the Participating Beverage Manufacturer's name *exactly* as it is registered with CalRecycle to ensure that report is applied to the correct account.
21. Enter the name of the Participating Beverage Manufacturer's Contact Person who is able to answer questions regarding the beverage manufacturer information provided in the consolidated reported.
22. Enter the Participating Beverage Manufacturer's Contact Person's telephone number.
23. Enter the Participating Beverage Manufacturer's Contact Person's email address.
9. Enter the amount (including caps and labels) of virgin and postconsumer recycled plastic used in beverage containers subject to the CRV for sale or transfer in the state (pounds) separated by total amount of virgin plastic resin and postconsumer recycled plastic resin, under the appropriate columns for each resin type (1 through 7).

If there are more than 10 beverage manufacturers participating in the consolidated report, please provide the required information, as detailed in Part B above, for those manufacturers on additional reporting pages that can be downloaded from [Forms - CalRecycle Home Page](#). Each beverage manufacturer participating in the consolidated report must report the amount of virgin and postconsumer recycled plastic used in beverage containers subject to the CRV for sale or transfer in the state (pounds).

****If the Consolidated Report includes information for more than nine (9) Participating Beverage Manufacturers, use CalRecycle 254A to report for Participating Beverage Manufacturers 10 through 50 and CalRecycle 254B to report for Participating Beverage Manufacturers 51 through 100.****