

STATE OF CALIFORNIA  
CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY  
DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY  
CORRECTIVE ACTION PLAN AND COMPLAINT FOR PENALTY  
1141.SLCP.CAP.2023.2

Before:                   The State of California  
                              Department of Resources Recycling and Recovery  
                              1001 I Street  
                              Sacramento, CA 95814

In the Matter of:     City of Clovis  
                              155 N. Sunnyside Ave.  
                              Clovis, CA 93611

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BACKGROUND AND PURPOSE

1. The California Department of Resources Recycling and Recovery is hereinafter referred to as "CalRecycle."
- 1.1 CalRecycle, in consultation with the California Air Resources Board, adopted regulatory requirements, consistent with the mandate of Senate Bill 1383 (Lara, Chapter 395, Statutes of 2016), that are designed to achieve the organic waste reduction goals established in section 39730.6 of the Health and Safety Code through a 50 percent reduction in the level of the statewide disposal of organic waste from the 2014 level by 2020 and a 75 percent reduction in the level of the statewide disposal of organic waste from the 2014 level by 2025. The purpose of these reductions is to further the statewide effort to reduce emissions of short-lived climate pollutants (SLCP), including methane. These SLCP regulations are referred to hereinafter as the "Regulations" and can be found at Title 14 California Code of Regulations (CCR) sections 18981.1 through 18998.4. Cities, counties, and special districts are responsible for implementing these Regulations in their communities starting January 1, 2022.
- 1.2 The City of Clovis is hereinafter referred to as "Jurisdiction." Jurisdiction is required to comply with the Regulations.
- 1.3 Jurisdiction is or expects to be facing continuing violations of the Regulations commencing during the 2022 calendar year, which could result in significant administrative civil penalties under the Regulations.
- 1.4 Senate Bill 619 (Laird, Chapter 508, Statutes of 2021), through amendments to section 42652.5 of the Public Resources Code (PRC), created a mechanism called

a Notification of Intent to Comply through which a local jurisdiction may secure administrative civil penalty relief from any continuing violations of the Regulations for the 2022 calendar year and may be eligible for a broader and longer-term regulatory compliance path, including suspended administrative civil penalties, through a Corrective Action Plan.

- 1.5 Under PRC section 42652.5(e), the Notification of Intent to Comply must include a description of proposed actions to remedy the violations, as well as a proposed schedule for those actions, that the Jurisdiction commits to undertake to remedy the violations.
- 1.6 The Notification of Intent to Comply is hereinafter referred to as "Notification."
- 1.7 For violations taking more than 180 days to correct, PRC section 42652.2 allows CalRecycle to determine, in its sole discretion, that violations identified in a Notification may be addressed through a Corrective Action Plan issued pursuant to 14 CCR section 18996.2.
- 1.8 The Corrective Action Plan is hereinafter referred to as "CAP."
- 1.9 For violations disclosed in the Notification approved by CalRecycle as meeting the requirements of PRC section 42652.5(e), CalRecycle shall waive administrative civil penalties during the 2022 calendar year if the Jurisdiction implements the proposed actions according to the approved Notification's schedule of actions and, as applicable, approved CAP schedule of actions.
- 1.10 For violations disclosed in the Notification that commence during the 2022 calendar year and continue into the 2023 calendar year, administrative civil penalties may begin accruing as of January 1, 2023. SB 619 provides administrative civil penalties accruing on and after January 1, 2023, shall be waived upon complete compliance with an approved CAP schedule of action.

#### DETERMINATION OF VIOLATIONS

2. As authorized by PRC section 42652.5(c), the Jurisdiction notified CalRecycle of its ongoing or anticipated violations of the Regulations and the PRC through a Notification submitted February 25, 2022.
- 2.1 CalRecycle reviewed the Jurisdiction's Notification, its description of the Jurisdiction's disclosed violations of the Regulations, and proposed actions and schedule for those actions to remedy those violations for compliance with PRC section 42652.5(e). CalRecycle approved the Notification's proposed actions and schedule of actions, as modified by this CAP.

- 2.2 The Jurisdiction's Notification identified the following violations of the Regulations as follows:
- 2.2.1 The Jurisdiction is and has been in violation of 14 CCR section 18984.1 in that since January 1, 2022, the Jurisdiction has not provided three-container organic waste collection service to all commercial generators and has not included food scrap collection service in the three-container collection system provided to the multi-family properties.
  - 2.2.2 The Jurisdiction is and has been in violation of 14 CCR section 18984.4 in that since January 1, 2022, the Jurisdiction has not met recordkeeping requirements for compliance with Organic Waste Collection Services.
  - 2.2.3 The Jurisdiction is and has been in violation of 14 CCR section 18984.5 in that since January 1, 2022, the Jurisdiction has not conducted container contamination minimization for the residential or commercial sector.
  - 2.2.4 The Jurisdiction is and has been in violation of 14 CCR section 18984.6 in that since January 1, 2022, the Jurisdiction has not met recordkeeping requirements for compliance with container contamination minimization.
  - 2.2.5 The Jurisdiction is and has been in violation of 14 CCR section 18984.7 in that since January 1, 2022, the Jurisdiction has not distributed new containers meeting the container color requirements.
  - 2.2.6 The Jurisdiction is and has been in violation of 14 CCR section 18984.8 in that since January 1, 2022, the Jurisdiction has not distributed new containers with proper container labeling.
  - 2.2.7 The Jurisdiction is and has been in violation of 14 CCR section 18984.11 in that since January 1, 2022, the Jurisdiction has not verified each waived generator is eligible for a waiver.
  - 2.2.8 The Jurisdiction is and has been in violation of 14 CCR section 18985.1 in that since February 1, 2022, the Jurisdiction has not provided education and outreach to organic waste generators that are provided an organic waste collection service, including self-haulers, or the information provided did not comply with the requirements.
  - 2.2.9 The Jurisdiction is and has been in violation of 14 CCR section 18985.2 in that since February 1, 2022, the Jurisdiction has not developed a list of food recovery organizations and food recovery services operating within the jurisdiction or maintained the list on the jurisdiction's website.
  - 2.2.10 The Jurisdiction is and has been in violation of 14 CCR section 18985.2 in that since February 1, 2022, the Jurisdiction has not provided education and outreach to commercial edible food generators.
  - 2.2.11 The Jurisdiction is and has been in violation of 14 CCR, section 18985.3 in that since January 1, 2022, the Jurisdiction has not included all relevant documents supporting compliance with Article 4 (Education and Outreach) of the Regulations in the Implementation Record as required by section 18995.2.

- 2.2.12 The Jurisdiction is and has been in violation of 14 CCR section 18988.1 in that since January 1, 2022, the Jurisdiction has not required haulers providing residential, commercial, or industrial organic waste collection services to generators within its boundaries to meet the requirements and standards of the Regulations as a condition of approval of a contract, agreement, or other authorization to collect organic waste.
- 2.2.13 The Jurisdiction is and has been in violation of Title 14, CCR, section 18988.3 in that since January 1, 2022, the Jurisdiction allows generators to self-haul, but has not adopted an ordinance or a similarly enforceable mechanism that requires compliance with the requirements in Section 18988.3 of the Regulation.
- 2.2.14 The Jurisdiction is and has been in violation of 14 CCR section 18988.4 in that since January 1, 2022, the Jurisdiction has not met recordkeeping requirements for compliance with jurisdiction hauler program.
- 2.2.15 The Jurisdiction is and has been in violation of 14 CCR sections 18981.2 and 18989.1 in that since January 1, 2022, the Jurisdiction has not adopted an ordinance or other enforceable requirement requiring compliance with the following provisions of the California Green Building Standards Code, California Code of Regulations, Title 24, Part 11 as amended July 1, 2019 and effective January 1, 2020.
- 2.2.16 The Jurisdiction is and has been in violation of 14 CCR sections 18981.2 and 18989.2 in that since January 1, 2022, the Jurisdiction has not adopted an ordinance or other enforceable requirement that requires compliance with Sections 492.6(a)(3)(B) (C), (D), and (G) of the Model Water Efficient Landscape Ordinance, Title 23, Division 2, Chapter 2.7 of the California Code of Regulations as amended September 15, 2015.
- 2.2.17 The Jurisdiction is and has been in violation of Title 14 CCR section 18991.1 in that since January 1, 2022, the Jurisdiction has not implemented an edible food recovery program that includes action to accomplish the following:
- a. Educate commercial edible food generators as set forth in section 18985.2.
  - b. Increase commercial edible food generator access to food recovery organizations and food recovery services.
  - c. Monitor commercial edible food generator compliance as required in Article 14 of the Regulations.
  - d. Increase edible food recovery capacity if the analysis required by section 18992.2 indicates that the jurisdiction does not have sufficient capacity to meet its edible food recovery needs.
- 2.2.18 The Jurisdiction is and has been in violation of 14 CCR section 18991.2 in that since January 1, 2022, the Jurisdiction has not included all documents supporting compliance with section 18991.1 in the Implementation Record required by section 18995.2.

- 2.2.19 The Jurisdiction is and has been in violation of 14 CCR section 18993.1 in that since January 1, 2022, the Jurisdiction has not procured recovered organic waste products to meet or exceed its current annual recovered organic waste product procurement target.
- 2.2.20 The Jurisdiction is and has been in violation of 14 CCR section 18993.2 in that since January 1, 2022, the Jurisdiction has not included all documents supporting its compliance with Article 12 of the Regulations in the implementation record required by section 18995.2.
- 2.3 CalRecycle accepted the Jurisdiction's self-reported Notification and characterization of its violations therein. CalRecycle has not undertaken a compliance review of Jurisdiction, and thus CalRecycle's approval of the Notification or this CAP should not be taken as an indication that Jurisdiction is in full compliance with Regulations in other respects. CalRecycle will be undertaking a compliance review of all jurisdictions in the future.

### SCHEDULE FOR COMPLIANCE

3. Based on the foregoing DETERMINATION OF VIOLATIONS, CalRecycle finds that:
- The Jurisdiction worked with CalRecycle to develop this CAP, which includes schedule of actions necessary for the Jurisdiction to achieve address the violations disclosed in the Notification and described in Section 2 (Determination of Violations) above.
  - CalRecycle hereby approves and issues this CAP pursuant to PRC section 42652.5(c)-(e) and Title 14 CCR section 18996.2.
  - The Jurisdiction will fully implement the programs identified in this CAP by the dates provided in the Section 3.2 below.
  - CalRecycle will monitor the Jurisdiction's continued implementation of the programs identified in the CAP from February 3, 2023 through April 30, 2024 ("the oversight period") to assure implementation is complete and timely. The oversight period may be extended at the discretion of CalRecycle if any extensions to the Schedule are granted as described below in Sections 4.4 and 4.5.
  - During the oversight period, the Jurisdiction will submit status reports to CalRecycle and attend status meetings with CalRecycle to demonstrate the ongoing progress the Jurisdiction is making on remedying the violations described above.
  - During the oversight period, the Jurisdiction will provide bimonthly status reports to CalRecycle:

#### Report Cycle

Report 1: April 30, 2023, covering February 1, 2023 – March 31, 2023

Report 2: June 30, 2023, covering April 1, 2023 – May 31, 2023

Report 3: August 31, 2023, covering June 1, 2023 – July 31, 2023

Report 4: October 31, 2023, covering August 1, 2023 – September 30, 2023

Report 5: December 31, 2023, covering October 1, 2023 – November 30, 2023

Report 6: February 29, 2024, covering December 1, 2023 – January 31, 2024

Report 7: April 30, 2024, covering February 1, 2024 – March 1, 2024

- g. The status reports are to be used to document the status and work completed for each of the identified tasks in the CAP. For each task in the CAP, the Jurisdiction will explain the status of the task, specifying what actions have been taken to complete the task.
- h. If the work has been delayed or has not been completed, the Jurisdiction will explain the reason(s) for the delay/incompletion. The Jurisdiction will also attach any previously submitted extension requests made pursuant to section 4.4 of this CAP and any extensions granted pursuant to section 4.5 of this CAP, using additional sheets as necessary for the report. CalRecycle may consider the explanation in deciding whether to allow the Jurisdiction to continue to operate under the Notification and CAP or to revoke approval of the Notification and CAP pursuant to PRC section 42652.5(d).
- i. During the oversight period, the Jurisdiction will meet with CalRecycle telephonically or via other remote electronic means (such as Teams or Zoom) bimonthly to provide interim progress updates on the following schedule:

#### Meeting Cycle

Meeting 1: During March 2023

Meeting 2: During May 2023

Meeting 3: During July 2023

Meeting 4: During September 2023

Meeting 5: During November 2023

Meeting 6: During January 2024

Meeting 7: During March 2024

- j. The status meetings are to be used to discuss the most recent status report and to discuss interim progress made by the Jurisdiction on each of the identified tasks in the CAP.
- k. Prior to the close of the oversight period, CalRecycle may undertake a compliance review or field visit to supplement other status reporting.
- l. At any time prior to the conclusion of the oversight period, if CalRecycle determines the Jurisdiction has failed to implement the programs identified in the Notification and CAP, has failed to participate in status reporting during the oversight period, has substantially misrepresented its progress in status reporting, or has substantially failed to make interim progress on Tasks set out in Section 3.2 for four consecutive reporting periods, CalRecycle may immediately issue a notice revoking its approval of the Notification and CAP and indicating its intent to impose penalties as provided in PRC section

42652.5. Title 14 CCR sections 18997.3, 18997.5, and 18997.6 and PRC section 42652.5 governs the process and considerations CalRecycle will utilize in calculating and assessing administrative civil penalties against the Jurisdiction, which may be up to \$10,000 per day per violation.

3.1 Based on the foregoing DETERMINATION OF VIOLATIONS, it is hereby ordered that the Jurisdiction will implement the actions described below in accordance with the compliance deadlines contained in the schedule of actions to remedy violations as set forth in Section 3.2 below.

3.2 Schedule and Program of Actions

**Section 18984.1 Three-Container Organic Waste Collection Services**

The Jurisdiction will be implementing mandatory organic waste collection all applicable commercial (less than two cubic yards) and multi-family dwellings (adding food waste collection) organic collection locations and the associated requirements, such as compliant containers.

Note: Jurisdiction has already mandatory green and food waste collection to all residential locations.

TASK #	Description	Target Completion Date
TASK 1	<p>The Jurisdiction will ensure additional organic waste collection containers are ordered, as needed.</p> <p><b>Task 1a:</b> The Jurisdiction will work with multi-family dwellings to determine the number of collection containers needed.</p> <p><b>Task 1b:</b> The Jurisdiction will work with Homeowners Associations to determine the number of collection containers needed.</p> <p><b>Task 1c:</b> The Jurisdiction will purchase organic waste collection containers (different type and sizes) as determined in Task 1a and Task 1b.</p>	<p>Task 1a: 4/30/2023</p> <p>Task 1b: 6/31/2023</p> <p>Task 1c: 8/1/2023</p>
TASK 2	<p>The Jurisdiction will require and verify the hauler will acquire and distribute appropriate collection containers to all covered commercial generators.</p>	<p>12/31/2023</p>
TASK 3	<p>The Jurisdiction will require and verify the hauler will acquire and distribute appropriate collection containers to all covered multi-family dwelling generators.</p> <p><b>Task 3a:</b> Containers will be distributed after assessing waiver eligibility of the multi-family dwellings.</p>	<p>Task 3a: 9/30/2023</p> <p>Task 3b: 12/31/2023</p>



	<b>Task 3b:</b> Collection containers will be distributed to all covered multi-family dwellings.	
<b>TASK 4</b>	The Jurisdiction will provide three-container waste collection service to collection all applicable commercial (less than 2cy) customers and multi-family dwellings that are not subject to an exemption or waiver from such service under 14 CCR sections 18984.12, 18984.11, or other provision of the Regulations, or are not an authorized self-hauler subject to the Jurisdiction’s ordinance requiring compliance with the requirements of 18988.3. In implementing this container system, the Jurisdiction will ensure materials are sorted into the containers properly by generators.	1/1/2024

**Section 18984.4 Recordkeeping Requirements for Compliance with Organic Waste Collection Services**

The Jurisdiction will document and keep records for compliance with Organic Waste Collection Services.

<b>TASK #</b>	<b>Description</b>	<b>Target Completion Date</b>
<b>TASK 5</b>	The Jurisdiction will establish a system for documenting organic waste collection services for recordkeeping and reporting.	8/1/2022 (Task completion to be verified)
<b>TASK 6</b>	The Jurisdiction will start to maintain the organic waste collection service records.	8/1/2022 (Task completion to be verified)

**Section 18984.5 Container Contamination Minimization**

The Jurisdiction will monitor generator using a three-container organic waste collection service for contaminants.

<b>TASK #</b>	<b>Description</b>	<b>Target Completion Date</b>
<b>TASK 7</b>	The Jurisdiction will establish a system for notifying generators of violations.	8/1/2022 (Task completion to be verified)



<b>TASK 8</b>	The Jurisdiction will develop a schedule for conducting residential container contamination minimization route reviews.	3/1/2023
<b>TASK 9</b>	The Jurisdiction will, and will require and verify the hauler will, conduct route reviews per quarter. <b>Task 9a:</b> Route reviews in season 1 <b>Task 9b:</b> Route reviews in season 2 <b>Task 9c:</b> Route reviews in season 3 <b>Task 9d:</b> Route reviews in season 4	Task 9a: 3/15/2023 Task 9b: 6/14/2023 Task 9c: 9/13/2023 Task 9d: 12/13/2023
<b>TASK 10</b>	The Jurisdiction will perform container contamination minimization for all routes that are not subject to an exemption or waiver from such service under 14 CCR sections 18984.11 and 18984.12 (a) and (c), or are not an authorized self-hauler subject to the Jurisdiction's ordinance requiring compliance with the requirements of section 18988.3.	12/31/2023

### Section 18984.6 Recordkeeping Requirements for Container Contamination Minimization

The Jurisdiction will keep records of the number of residential or commercial violations identified and number of notices issued.

<b>TASK #</b>	<b>Description</b>	<b>Target Completion Date</b>
<b>TASK 11</b>	The Jurisdiction will document the methods used to monitor container contaminants.	8/1/2022 (Task completion to be verified)
<b>TASK 12</b>	The Jurisdiction will establish a system for documenting route reviews and/or waste evaluations conducted and tracking the violations for recordkeeping and reporting.  The Jurisdiction will include the following information and documents in the Implementation Record: <ol style="list-style-type: none"> <li>1. A description of the jurisdiction's process for determining the level of container contamination.</li> <li>2. Documentation of route reviews conducted, if applicable.</li> <li>3. If applicable, documentation of waste evaluations performed, including information on targeted route reviews conducted as a result of the studies. The</li> </ol>	8/31/2022 (Task completion to be verified)

	<p>documentation will at a minimum include dates of the studies, the location of the solid waste facility where the study was performed, routes, source sector (e.g., commercial or residential), number of samples, weights and ratio of prohibited container contaminants and total sample size.</p> <p>4. Copies of all notices issued to generators with prohibited container contaminants.</p> <p>5. Documentation of the number of containers where the contents were disposed due to observation of prohibited container contaminants.</p>	
<b>TASK 13</b>	The Jurisdiction will begin documenting contamination minimization efforts and tracking number of violations.	8/31/2022 (Task completion to be verified)

### Section 18984.7 Container Color Requirements

The Jurisdiction will distribute new containers meeting the container color requirements.

NOTE: A jurisdiction is not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the color requirements prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first.

<b>TASK #</b>	<b>Description</b>	<b>Target Completion Date</b>
<b>TASK 14</b>	If purchasing new containers, the Jurisdiction will, and will require and verify the hauler will, provide containers, for collection services, to generators that comply with the container color requirements specified in Article 3 of the Regulations.	9/1/2023

### Section 18984.8 Container Labeling Requirements

The Jurisdiction will distribute new containers with proper container labeling.

<b>TASK #</b>	<b>Description</b>	<b>Target Completion Date</b>
<b>TASK 15</b>	The Jurisdiction will develop labeling for use on containers.	9/1/2023

<b>TASK 16</b>	The Jurisdiction will, and will require and verify the hauler will, label each new container or lid provided to generators. <ul style="list-style-type: none"> <li>Labels will be consistent with the applicable container collection requirements specifying what materials are allowed to be placed in each container.</li> </ul>	9/30/2023
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### Section 18984.11 Waivers granted by a Jurisdiction

The Jurisdiction will verify each waived generator is eligible for a waiver.

<b>TASK #</b>	<b>Description</b>	<b>Target Completion Date</b>
<b>TASK 17</b>	The Jurisdiction will establish a procedure for verifying eligibility for waivers and granting waivers.	4/1/2023
<b>TASK 18</b>	The Jurisdiction will grant the waivers to multi-family complexes.	9/30/2023

### Section 18985.1 Organic Waste Recovery Education and Outreach

The Jurisdiction will provide organic waste recovery education and outreach to residential/commercial generators.

<b>TASK #</b>	<b>Description</b>	<b>Target Completion Date</b>
<b>TASK 19</b>	The Jurisdiction will, and will require and verify the hauler will, implement education and outreach requirements.	6/1/2022 (Task completion to be verified)
<b>TASK 20</b>	The Jurisdiction will develop, post, and maintain organic waste recovery information (listed above in the violation) for posting on its website, social media pages and update as needed. The information will be specific to the jurisdiction's commercial programs, provide compliance options, contact information for the franchise hauler, edible food recovery programs.	6/1/2022 (Task completion to be verified)
<b>TASK 21</b>	The Jurisdiction will mail a program flyer/brochure/letter to all commercial generators to provide education on organics and explain the jurisdiction's program including types of organic materials accepted and the franchise hauler's contact information.	7/1/2022 (Task completion to be verified)

<b>TASK 22</b>	The Jurisdiction will provide outreach and education to organic waste generators that are provided organic waste collection services or self-haul within the Jurisdiction, that are not subject to an exemption or waiver from such service under 14 CCR sections 18984.11 and 18984.12 (a) and (c). (Note: A jurisdiction may still have a separate obligation under the Mandatory Commercial Recycling (MCR) and Mandatory Organics Recycling (MORe) laws—Public Resources Code (PRC) Sections 42649.3 (d) and 42649.82 (d)(1)(C)—that is separate and independent of SB 1383, the SB 1383 Regulations, and this plan.)	7/1/2022 (Task completion to be verified)
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**Section 18985.2. Edible Food Recovery Education and Outreach**

The Jurisdiction will provide education and outreach to all residential and commercial generators.

<b>TASK #</b>	<b>Description</b>	<b>Target Completion Date</b>
<b>TASK 23</b>	The Jurisdiction will develop and maintain a list of food recovery organizations and food recovery services operating within the jurisdiction on the jurisdiction’s website. The list will include the following information about each food recovery organization and each food recovery service: <ul style="list-style-type: none"> <li>• Name and physical address.</li> <li>• Contact information.</li> <li>• Collection service area.</li> <li>• An indication of types of food the food recovery service or organization can accept for food recovery.</li> </ul>	1/31/2023 (Task completion to be verified)
<b>TASK 24</b>	The Jurisdiction will, and will require and verify the hauler will, maintain edible food recovery information on their website.	6/30/2023
<b>TASK 25</b>	The Jurisdiction will update the list of food recovery organizations and food recovery services operating within the jurisdiction on its website.	6/30/2023
<b>TASK 26</b>	The Jurisdiction will provide education and outreach to commercial edible food generators at least annually.	12/31/2023

### Section 18985.3 Recordkeeping Requirements for a Jurisdiction's Compliance with Education and Outreach Requirements

The Jurisdiction will establish recordkeeping for compliance with Education and Outreach requirements.

<b>TASK #</b>	<b>Description</b>	<b>Target Completion Date</b>
<b>TASK 27</b>	The Jurisdiction will establish a system for documenting and compiling records related to education and outreach requirements for recordkeeping and reporting.	12/31/2022 (Task completion to be verified)
<b>TASK 28</b>	<p>The Jurisdiction will begin tracking and compiling documentation in the Implementation Record and will include at a minimum:</p> <ul style="list-style-type: none"> <li>• Copies of the information provided to comply with Article 4 of the Regulations, including flyers, brochures, newsletters, invoice messaging, and website and social media postings.</li> <li>• The date, and to whom the information was disseminated, or direct contact made. If a jurisdiction provides mass distribution through mailings, or bill inserts, it will provide the date, a copy of the information, and the type and number of accounts receiving the information.</li> <li>• If the requirements of Article 4 of the Regulations were met solely through electronic media, the record will include a copy, with dates posted, of social media posts, e-mails or other electronic messages.</li> <li>• If a jurisdiction relies on a designee to comply with this section, it will include a copy of the materials distributed by the designee.</li> </ul>	12/31/2022 (Task completion to be verified)

### Section 18988.1 Jurisdiction Approval of Haulers and Self-Haulers

The Jurisdiction will require haulers providing residential, commercial, or industrial organic waste collection services to meet the requirements as a condition of approval of a contract, agreement, or other authorization to collect organic waste.

<b>TASK #</b>	<b>Description</b>	<b>Target Completion Date</b>
<b>TASK 29</b>	The Jurisdiction will require self-hauler providing organic waste collection services to meet the requirements via updating the business permit requirements.	12/31/2023

### Section 18988.4 Recordkeeping Requirements for Compliance with Jurisdiction Hauler Program

The Jurisdiction will establish recordkeeping for compliance with jurisdiction hauler program.

TASK #	Description	Target Completion Date
TASK 30	The Jurisdiction will establish a system for documenting and compiling records related to haulers and self-haulers for recordkeeping and reporting.	3/31/2023
TASK 31	<p>The Jurisdiction will begin tracking and compiling documentation in the Implementation Record and will include at a minimum:</p> <ul style="list-style-type: none"> <li>• Ordinances, contracts, franchise agreements, policies, procedures, or programs 7 relevant to this section.</li> <li>• A description of the jurisdiction’s hauler program including: <ul style="list-style-type: none"> <li>○ Type(s) of hauler system(s) the jurisdiction uses.</li> <li>○ Type(s) and condition(s) of approvals per type of hauler, and criteria for approvals, denials and revocations.</li> <li>○ The process for issuing, revoking, and denying written approvals. Any requirements associated with self-hauling and back-hauling.</li> </ul> </li> <li>• A record of hauler compliance with local ordinance(s) and the requirements of Article 7 of the Regulations including the following information: <ul style="list-style-type: none"> <li>○ Copies of all reports required from haulers.</li> <li>○ Copies of all written approvals, denials, and revocations.</li> </ul> </li> </ul> <p>All records will include the date of action, the name of the hauler, and the type of the action taken by the jurisdiction.</p>	3/31/2023

### Section 18991.1 Jurisdiction Edible Food Recovery Program

The Jurisdiction will implement all aspects of its Edible Food Recovery Program.

TASK #	Description	Target Completion Date
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<b>TASK 32</b>	<p>If the analysis indicates the Jurisdiction does not have sufficient capacity to meet its edible food recovery needs, the Jurisdiction will increase edible food recovery capacity through the following examples which may include, but not be limited to:</p> <ul style="list-style-type: none"> <li>• purchasing refrigeration equipment and vehicles</li> <li>• purchasing new kitchen equipment</li> <li>• using food donation matching software</li> <li>• leveraging partnerships with other food recovery organizations</li> <li>• hiring staff, hiring drivers,</li> <li>• training more volunteers, and</li> <li>• using education and outreach to recruit new volunteers.</li> </ul>	2/28/2023
<b>TASK 33</b>	The Jurisdiction will increase commercial edible food generator access to food recovery organizations and food recovery services.	6/31/2023
<b>TASK 34</b>	The Jurisdiction will monitor commercial edible food generator compliance and enforce the commercial edible food generator requirements.	3/1/2024

**Section 18991.2 Recordkeeping Requirements for Compliance with Jurisdiction Edible Food Recovery Program**

The Jurisdiction will establish recordkeeping for compliance with jurisdiction edible food recovery program.

<b>TASK #</b>	<b>Description</b>	<b>Target Completion Date</b>
<b>TASK 35</b>	The Jurisdiction will establish a system for documenting and compiling records related to the edible food recovery program for recordkeeping and reporting.	11/30/2023
<b>TASK 36</b>	<p>The Jurisdiction will begin tracking and compiling documentation and include the following at a minimum:</p> <ul style="list-style-type: none"> <li>• A list of commercial edible food generators in the jurisdiction that have a contract or written agreement with food recovery organizations or services pursuant to Section 18991.3.</li> <li>• A list of food recovery organizations and food recovery services in the jurisdiction and their edible food recovery capacity.</li> </ul>	12/31/2023



	Documentation of the actions taken to increase edible food recovery capacity.	
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**Section 18993.1 Recovered Organic Waste Product Procurement Target**

The Jurisdiction will procure organic waste products to meet its procurement target.

<b>TASK #</b>	<b>Description</b>	<b>Target Completion Date</b>
<b>TASK 37</b>	The Jurisdiction will identify additional procurement opportunities within its departments and divisions for expanding the use of recovered organic waste products.	6/30/2023
<b>TASK 38</b>	The Jurisdiction will annually procure a quantity of recovered organic waste products that meets or exceeds its current annual recovered organic waste product procurement target by one or both of the following: <ul style="list-style-type: none"> <li>• Directly procuring recovered organic waste products for use or giveaway.</li> <li>• Requiring, through a written contract or agreement, that a direct service provider to the jurisdiction procure recovered organic waste products and provide written documentation of such procurement to the jurisdiction.</li> </ul>	3/1/2024
<b>TASK 39</b>	The Jurisdiction will meet regulatory procurement targets established by CalRecycle pursuant to 14 CCR section 18993.1; enforcement of this provision by CalRecycle will be consistent with the legislative directives in PRC section 42652.5 (a)(5)(B) and 42652.6, as amended in AB 1985 (R. Rivas, Chapter 344, Statutes of 2022).	3/1/2024

**Sections 18993.2. Recordkeeping Requirements for Recovered Organic Waste Procurement Target**

The Jurisdiction will establish recordkeeping related to recovered organic waste procurement.

<b>TASK #</b>	<b>Description</b>	<b>Target Completion Date</b>
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<p><b>TASK 40</b></p>	<p>The Jurisdiction will establish a system for documenting and compiling records related to the recovered organic waste procurement program for recordkeeping and reporting.</p>	<p>3/1/2024</p>
<p><b>TASK 41</b></p>	<p>The Jurisdiction will include all documents supporting compliance with Article 12 of the Regulations in the implementation record including, but not limited to, the following:</p> <ul style="list-style-type: none"> <li>• A description of how the jurisdiction will comply with the requirements of Article 12 of the Regulations.</li> <li>• The name, physical location, and contact information of each entity, operation, or facility from whom the recovered organic waste products were procured, and a general description of how the product was used, and if applicable, where the product was applied.</li> <li>• All invoices or similar records evidencing all procurement.</li> <li>• If including procurement of recovered organic waste products made by a direct service provider to comply with the procurement requirements of section 18993.1(a), the jurisdiction will include all records of procurement of recovered organic waste products made by the direct service provider on behalf of the jurisdiction including invoices or similar records evidencing procurement.</li> <li>• If a jurisdiction will include renewable gas procured from a POTW for any of the uses identified in section 18993.1(f)(2) to comply with the procurement mandate of Section 18993.1(a), a written certification by an authorized representative of the POTW, under penalty of perjury in a form and manner determined by the jurisdiction, attesting to the following for the applicable procurement compliance year: <ul style="list-style-type: none"> <li>• (A) That the POTW was in compliance with the exclusion in Section 17896.6(a)(1);</li> <li>• (B) The total tons of organic waste received from the types of solid waste facilities listed in Section 18993.1(h)(1); and</li> <li>• (C) The percentage of biosolids that the POTW produced and transported to activities that constitute landfill disposal.</li> </ul> </li> <li>• If a jurisdiction will include electricity procured from a biomass conversion facility to comply with the procurement mandate of Section 18993.1(a), a written certification by an authorized representative of the biomass conversion facility certifying that biomass</li> </ul>	<p>3/1/2024</p>

	<p>feedstock was received from a permitted solid waste facility identified in 18993.1(i) will be provided to the jurisdiction. The certification will be furnished under penalty of perjury in a form and manner determined by the jurisdiction.</p> <ul style="list-style-type: none"> <li>• If the jurisdiction is implementing the procurement requirements of Section 18993.1 through an adjusted recovered organic waste product procurement target pursuant to Section 18993.1(j), the jurisdiction will include records evidencing the 6 total amount of transportation fuel, electricity, and gas for heating applications procured during the calendar year prior to the applicable reporting period.</li> <li>• For jurisdictions complying with the requirements of Section 18993.1, through the procurement of mulch, a copy of the ordinance or similarly enforceable mechanism the jurisdiction has adopted requiring that mulch procured by the jurisdiction or a direct service provider meets the land application standards specified in Section 18993.1.</li> </ul>	
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COMPLIANCE REVIEW, ENFORCEMENT, AND RELEASE

4. Communications. All approvals and decisions of CalRecycle regarding notifications will be communicated to the Jurisdiction in writing by the Branch Chief, Jurisdiction and Agency Compliance and Enforcement Branch, Waste Permitting, Compliance and Mitigation Division, or the Branch Chief’s designee. No formal advice, guidance, suggestions, or comments by CalRecycle regarding reports, plans, specifications, schedules, or any other writings by Jurisdiction shall be construed to relieve the Jurisdiction of the obligation to obtain such formal approvals as may be required.

4.1 Submittal. All reporting from the Jurisdiction described in section 3 (Schedule for Compliance), paragraph 3.f, shall be submitted through an online portal or compliance module developed by CalRecycle with instructions provided to Jurisdiction. All other communications from the Jurisdiction according to this CAP shall be sent in writing electronically to:

Pinar Kose  
 pinar.kose@calrecycle.ca.gov

4.2 Compliance Review. At the end of the oversight period or at any time deemed appropriate by CalRecycle, CalRecycle will meet with the Jurisdiction to assess the Jurisdiction’s CAP implementation efforts and to determine whether or not the Jurisdiction has timely complied with all commitments in all sections of this CAP. If

requested by the Jurisdiction, CalRecycle has discretion to issue notice of a hearing at any time upon its staff's recommendation that the Jurisdiction has completed the conditions of the CAP. In accordance with PRC section 42652.5, failure to implement programs and or comply with all sections of the CAP at any time may result in CalRecycle's revocation of its approval of the Notification and CAP and imposition of administrative civil penalties retroactively to the date of violation in 2022, for administrative civil penalties accruing in 2023, and for administrative civil penalties accruing during any other additional time covered by the Notification and CAP. These potentially applicable penalties are described in Section 5.0 of this CAP.

- 4.3 CalRecycle Review and Approval: If CalRecycle determines that any report, plan, schedule, or other document submitted for approval pursuant to this CAP fails to comply with the Notification as amended by this CAP or fails to achieve successful implementation of the Regulations, CalRecycle may:
- a. Amend the CAP as appropriate to remedy the violations of the Regulations expeditiously, and/or
  - b. Serve a notice that CalRecycle will revoke approval of the Notification and consider the imposition of penalties in accordance with Title 14 CCR sections 18997.3, 18997.5, and 18997.6.
- 4.4 Extension Request and Other Task Modification Requests: If the Jurisdiction determines that it will be unable to perform any activity or submit any document within the time required under this CAP, the Jurisdiction may, as far in advance of the due date as possible, request an extension of time in writing. The extension request shall include a justification for the delay. If the Jurisdiction finds that a task required by this CAP in Section 3.1 is not feasible, despite the Jurisdiction's best and substantial efforts, the Jurisdiction may propose an alternative task that is substantially similar or equally effective to the original task, subject to the approval of CalRecycle. The modification request shall include an explanation of the infeasibility, an explanation of how the alternative task is substantially similar or equally effective, and a justification for any extension of time associated with the change.
- 4.5 Extension and Other Task Modification Approvals: If CalRecycle determines that good cause exists for an extension, considering the factors set out in Title 14 CCR section 18996.2(a)(2), it will grant an extension as appropriate and specify in writing a new compliance schedule. If CalRecycle determines that good cause exists for the change in task because the original task is infeasible and the alternative task is substantially similar or equally effective, it will grant an approval and extension as appropriate and specify in writing the new task; additionally, if CalRecycle determines that good cause exists for any extension associated with the change in task, considering the factors set out in Title 14 CCR section

18996.2(a)(2), it will grant an extension as appropriate and specify in writing a new compliance schedule.

- 4.6 Compliance with Applicable Laws: The Jurisdiction shall carry out this CAP in compliance with all Local, State, and Federal requirements, including but not limited to requirements to obtain necessary permits.
- 4.7 Liability: Nothing in this CAP shall constitute or be construed as a satisfaction or release from liability for any conditions or claims arising as a result of past, current, or future operations of the Jurisdiction, including for violations of the Regulations that were not disclosed in the Notification and any violations of the Regulations that the Jurisdiction fails to remedy notwithstanding commitments in the Notification and this CAP.
- 4.8 Government Liabilities: The State of California and CalRecycle shall not be liable for injuries or damages to persons or property resulting from acts or omissions in carrying out activities pursuant to this CAP, nor shall the State of California be held as a party to any contract entered into by the Jurisdiction or its agents in carrying out activities pursuant to the CAP. The Jurisdiction shall indemnify, defend, and save harmless the State, its officers, agents, and employees from any and all claims and losses accruing or resulting in connection with the performance of this CAP.
- 4.9 Parties Bound: This CAP shall apply to and be binding upon the Jurisdiction and upon CalRecycle and any successor agency (regional agency, etc.) that may have responsibility for, and the authority over, the subject matter of this CAP.

## PENALTY

5. Penalties, if any, shall be assessed and calculated in accordance with the provisions of PRC 42652.5 and Title 14 CCR sections 18997.3, 18997.5, and 18997.6. Penalties shall be calculated based on the factors set out in section 18997.3 and may be as much as \$10,000 per day per violation for the duration of the violation(s).
- 5.1 Penalty Procedures. Penalty, if any, shall be imposed in accordance with the procedures and methodology set out in PRC section 42652.5 and Title 14 CCR sections 18997.3, 18997.5, and 18997.6. Regulatory violations that are considered “minor,” meaning they involve violations constituting minimal deviation from regulations, shall be subject to penalties of no less than five hundred dollars (\$500) per violation and no more than four thousand dollars (\$4,000) per violation per day; “moderate” violations are subject to no less than four thousand dollars (\$4,000) per violation and shall be no more than seven thousand five hundred dollars (\$7,500) per violation per day; and “major” violations, are subject to penalties no less than seven thousand five hundred dollars (\$7,500) per violation per day and no more than ten thousand dollars (\$10,000) per violation per day. The following types of

deviations are deemed to be “major” under the regulations for the purposes of assessing penalties:

- a. Failure to have any ordinance or similarly enforceable mechanism for organic waste disposal reduction and edible food recovery.
- b. Failure to have a provision in a contract, agreement, or other authorization that requires a hauler to comply with the requirements the Regulations.
- c. Failure to have an edible food recovery program.
- d. Failure to have any Implementation Record.
- e. Implementation or enforcement of an ordinance, policy, procedure, condition, or initiative that is prohibited under Title 14 CCR sections 18990.1 or 18990.2.
- f. Failure to submit the reports required in Title 14 CCR sections 18994.1 and 18994.2.

#### EFFECTIVE DATE

6. Issuance. This Corrective Action Plan is final and effective from the date of issuance.

6.1 Date of Issuance February 3, 2023

#### **Signature on file**

Mark de Bie, Deputy Director  
Waste Permitting, Compliance and Mitigation Division  
Department of Resources Recycling and Recovery

Sent via Certified Mail

**FIRST ADDENDUM TO CORRECTIVE ACTION PLAN NO. 1141.SLCP.CAP.2023.2**

City of Clovis Amendment of Timelines in Corrective Action Plan No.  
1141.SLCP.CAP.2023.2

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On July 27, 2023, the City of Clovis requested an amendment to part of their timeline for Corrective Action Plan No. 1141.SLCP.CAP.2023.2. The City of Clovis only requested a change in the timelines, not a change in the task requirements. The justifications provided for the timeline amendments are included in the attached request.

**Requested Changes to Timelines:**

<b>Task #</b>	<b>Original Date</b>	<b>Amended Date</b>
32	2/28/2023	3/1/2024
33	6/31/2023	3/1/2024

The City of Clovis' request for timeline amendments shows good cause and provides reasonable alternate timelines for completion. The impacted tasks do not affect the final completion date of the Corrective Action Plan. Therefore, the request is approved. The amendment will be included as an addendum to the February 3, 2023 Corrective Action Plan No. 1141.SLCP.CAP.2023.2.

**Dated:** September 22, 2023

**Signature on file**

Mark de Bie, Deputy Director  
Waste Permitting, Compliance and Mitigation Division  
Department of Resources Recycling and Recovery

**Attachment 1:** City of Clovis' Timeline Amendment Request



**SECOND ADDENDUM TO CORRECTIVE ACTION PLAN NO. 1141.SLCP.CAP. 2023.2**

City of Clovis Amendment of Tasks and Timelines in Corrective Action Plan No. 1141.SLCP.CAP.2023.2

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On April 30, 2024, the City of Clovis (Jurisdiction) requested an amendment to part of its tasks and timelines for Corrective Action Plan No. 1141.SLCP.CAP.2023.2. The justification provided for the timeline amendments and task requirements is included in the attached request.

**Requested Changes to Tasks and Timelines:**

Task #	Original Task Language	Proposed Language	Original Date	First Amended Date	Second Amended Date
1	<p>The Jurisdiction will ensure additional organic waste collection containers are ordered, as needed.</p> <p>Task 1a: The Jurisdiction will work with multifamily dwellings to determine the number of collection containers needed.</p> <p>Task 1b: The Jurisdiction will work with Homeowners Associations to determine the number of collection containers needed.</p> <p>Task 1c: The Jurisdiction will purchase organic waste collection containers (different</p>	<p>The Jurisdiction will ensure additional organic waste collection containers are ordered, as needed.</p> <p>Task 1a: Jurisdiction will request initial data/documentation from hauler to determine multifamily generators.</p> <p>Task 1b: Jurisdiction/APTIM will contact multi-family complexes and Homeowners Associations to determine number of containers needed.</p> <p>Task 1c: Jurisdiction/hauler will purchase containers as determined through Task 1a and 1b.</p>	<p>Task 1a: 4/30/2023</p> <p>Task 1b: 6/31/2023</p> <p>Task 1c: 8/1/2023</p>	N/A	<p>Task 1: 11/30/2024</p> <p>Task 1a: 5/30/2024</p> <p>Task 1b: 7/31/2024</p> <p>Task 1c: 9/30/2024</p>

	type and sizes) as determined in Task 1a and Task 1b.				
2	The Jurisdiction will require and verify the hauler will acquire and distribute appropriate collection containers to all covered commercial generators.	<p>The Jurisdiction will require and verify the hauler will acquire and distribute appropriate collection containers to all covered commercial generators.</p> <p>Task 2a: Jurisdiction/APTIM will review the data/documentation for inaccuracies.</p> <p>Task 2b: Jurisdiction/APTIM to begin conducting site visits to rectify any inaccuracies to right-size and/or waive commercial generators from waste collection services.</p> <p>Task 2c: Jurisdiction/APTIM coordinate with hauler to begin delivery of containers for non-waived generators.</p>	12/31/2023	N/A	<p>Task 2: 11/30/2024</p> <p>Task 2a: 6/30/2024</p> <p>Task 2b: 6/30/2024</p> <p>Task 2c: 6/30/2024</p>
3	<p>The Jurisdiction will require and verify the hauler will acquire and distribute appropriate collection containers to all covered multifamily dwelling generators.</p> <p>Task 3a: Containers will be distributed after assessing waiver</p>	<p>The Jurisdiction will require and verify the hauler will acquire and distribute appropriate collection containers to all covered multifamily dwelling generators.</p> <p>Task 3a: Jurisdiction/APTIM will review the</p>	<p>12/31/2023</p> <p>Task 3a: 9/30/2023</p> <p>Task 3b: 12/31/2023</p>	N/A	<p>Task 3: 11/30/2024</p> <p>Task 3a: 6/30/2024</p> <p>Task 3b: 6/30/2024</p> <p>Task 3c: 6/30/2024</p>

	<p>eligibility of the multifamily dwellings.</p> <p>Task 3b: Collection containers will be distributed to all covered multifamily dwellings.</p>	<p>data/documentation for inaccuracies.</p> <p>Task 3b: Jurisdiction/APTIM to begin conducting site visits to rectify any inaccuracies to right-size and/or waive multifamily dwellings from waste collection services.</p> <p>Task 3c: Jurisdiction/APTIM coordinate with hauler to begin delivery schedule of containers for non-waived multifamily dwellings.</p>			
4	<p>The Jurisdiction will provide three-container waste collection service to collection all applicable commercial (less than 2cy) customers and multifamily dwellings that are not subject to an exemption or waiver from such service under 14 California Code of Regulations (CCR) sections 18984.12, 18984.11, or other provision of the Regulations, or are not an authorized self-hauler subject to the Jurisdiction's ordinance requiring compliance with the requirements of 18988.3. In implementing this container system, the</p>	<p>The Jurisdiction will provide three-container waste collection service for all applicable commercial (less than 2cy) customers and multifamily dwellings that are not subject to an exemption or waiver from such service under 14 California Code of Regulations (CCR) sections 18984.12, 18984.11, or other provision of the Regulations, or are not an authorized self-hauler subject to the Jurisdiction's ordinance requiring compliance with the requirements of 18988.3. In implementing this container system, the Jurisdiction will ensure</p>	1/1/2024	N/A	<p>Task 4: 11/30/2024</p> <p>Task 4a: 6/30/2024</p> <p>Task 4b: 6/30/2024</p> <p>Task 4c: 6/30/2024</p>

	Jurisdiction will ensure materials are sorted into the containers properly by generators.	<p>materials are sorted into the containers properly by generators.</p> <p>Task 4a: Jurisdiction/APTIM will review the data/documentation for inaccuracies.</p> <p>Task 4b: Jurisdiction/APTIM will begin conducting site visit to rectify any inaccuracies to right-size and/or waive commercial customers.</p> <p>Task 4c: Jurisdiction/APTIM will coordinate with hauler to begin delivery schedule of containers for non-waived commercial generators.</p>			
6	The Jurisdiction will start to maintain the organic waste collection service records.	The Jurisdiction will start to maintain the organic waste collection service records.	8/1/2022	N/A	5/30/2024
7	The Jurisdiction will establish a system for notifying generators of violations.	<p>The Jurisdiction will establish a system for notifying generators of violations.</p> <p>Task 7a: Jurisdiction/APTIM will begin to conduct quarterly site visits to verify compliance.</p> <p>Task 7b: APTIM will provide the Jurisdiction with a non-compliant generators list.</p>	8/1/2022	N/A	<p>Task 7: 11/30/2024</p> <p>Task 7a: 5/31/2024</p> <p>Task 7b: 6/30/2024</p> <p>Task 7c: 6/30/2024</p> <p>Task 7d: 7/31/2024</p>

		<p>Task 7c: Jurisdiction/APTIM will draft compliance notices.</p> <p>Task 7d: Jurisdiction will send out compliance notices.</p> <p>Task 7e: Jurisdiction/APTIM will follow-up on compliance, issuing waiver and/or set-up coordination assistance.</p>			<p>Task 7e: 11/30/2024</p>
8	<p>The Jurisdiction will develop a schedule for conducting residential container contamination minimization route reviews.</p>	<p>The Jurisdiction will develop a schedule for conducting residential container contamination minimization route reviews.</p> <p>Task 8a: Jurisdiction will determine the number of route reviews and develop a schedule to complete all route reviews annually.</p> <p>Task 8b: APTIM will develop which generators will be evaluated as part of route reviews.</p> <p>Task 8c: Jurisdiction/APTIM will conduct route reviews, tag carts/bins and record results and place documentation into Implementation Record.</p>	3/1/2023	N/A	<p>Task 8: 8/31/2024</p> <p>Task 8a: 6/30/2024</p> <p>Task 8b: 7/31/2024</p> <p>Task 8c: 8/31/2024</p>

9	<p>The Jurisdiction will require and verify the hauler will conduct route reviews per quarter.</p> <p>Task 9a: Route reviews in season 1.</p> <p>Task 9b: Route reviews in season 2.</p> <p>Task 9c: Route reviews in season 3.</p> <p>Task 9d: Route reviews in season 4.</p>	<p>The Jurisdiction will require and verify the hauler to conduct route reviews quarterly.</p> <p>Task 9a: Jurisdiction will determine the number of commercial route reviews required.</p> <p>Task 9b: Hauler will develop a schedule for how to randomly select commercial generators on route reviews.</p> <p>Task 9c: Hauler will tag and containers with prohibited container contaminants.</p> <p>Task 9d: Jurisdiction/APTIM will ensure documentation related to route reviews, will be placed in the Jurisdiction's Implementation Record.</p>	<p>Task 9a: 3/15/2023</p> <p>Task 9b: 6/14/2023</p> <p>Task 9c: 9/13/2023</p> <p>Task 9d: 12/13/2023</p>	N/A	<p>Task 9: 8/31/2024</p> <p>Task 9a: 6/30/2024</p> <p>Task 9b: 7/31/2024</p> <p>Task 9c: 8/31/2024</p> <p>Task 9d: 8/31/2024</p>
10	<p>The Jurisdiction will perform container contamination minimization for all routes that are not subject to an exemption or waiver from such service under 14 CCR sections 18984.11 and 18984.12 (a) and (c), or are not an authorized self-hauler subject to the Jurisdiction's ordinance requiring compliance with the</p>	<p>The Jurisdiction will perform container contamination minimization for all routes that are not subject to an exemption or waiver from such service under 14 CCR sections 18984.11 and 18984.12 (a) and (c), or are not an authorized self-hauler subject to the Jurisdiction's ordinance requiring compliance</p>	12/31/2023	N/A	<p>Task 10: 8/31/2024</p> <p>Task 10a: 6/30/2024</p> <p>Task 10b: 7/31/2024</p> <p>Task 10c: 8/31/2024</p>

	requirements of Section 18988.3	<p>with the requirements of Section 18988.3</p> <p>Task 10a: Jurisdiction will determine the number of residential and commercial route reviews required to be conducted.</p> <p>Task 10b: Jurisdiction/APTIM will randomly select generators to evaluate as part of route reviews.</p> <p>Task 10c: Jurisdiction/APTIM will ensure documentation related to route reviews will be placed in the Jurisdiction's Implementation Record.</p>			
11	The Jurisdiction will document the methods used to monitor container contaminants.	<p>The Jurisdiction will document the methods used to monitor container contaminants.</p> <p>Task 11a: Jurisdiction/APTIM will utilize the Recyclist Platform, hauler data, and newly established recordkeeping depository as part of its Implementation Record.</p>	8/1/2022	N/A	<p>Task 11: 8/31/2024</p> <p>Task 11a: 8/31/2024</p>
12	The Jurisdiction will include the following information and documents in the Implementation	The Jurisdiction will include the following information and documents in the	8/31/2022	N/A	8/31/2024



<p>Record:</p> <ol style="list-style-type: none"> <li>1. A description of the Jurisdiction's process for determining the level of container contamination.</li> <li>2. Documentation of route reviews conducted, if applicable.</li> <li>3. If applicable, documentation of waste evaluations performed, including information on targeted route reviews conducted as a result of the studies. The documentation will at a minimum include dates of the studies, the location of the solid waste facility where the study was performed, routes, source sector (e.g., commercial or residential), number of samples, weights and ratio of prohibited container contaminants and total sample size.</li> <li>4. Copies of all notices issued to generators with prohibited container contaminants.</li> <li>5. Documentation of the number of containers where the contents were disposed due to</li> </ol>	<p>Implementation Record:</p> <ol style="list-style-type: none"> <li>1. APTIM will work with the Jurisdiction to establish in writing the container contamination threshold process.</li> <li>2. Jurisdiction/APTIM will document route reviews conducted.</li> <li>3. Jurisdiction/APTIM will provide all applicable documentation of waste evaluations performed, including information on targeted route reviews conducted as a result of the studies.</li> <li>4. Jurisdiction/APTIM will provide an Excel spreadsheet documenting notices issued for includes prohibited container contaminants.</li> <li>5. Jurisdiction/APTIM/hauler will provide an Excel spreadsheet documenting the number of containers where the contents were disposed due to observed container contaminants.</li> </ol>			
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	observation of prohibited container contaminant.				
13	The Jurisdiction will begin documenting contamination minimization efforts and tracking number of violations.	N/A	8/31/2022	N/A	8/31/2024
14	If purchasing new containers, the Jurisdiction will, and will require and verify the hauler will, provide containers, for collection services, to generators that comply with the container color requirements specified in Article 3 of the Regulations.	N/A	9/1/2023	N/A	7/31/2024
15	The Jurisdiction will develop labeling for use on containers.	<p>The Jurisdiction will develop labeling for use on containers.</p> <p>Task 15a: Jurisdiction/APTIM will utilize cart/bin labels from CalRecycle.</p> <p>Task 15b: Jurisdiction/APTIM will customize labels to best meet regulatory, Jurisdiction, and hauler needs.</p> <p>Task 15c: Jurisdiction/APTIM will work with hauler to hot stamp and/or sticker containers.</p>	9/1/2023	N/A	<p>Task 15: 9/30/2024</p> <p>Task 15a: 6/30/2024</p> <p>Task 15b: 7/31/2024</p> <p>Task 15c: 8/31/2024</p>
16	The Jurisdiction will, and will require and verify the hauler will,	The Jurisdiction will, and will require and verify the hauler will,	9/30/2023	N/A	Task 16: 9/30/2024

	<p>label each new container or lid provided to generators.</p> <ul style="list-style-type: none"> <li>• Labels will be consistent with the applicable container collection requirements specifying what materials are allowed to be placed in each container.</li> </ul>	<p>label each new container or lid provided to generators.</p> <ul style="list-style-type: none"> <li>• Labels will be consistent with the applicable container collection requirements specifying what materials are allowed to be placed in each container.</li> </ul> <p>Task 16a: Jurisdiction/APTIM will work with hauler to begin hot stamp and/or place stickers on containers.</p>			Task 16a: 8/31/2024
17	The Jurisdiction will establish a procedure for verifying eligibility for waivers and granting waivers.	N/A	4/1/2023	N/A	6/30/2024
18	The Jurisdiction will grant the waivers to multifamily complexes.	<p>The Jurisdiction will grant the waivers to multi-family complexes.</p> <p>Task 18a: Jurisdiction/APTIM will provide multifamily complexes with education on SB 1383 requirements.</p> <p>Task 18b: Jurisdiction/APTIM will provide the first 100 multifamily complexes with a waiver application upon request and approve/deny waiver applications.</p>	9/30/2023	N/A	<p>Task 18: 1/31/2025</p> <p>Task 18a: 8/31/2024</p> <p>Task 18b: 8/31/2024</p> <p>Task 18c: 10/30/2024</p> <p>Task 18d: 12/31/2024</p>

		<p>Task 18c: Jurisdiction/APTIM will provide the second 100 multifamily complexes with a waiver application upon request and approve/deny waiver applications.</p> <p>Task 18d: Jurisdiction/APTIM will provide the third 100 multifamily complexes with a waiver application upon request and approve/deny waiver applications.</p>			
19	The Jurisdiction will, and will require and verify the hauler will, implement education and outreach requirements.	N/A	6/1/2022	N/A	6/30/2024
20	The Jurisdiction will develop, post, and maintain organic waste recovery information (listed above in the violation) for posting on its website, social media pages and update as needed. The information will be specific to the Jurisdiction's commercial programs, provide compliance options, contact information for the franchise hauler, edible food recovery programs.	N/A	6/1/2022	N/A	6/30/2024
21	The Jurisdiction will mail a program	N/A	7/1/2022	N/A	6/30/2024

	flyer/brochure/letter to all commercial generators to provide education on organics and explain the Jurisdiction's program including types of organic materials accepted and the franchise hauler's contact information.				
22	The Jurisdiction will provide outreach and education to organic waste generators that are provided organic waste collection services or self-haul within the Jurisdiction, that are not subject to an exemption or waiver from such service under 14 CCR sections 18984.11 and 18984.12 (a) and (c). (Note: A jurisdiction may still have a separate obligation under the Mandatory Commercial Recycling [MCR] and Mandatory Organics Recycling [MORe] laws – Public Resources Code [PRC] sections 42649.3 [d] and 42649.82 [d][1][C] – that is separate and independent of SB 1383, the SB 1383 Regulations, and this plan.)	N/A	7/1/2022	N/A	6/30/2024
23	The Jurisdiction will develop and maintain a list of food recovery	N/A	1/31/2023	N/A	7/31/2024

	<p>organizations and food recovery services operating within the Jurisdiction on the Jurisdiction's website. The list will include the following information about each food recovery organization and each food recovery service:</p> <ul style="list-style-type: none"> <li>• Name and physical address.</li> <li>• Contact information.</li> <li>• Collection service area.</li> <li>• An indication of types of food the food recovery service or organization can accept for food recovery.</li> </ul>				
26	The Jurisdiction will provide education and outreach to commercial edible food generators at least annually.	N/A	12/31/2023	N/A	7/31/2024
27	The Jurisdiction will establish a system for documenting and compiling records related to education and outreach requirements for recordkeeping and reporting.	N/A	12/31/2022	N/A	7/31/2024
28	The Jurisdiction will begin tracking and compiling documentation in the Implementation Record and will include at a minimum:	N/A	12/31/2022	N/A	7/31/2024

	<ul style="list-style-type: none"> <li>• Copies of the information provided to comply with Article 4 of the Regulations, including flyers, brochures, newsletters, invoice messaging, and website and social media postings.</li> <li>• The date, and to whom the information was disseminated, or direct contact made. If a Jurisdiction provides mass distribution through mailings, or bill inserts, it will provide the date, a copy of the information, and the type and number of accounts receiving the information.</li> <li>• If the requirements of Article 4 of the Regulations were met solely through electronic media, the record will include a copy, with dates posted, of social media posts, e-mails or other electronic messages.</li> <li>• If a Jurisdiction relies on a designee to comply with this section, it will include a copy of the materials distributed by the designee.</li> </ul>				
29	The Jurisdiction will require self-hauler providing organic waste collection	The Jurisdiction will require self-hauler providing organic waste collection	12/31/2023	N/A	Task 29: 10/31/2024  Task 29a:



	<p>services to meet the requirements via updating the business permit requirements.</p>	<p>services to meet the requirements via updating the business permit requirements.</p> <p>Task 29a: APTIM will review Jurisdiction policies.</p> <p>Task 29b: APTIM will (as needed) update Jurisdiction policy and permit language.</p> <p>Task 29c: Jurisdiction/APTIM will develop letters to hauler/self-hauler regarding compliance.</p> <p>Task 29d: Jurisdiction/APTIM will provide compliance checks with haulers/self-haulers.</p>			<p>7/31/2024</p> <p>Task 29b: 8/31/2024</p> <p>Task 29c: 9/30/2024</p> <p>Task 29d: 10/31/2024</p>
31	<p>The Jurisdiction will begin tracking and compiling documentation in the Implementation Record and will include at a minimum:</p> <ul style="list-style-type: none"> <li>• Ordinances, contracts, franchise agreements, policies, procedures, or programs relevant to this section.</li> <li>• A description of the Jurisdiction’s hauler program including: <ul style="list-style-type: none"> <li>○ Type(s) of hauler system(s) the</li> </ul> </li> </ul>	N/A	3/31/2023	N/A	7/31/2024

	<p>Jurisdiction uses.</p> <ul style="list-style-type: none"> <li>○ Type(s) and condition(s) of approvals per type of hauler, and criteria for approvals, denials and revocations.</li> <li>○ The process for issuing, revoking, and denying written approvals. Any requirements associated with self-hauling and back-hauling.</li> <li>● A record of hauler compliance with local ordinance(s) and the requirements of Article 7 of the Regulations including the following information: <ul style="list-style-type: none"> <li>○ Copies of all reports required from haulers.</li> <li>○ Copies of all written approvals, denials, and revocations.</li> </ul> </li> </ul> <p>All records will include the date of action, the name of the hauler, and the type of the action taken by the Jurisdiction.</p>				
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<p>32</p>	<p>If the analysis indicates the Jurisdiction does not have sufficient capacity to meet its edible food recovery needs, the Jurisdiction will increase edible food recovery capacity through the following examples which may include, but not be limited to:</p> <ul style="list-style-type: none"> <li>• purchasing refrigeration equipment and vehicles</li> <li>• purchasing new kitchen equipment</li> <li>• using food donation matching software</li> <li>• leveraging partnerships with other food recovery organizations</li> <li>• hiring staff, hiring drivers,</li> <li>• training more volunteers, and</li> <li>• using education and outreach to recruit new volunteers.</li> </ul>	<p>If the analysis indicates the Jurisdiction does not have sufficient capacity to meet its edible food recovery needs, the Jurisdiction will increase edible food recovery capacity through the following examples which may include, but not be limited to:</p> <ul style="list-style-type: none"> <li>• purchasing refrigeration equipment and vehicles</li> <li>• purchasing new kitchen equipment</li> <li>• using food donation matching software</li> <li>• leveraging partnerships with other food recovery organizations</li> <li>• hiring staff, hiring drivers,</li> <li>• training more volunteers, and</li> <li>• using education and outreach to recruit new volunteers.</li> </ul> <p>Task 32a: APTIM will help the Jurisdiction to identify current capacity for edible food generators/recovery organizations within the Jurisdiction.</p>	<p>2/28/2023</p>	<p>3/1/2024</p>	<p>Task 32: 9/30/2024</p> <p>Task 32a: 7/31/2024</p> <p>Task 32b: 9/1/2024</p>
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		Task 32b: If more capacity is needed, APTIM will assist the Jurisdiction in developing a plan to expand capacity.			
33	The Jurisdiction will increase commercial edible food generator access to food recovery organizations and food recovery services.	N/A	6/31/2023	3/1/2024	7/31/2024
35	The Jurisdiction will establish a system for documenting and compiling records related to the edible food recovery program for recordkeeping and reporting.	N/A	11/30/2023	N/A	7/31/2024
36	The Jurisdiction will begin tracking and compiling documentation and include the following at a minimum: <ul style="list-style-type: none"> <li>• A list of commercial edible food generators in the Jurisdiction that have a contract or written agreement with food recovery organizations or services pursuant to Section 18991.3.</li> <li>• A list of food recovery organizations and food recovery services in the Jurisdiction and its edible food</li> </ul>	N/A	12/31/2023	N/A	8/31/2024

	<p>recovery capacity.</p> <ul style="list-style-type: none"> <li>Documentation of the actions taken to increase edible food recovery capacity.</li> </ul>				
37	<p>The Jurisdiction will identify additional procurement opportunities within its departments and divisions for expanding the use of recovered organic waste products.</p>	<p>The Jurisdiction will identify additional procurement opportunities within its departments and divisions for expanding the use of recovered organic waste products.</p> <p>Task 37a: APTIM will review the Jurisdiction's Memorandum of Understanding/service provider agreements with the County of Fresno for recovered organic waste products.</p> <p>Task 37b: APTIM will begin working with the Jurisdiction to identify additional procurement opportunities through Jurisdiction departments, giveaway events, and direct service provider agreements.</p>	6/30/2023	N/A	<p>Task 37: 11/30/2024</p> <p>Task 37a: 9/30/2024</p> <p>Task 37b: 9/30/2024</p>
38	<p>The Jurisdiction will annually procure a quantity of recovered organic waste products that meets or exceeds its current annual recovered organic</p>	<p>The Jurisdiction will annually procure a quantity of recovered organic waste products that meets or exceeds its current annual recovered organic</p>	3/1/2024	N/A	<p>Task 38: 12/31/2024</p> <p>Task 38a: 9/30/2024</p>

	<p>waste product procurement target by one or both of the following:</p> <ul style="list-style-type: none"> <li>• Directly procuring recovered organic waste products for use or giveaway.</li> <li>• Requiring, through a written contract or agreement, that a direct service provider to the Jurisdiction procure recovered organic waste products and provide written documentation of such procurement to the Jurisdiction.</li> </ul>	<p>waste product procurement target by one or both of the following:</p> <ul style="list-style-type: none"> <li>• Directly procuring recovered organic waste products for use or giveaway.</li> <li>• Requiring, through a written contract or agreement, that a direct service provider to the Jurisdiction procure recovered organic waste products and provide written documentation of such procurement to the Jurisdiction.</li> </ul> <p>Task 38a: APTIM will work with the Jurisdiction to ensure consistent frequency of events and establish a frequency for procurement of recovered organic waste for Jurisdiction departments/properties</p>			
39	<p>The Jurisdiction will meet regulatory procurement targets established by CalRecycle pursuant to 14 CCR Section 18993.1; enforcement of this provision by CalRecycle will be consistent with the legislative directives in PRC sections 42652.5 (a)(5)(B) and 42652.6, as amended in AB 1985 (R. Rivas,</p>	N/A	3/1/2024	N/A	12/31/2024

	Chapter 344, Statutes of 2022).				
40	The Jurisdiction will establish a system for documenting and compiling records related to the recovered organic waste procurement program for recordkeeping and reporting.	N/A	3/1/2024	N/A	9/30/2024
41	<p>The Jurisdiction will include all documents supporting compliance with Article 12 of the Regulations in the implementation record including, but not limited to, the following:</p> <ul style="list-style-type: none"> <li>• (A) That the Publicly Owned Treatment Works (POTW) was in compliance with the exclusion in Section 17896.6(a)(1);</li> <li>• (B) The total tons of organic waste received from the types of solid waste facilities listed in Section 18993.1(h)(1); and</li> <li>• (C) The percentage of biosolids that the POTW produced and transported to activities that constitute landfill disposal.</li> <li>• If a Jurisdiction will include electricity</li> </ul>	N/A	3/1/2024	N/A	9/30/2024

<p>procured from a biomass conversion facility to comply with the procurement mandate of Section 18993.1(a), a written certification by an authorized representative of the biomass conversion facility certifying that biomass feedstock was received from a permitted solid waste facility identified in 18993.1(i) will be provided to the Jurisdiction. The certification will be furnished under penalty of perjury in a form and manner determined by the Jurisdiction.</p> <ul style="list-style-type: none"><li>• If the Jurisdiction is implementing the procurement requirements of Section 18993.1 through an adjusted recovered organic waste product procurement target pursuant to Section 18993.1(j), the Jurisdiction will include records evidencing the 6 total amount of transportation fuel, electricity, and gas for heating applications procured during the calendar year prior to the applicable</li></ul>				
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<p>reporting period.</p> <ul style="list-style-type: none"> <li>• For Jurisdictions complying with the requirements of Section 18993.1, through the procurement of mulch, a copy of the ordinance or similarly enforceable mechanism the Jurisdiction has adopted requiring that mulch procured by the Jurisdiction or a direct service provider meets the land application standards specified in Section 18993.1.</li> </ul>				
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The Jurisdiction’s request for task and timeline amendments shows good cause and provides reasonable alternate tasks and timelines for completion. The impacted tasks affect the final completion date of the Corrective Action Plan (CAP). Therefore, Sections 3.d, 3.f, and 3.i will need to be changed to reflect the new final completion date of the CAP.

See below for the changes made to Sections 3.d, 3.f, and 3.i.

**SCHEDULE FOR COMPLIANCE**

3. Based on the foregoing DETERMINATION OF VIOLATIONS, CalRecycle finds that:
  - a. The Jurisdiction worked with CalRecycle to develop this CAP, which includes a schedule of actions necessary for the Jurisdiction to address the violations disclosed in the Notification and described in Section 2 (Determination of Violations).
  - b. CalRecycle hereby approves and issues this CAP pursuant to PRC Section 42652.5(c)-(e) and 14 CCR Section 18996.2.
  - c. The Jurisdiction will fully implement the programs identified in this CAP by the dates provided in the Section 3.2.
  - d. CalRecycle will monitor the Jurisdiction’s continued implementation of the programs identified in the CAP from February 3, 2023 through February 28, 2025 (“the oversight period”) to assure implementation is complete and timely. The oversight period may be extended at the discretion

of CalRecycle if any extensions to the Schedule are granted as described in Sections 4.4 and 4.5.

- e. During the oversight period, the Jurisdiction will submit status reports to CalRecycle and attend status meetings with CalRecycle to demonstrate the ongoing progress the Jurisdiction is making on addressing the violations described.
- f. During the oversight period, the Jurisdiction will provide bimonthly status reports to CalRecycle:

#### Report Cycle

Report 1: April 30, 2023, covering February 1, 2023 – March 31, 2023

Report 2: June 30, 2023, covering April 1, 2023 – May 31, 2023

Report 3: August 31, 2023, covering June 1, 2023 – July 31, 2023

Report 4: October 31, 2023, covering August 1, 2023 – September 30, 2023

Report 5: December 31, 2023, covering October 1, 2023 – November 30, 2023

Report 6: February 29, 2024, covering December 1, 2023 – January 31, 2024

Report 7: April 30, 2024, covering February 1, 2024 – March 31, 2024

Report 8: June 30, 2024, covering April 1, 2024 – May 31, 2024

Report 9: August 31, 2024, covering June 1, 2024 – July 31, 2024

Report 10: October 31, 2024, covering August 1, 2024 – September 30, 2024

Report 11: December 31, 2024, covering October 1, 2024 – November 30, 2024

Report 12: February 28, 2025, covering December 1, 2024 – January 31, 2025

- g. The status reports are to be used to document the status and work completed for each of the identified tasks in the CAP. For each task in the CAP, the Jurisdiction will explain the status of the task, specifying what actions have been taken to complete the task.
- h. If the work has been delayed or has not been completed, the Jurisdiction will explain the reason(s) for the delay/incompletion. The Jurisdiction will also attach any previously submitted extension requests made pursuant to Section 4.4 of this CAP and any extensions granted pursuant to Section 4.5 of this CAP, using additional sheets as necessary for the report. CalRecycle may consider the explanation in deciding whether to allow the Jurisdiction to continue to operate under the Notification and CAP or to revoke approval of the Notification and CAP pursuant to PRC Section 42652.5(d).
- i. During the oversight period, the Jurisdiction will meet with CalRecycle telephonically or via other remote electronic means (such as Teams or Zoom) bimonthly to provide interim progress updates on the following schedule:

#### Meeting Cycle

Meeting 1: During March 2023  
Meeting 2: During May 2023  
Meeting 3: During July 2023  
Meeting 4: During September 2023  
Meeting 5: During November 2023  
Meeting 6: During January 2024  
Meeting 7: During March 2024  
Meeting 8: During May 2024  
Meeting 9: During July 2024  
Meeting 10: During September 2024  
Meeting 11: During November 2024  
Meeting 12: During January 2025

- j. The status meetings are to be used to discuss the most recent status report and to discuss interim progress made by the Jurisdiction on each of the identified tasks in the CAP.
- k. Prior to the close of the oversight period, CalRecycle may undertake a compliance review or field visit to supplement other status reporting.
- l. At any time prior to the conclusion of the oversight period, if CalRecycle determines the Jurisdiction has failed to implement the programs identified in the Notification and CAP, has failed to participate in status reporting during the oversight period, has substantially misrepresented its progress in status reporting, or has substantially failed to make interim progress on Tasks set out in Section 3.2 for four (4) consecutive reporting periods, CalRecycle may immediately issue a notice revoking its approval of the Notification and CAP and indicating its intent to impose penalties as provided in PRC Section 42652.5. 14 CCR sections 18997.3, 18997.5, and 18997.6 and PRC Section 42652.5 governs the process and considerations CalRecycle will utilize in calculating and assessing administrative civil penalties against the Jurisdiction, which may be up to \$10,000 per day per violation.

3.1 Based on the foregoing DETERMINATION OF VIOLATIONS, it is hereby ordered that the Jurisdiction will implement the actions described in accordance with the compliance deadlines contained in the schedule of actions to address violations as set forth in Section 3.2.

The request is approved. The amendment will be included as a second addendum to the February 3, 2023 Corrective Action Plan No. 1141.SLCP.CAP.2023.2.

**Dated:** February 6, 2025

**Signature on file**

Mark de Bie, Deputy Director  
Waste Permitting, Compliance and Mitigation Division  
Department of Resources Recycling and Recovery

**Attachment:** City of Clovis's Task and Timeline Amendment Request (Second Addendum)