

June 13, 2025

Shonn Dougherty
District Manager
Almonte Sanitary District
PO Box 698
Mill Valley, CA 94942

Subject: Request for Implementation Record in Support of Compliance with Almonte Sanitary District's Short-Lived Climate Pollutants Program

Shonn Dougherty:

On May 29, 2025, the Department of Resources Recycling and Recovery's (CalRecycle) Jurisdiction and Agency Compliance and Enforcement Branch (JACE) provided notice that it will be conducting a compliance evaluation of Almonte Sanitary District's (Jurisdiction) Short-Lived Climate Pollutants (SLCP) program (Title 14 of the California Code of Regulations (14 CCR), sections 18981.1 through 18998.4) (Attachment). As one of the first steps in the process and pursuant to 14 CCR Section 18995.2(c), CalRecycle requests the Jurisdiction provide access to its SLCP Implementation Record within ten (10) business days from receipt of this letter.

Options for providing CalRecycle access to the Jurisdiction's SLCP Implementation Record include, but are not limited to:

- Uploading to the CalRecycle SharePoint site.
 - Contact your JACE representative if you would like access to CalRecycle's SharePoint site.
- Providing a secure shareable link to the Jurisdiction's electronic document management platform.
- Via email.
- In-person review.

After reviewing the Implementation Record, JACE may request additional information and supporting documentation if the information cannot be found within the Jurisdiction's Implementation Record or Electronic Annual Report.

If you have any questions about the compliance evaluation, contact your JACE representative Amanda Jacobsen at Amanda.Jacobsen@CalRecycle.ca.gov or (916) 445-9414.

Sincerely,

Signature on file

Ashlee M. Yee, Branch Chief
Jurisdiction and Agency Compliance and Enforcement Branch

cc: Alexander Soulard, Managing Consultant, R3 Consulting Group, Inc.
Maryann Hulsman, Consultant, R3 Consulting Group, Inc.
Andrew Parrish, JACE Manager, CalRecycle
Alan Ilusorio, JACE Supervisor, CalRecycle
Amanda Jacobsen, JACE Environmental Scientist, CalRecycle
Karla Miller, Local Assistance and Market Development (LAMD) Manager, CalRecycle
Alexis Arenz, LAMD Supervisor, CalRecycle
Michelle Chavez, LAMD Environmental Scientist, CalRecycle

Attachment: Notification of Compliance Evaluation for Almonte Sanitary District's Waste Diversion Programs