

State of California
 CalRecycle 900 (Rev. 01/2026)

 Department of Resources Recycling and Recovery
 DOR/Certification

Change of Operational Hours

Notification to CalRecycle of the operational hours of the recycling center(s) or processor(s) listed below.

Certification Number (RC/PR) _____

Recycling Center Name _____

Facility Address _____

Street City Zip

Effective Date of Hours _____

You must notify CalRecycle at least 10 days prior to the effective date

Please indicate the times your center will open, close, and break for lunch each day of the week. *On a day you are not open, write "Closed" in the row.*

Note: Circle am or pm	Business Hours		Hours Closed for Lunch	
	Open	Close	Lunch Begins	Lunch Ends
Sunday	am/pm	am/pm	am/pm	am/pm
Monday	am/pm	am/pm	am/pm	am/pm
Tuesday	am/pm	am/pm	am/pm	am/pm
Wednesday	am/pm	am/pm	am/pm	am/pm
Thursday	am/pm	am/pm	am/pm	am/pm
Friday	am/pm	am/pm	am/pm	am/pm
Saturday	am/pm	am/pm	am/pm	am/pm

***If you do not write in lunch hours, your RC will be assumed open during lunch hours.*

 Signature

 Printed Name

 Date

Please email the completed form to Your Certification Specialist or
DORCertFileRoom@CalRecycle.ca.gov

or, Mail to: CalRecycle/Division of Recycling/Certification Unit
 1001 I St, MS 9A, Sacramento, CA 95814