

The State of California seeks to realize the potential benefits of GenAI, through the development and deployment of GenAI, while balancing the risks of these technologies.

Bidder/Offeror must notify the State in writing if it: (1) intends to provide GenAI as a deliverable to the State; or (2), intends to utilize GenAI, including GenAI from third parties, to complete all or a portion of any deliverable that materially impacts: (i) functionality of a State system, (ii) risk to the State, or (iii) Contract performance. For avoidance of doubt, the term "materially impacts" shall have the meaning set forth in State Administrative Manual (SAM) 4986.2.

Bidder/Offer Information:

Solicitation Number:	Bidder ID/Vendor ID (optional):	
Business Name:	Business Telephone Number:	
Business Address:		
City:	State:	Zip Code

Failure to report GenAI to the State may result in disqualification. The State reserves its right to seek any and all relief it may be entitled to as a result of such non-disclosure.

Upon notification by a Bidder/Offeror of GenAI as required, the state reserves the right to incorporate GenAI Special Provisions into the final contract or reject bids/offers that present an unacceptable level of risk to the state.

Government Code 11549.64 defines "Generative Artificial Intelligence (GenAI)" as an artificial intelligence system that can generate derived synthetic content, including text, images, video, and audio that emulates the structure and characteristics of the system's training data.

The GenAI Risk Assessment Questionnaire:

Will you and/or your subcontractor(s) be using or offering GenAI technology, model, service, or system (collectively, "product")? (Mark with an X)

Yes:

No: (If no, skip to the signature section of this form.)

GenAI Description and Use Case:
a) What is the vendor's name that offers the GenAI?
b) What is the application and/or product name?

(c) What is the model and version of the product?

(d) What is the license tier of the GenAI product, if applicable (free, enterprise, platinum, etc.)?

(e) How is the GenAI solution delivered: IaaS, PaaS, SaaS, or will it be deployed on-premises?

(Indicate if this is a thin client, thick client, web extension, plugin, etc.)

(f) What is the current end-to-end business process?

(Provide a brief overview of the workflow that is currently being performed).

(g) Which aspects of the end-to-end business process will the GenAI support AND how will you use GenAI?

(Provide a brief overview of what the GenAI solution will replace, enhance, or introduce as a new functionality and/or services. If only certain features will be enabled, explain their purpose and use in detail.)

(h) What safeguards will be deployed with this GenAI product?

Work with your security teams to identify safeguards that apply.

- **For example:** Safeguard: Will ensure all GenAI input and output data is validated by an adequately qualified subject matter expert.

(i) What GenAI features of this product will be disabled, if any (e.g., incidental GenAI features that come with renewals but will be disabled)?

(j) Will there be tailored training and specific rules of engagement for stakeholders to ensure proper usage of the system, with adherence required for each use case?

Yes: _____

No: _____

By signing this document, I have identified and reported any GenAI use in the performance of this

contract. If any new or previously unreported GenAI use is identified in the future in the performance of this contract, we will complete and submit an updated GenAI Risk Assessment Questionnaire.

Signature

Date