

April 20, 2026

Sara Letton  
Sustainability Coordinator  
City of South Lake Tahoe  
1901 Lisa Maloff Way  
South Lake Tahoe, CA 96150

Subject: Request for Implementation Record in Support of Compliance with the City of South Lake Tahoe's Short-Lived Climate Pollutants Program

Sara Letton:

On April 6, 2026, the Department of Resources Recycling and Recovery's (CalRecycle) Jurisdiction and Agency Compliance and Enforcement Branch (JACE) provided notice that it will be conducting a compliance evaluation of the City of South Lake Tahoe's (Jurisdiction) Short-Lived Climate Pollutants (SLCP) program (Title 14 of the California Code of Regulations (14 CCR), sections 18981.1 through 18998.4) (Attachment). As one of the first steps in the process and pursuant to 14 CCR Section 18995.2(c), CalRecycle requests the Jurisdiction provide access to its SLCP Implementation Record within ten (10) business days from receipt of this letter.

Options for providing CalRecycle access to the Jurisdiction's SLCP Implementation Record include, but are not limited to:

- Uploading to the CalRecycle SharePoint site.
  - Contact your JACE representative if you would like access to CalRecycle's SharePoint site.
- Providing a secure shareable link to the Jurisdiction's electronic document management platform.
- Via email.
- In-person review.

After reviewing the Implementation Record, JACE may request additional information and supporting documentation for the following programs if the information cannot be found within the Jurisdiction's Implementation Record or Electronic Annual Report:

- Mandatory Commercial Organics Recycling (MORE) program (Public Resources Code (PRC) sections 42649.8 through 42649.87)

- Mandatory Commercial Recycling (MCR) program (PRC sections 42649 through 42649.7 and 14 CCR sections 18835 through 18839)
- Source Reduction and Recycling Element (SRRE) program (PRC Section 41000 or PRC Section 41300)
- Household Hazardous Waste Element (HHWE) program (PRC Section 41500 or PRC Section 41510)

If you have any questions about the compliance evaluation, contact your JACE representative Jose Brambila at [Jose.Brambila@CalRecycle.ca.gov](mailto:Jose.Brambila@CalRecycle.ca.gov) or (916) 341-6759.

Sincerely,

**Signature on file**

Ashlee M. Yee, Branch Chief  
Jurisdiction and Agency Compliance and Enforcement Branch

cc: Catherine Howells, Environmental Compliance Manager, SLCP Primary Contact, City of South Lake Tahoe  
Andrew Parrish, JACE Manager, CalRecycle  
Mark Umfress, JACE Supervisor, CalRecycle  
Jose Brambila, JACE Environmental Scientist, CalRecycle  
Marshalle Graham, Local Assistance and Market Development (LAMD) Branch Chief, CalRecycle  
Karla Miller, LAMD Manager, CalRecycle  
Arti Lal, LAMD Supervisor, CalRecycle  
Zac Smith, LAMD Environmental Scientist, CalRecycle

Attachment: Notification of Compliance Evaluation for the City of South Lake Tahoe's Waste Diversion Programs