

# Request for Approval

**To:** **Matt Henigan**  
Deputy Director, Materials Management and Local Assistance Division

**From:** **Michelle Martin**  
Branch Chief, Financial Resources Management Branch

**Request Date:** **December 2, 2021**

**Decision Subject:** Awards and Distribution of Payments for the Used Oil Payment Program (Used Oil Recycling Fund, Fiscal Year 2021–22)

**Action By:** December 13, 2021

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## Summary of Request

Staff requests approval of payments for the Used Oil Payment Program (Program) Cycle 12 for fiscal year (FY) 2021–22. Staff received 189 eligible applications. The total amount of funding available in FY 2021–22 is \$6,000,000.

## Funding

The FY 2021–22 Budget Act allocates \$6,000,000 to the Used Oil Recycling Fund for the Program.

**Table 1. Funding**

Fund Source	Amount Available	Amount to Fund Item	Amount Remaining	Line Item
Used Oil Recycling Fund (FY 2021–22)	\$6,000,000	\$6,000,000	\$0	Local Assistance/Grants

## Background and Findings

### Statutory Authority

Public Resources Code (PRC) sections 48600 et seq. describes the California Oil Recycling Enhancement Act, which authorizes CalRecycle to develop and administer an oil collection and recycling program for local jurisdictions. Senate Bill 546 (Lowenthal, Chapter 353, Statutes of 2009) established the Used Oil Payment Program to replace the Used Oil Block Grant Program beginning with FY 2010–11.

PRC section 48653(a)(3) describes the payment calculation methodology and process for determining the total amount of funding to be made available. If sufficient funds are not available to initially issue full funding, one-half of the amount that remains in the fund after the expenditures are made pursuant to paragraphs (1) and (2) and subdivision (b) will be made available for the implementation of local used oil collection programs. Payment amounts are determined by multiplying the total annual funding amount by the fraction equal to the population

of cities and counties that are eligible for payments pursuant to section 48690, divided by the population of the state using the most recent population estimates provided by the Department of Finance.

## Program Background

The Program provides, among other things, funding to assist local governments in developing and maintaining an on-going used oil and used oil filter collection/recycling program for their communities. CalRecycle developed Guidelines, which further describe eligibility, payment process, and other aspects of program administration.

## Criteria and Process

The Notice of Funds Available was placed on the CalRecycle web site on May 27, 2021, with an appropriate notice sent to stakeholders.

Applications were due June 30, 2021, with a secondary due date of July 29, 2021 for Resolution submission. CalRecycle received 190 applications, and staff is recommending 189 applications for funding. One application was not recommended as it did not comply with the requirements. A total of 490 jurisdictions, including individual applicants and participants in regional applications, will receive funding.

Tables 2 and 3 identify the recommended applicants for OPP12 Cycle payments. Payments are calculated per capita using the Department of Finance's population statistics. Each city is eligible to receive a minimum of \$5,000 or an amount calculated by CalRecycle, on a per capita basis, whichever is greater. Each county is eligible to receive a minimum of \$10,000 or an amount calculated by CalRecycle, on a per capita basis, whichever is greater.

The FY 2021–22 allocated funds will be distributed by the State Controller's Office to recipients in January 2022 (due to funding delays, the fall 2021 early payment will be made in January 2022) or spring 2022. Applicants who requested an early payment must meet the established criteria to be eligible. All funds shall be available for expenditure until June 30, 2023 and are subject to the annual reporting requirement starting in August 2022.

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## Recommendation

Staff recommends approval of 189 payment awards as listed below in tables 2 and 3 for \$6,000,000.

**Table 2. Recommended Awards (January 2022)**

Applicant	Award Amount
City of Covina	\$7,054
<b>January 2022 Total Award</b>	<b>\$7,054</b>

**Table 3. Recommended Awards (Spring 2022)**

Applicant	Award Amount
Amador County	\$35,000

Applicant	Award Amount
Participants: <ul style="list-style-type: none"> <li>• City of Amador City</li> <li>• City of Lone</li> <li>• City of Jackson</li> <li>• City of Plymouth</li> <li>• City of Sutter Creek</li> </ul>	
Butte County Participants: <ul style="list-style-type: none"> <li>• City of Biggs</li> <li>• City of Gridley</li> <li>• City of Oroville</li> </ul>	\$25,000
Calaveras County Participants: <ul style="list-style-type: none"> <li>• City of Angels Camp</li> </ul>	\$15,000
Castro Valley Sanitary District Participants: <ul style="list-style-type: none"> <li>• Alameda County</li> </ul>	\$20,459
City and County of San Francisco	\$114,258
City of Agoura Hills	\$5,000
City of Alameda	\$11,183
City of Anaheim	\$46,302
City of Antioch	\$15,302
City of Arcadia	\$8,191
City of Avalon	\$5,000
City of Azusa	\$7,151
City of Bakersfield	\$51,961
City of Baldwin Park	\$10,546
City of Bell Gardens	\$6,204
City of Bellflower	\$10,742
City of Benicia	\$5,000
City of Berkeley	\$15,806
City of Brentwood	\$9,278
City of Burbank	\$14,158
City of Calabasas Participants: <ul style="list-style-type: none"> <li>• City of Hidden Hills</li> </ul>	\$10,000
City of Camarillo	\$9,744
City of Carpinteria	\$5,000
City of Carson	\$12,573
City of Cerritos	\$7,211
City of Chico	\$15,127
City of Chino	\$12,124
City of Chula Vista Participants: <ul style="list-style-type: none"> <li>• City of Coronado</li> </ul>	\$90,553

Applicant	Award Amount
<ul style="list-style-type: none"> <li>City of El Cajon</li> <li>City of Imperial Beach</li> <li>City of La Mesa</li> <li>City of Lemon Grove</li> <li>City of National City</li> <li>City of Santee</li> </ul>	
City of Citrus Heights	\$12,076
City of Claremont	\$5,363
City of Concord	\$17,418
City of Culver City Participants: <ul style="list-style-type: none"> <li>City of Beverly Hills</li> <li>City of West Hollywood</li> </ul>	\$16,374
City of Davis	\$9,690
City of Diamond Bar	\$8,070
City of Downey	\$15,118
City of Duarte	\$5,000
City of Dublin	\$9,098
City of El Monte	\$15,768
City of Elk Grove	\$23,712
City of Escondido	\$20,306
City of Fairfield	\$15,966
City of Folsom	\$11,366
City of Fontana	\$28,326
City of Fremont	\$30,941
City of Fresno	\$71,206
City of Galt	\$5,000
City of Garden Grove	\$22,984
City of Gardena	\$8,537
City of Glendale	\$27,024
City of Glendora	\$7,403
City of Hawaiian Gardens	\$5,000
City of Hawthorne	\$11,971
City of Hayward	\$21,130
City of Huntington Beach	\$26,127
City of Huntington Park	\$8,356
City of Indio	\$12,567
City of Inglewood	\$14,955
City of Irwindale	\$5,000
City of La Mirada	\$7,028
City of La Verne	\$5,025
City of Laguna Beach	\$5,000
City of Lakewood	\$11,098
City of Lancaster	\$21,553
City of Lawndale	\$5,000

Applicant	Award Amount
City of Livermore	\$12,515
City of Lompoc	\$6,237
City of Long Beach	\$61,023
City of Los Angeles	\$506,228
City of Manhattan Beach	\$5,279
City of Martinez	\$5,507
City of Modesto	\$29,016
City of Monrovia	\$15,720
Participants: <ul style="list-style-type: none"> <li>City of Bradbury</li> <li>City of Sierra Madre</li> </ul>	
City of Montclair	\$5,864
City of Montebello	\$8,868
City of Monterey Park	\$8,542
City of Moorpark	\$5,398
City of Moreno Valley	\$27,744
City of Napa	\$10,992
City of Newark	\$7,058
City of Norwalk	\$14,341
City of Novato	\$7,654
City of Oakland	\$71,873
Participants: <ul style="list-style-type: none"> <li>City of Albany</li> <li>City of Emeryville</li> <li>City of Piedmont</li> </ul>	
City of Oceanside	\$23,535
City of Ontario	\$24,211
City of Oxnard	\$27,132
City of Palmdale	\$20,871
City of Paramount	\$7,874
City of Pasadena	\$19,483
City of Pico Rivera	\$8,900
City of Pittsburg	\$10,361
City of Pleasant Hill	\$5,160
City of Pleasanton	\$10,860
City of Pomona	\$20,258
City of Poway	\$7,067
City of Rancho Cordova	\$11,026
City of Rancho Cucamonga	\$23,326
City of Rancho Palos Verdes	\$6,115
City of Redding	\$12,579
City of Redondo Beach	\$9,328
City of Rialto	\$13,977
City of Rosemead	\$7,749
City of Sacramento	\$67,200

<b>Applicant</b>	<b>Award Amount</b>
City of San Bernardino	\$28,629
City of San Buenaventura (Ventura)	\$14,344
City of San Diego	\$182,555
City of San Dimas	\$5,144
City of San Gabriel	\$5,909
City of San Leandro	\$12,009
City of San Marcos	\$13,170
City of Santa Ana	\$43,455
City of Santa Barbara	\$12,752
City of Santa Clarita	\$29,309
City of Santa Maria	\$14,606
City of Santa Monica	\$12,740
City of Santa Paula	\$5,000
City of Seal Beach	\$5,000
City of Simi Valley	\$16,799
City of South El Monte	\$5,000
City of South Gate	\$13,202
City of Suisun City	\$5,000
City of Thousand Oaks	\$16,922
City of Torrance	\$19,422
City of Union City	\$10,139
City of Upland	\$10,878
City of Vacaville	\$13,394
City of Vallejo	\$15,946
City of Victorville	\$17,147
City of Vista	\$14,067
City of Watsonville	\$7,381
City of West Covina	\$14,367
City of West Sacramento	\$7,716
City of Westlake Village	\$5,000
City of Whittier	\$11,868
City of Woodland	\$8,619
City of Yucaipa	\$7,930
Coachella Valley Association of Governments Participants: <ul style="list-style-type: none"> <li>• City of Blythe</li> <li>• City of Cathedral City</li> <li>• City of Coachella</li> <li>• City of Desert Hot Springs</li> <li>• City of Indian Wells</li> <li>• City of La Quinta</li> <li>• City of Palm Desert</li> <li>• City of Palm Springs</li> <li>• City of Rancho Mirage</li> </ul>	\$55,338
Contra Costa Clean Water Program	\$47,937

Applicant	Award Amount
Participants: <ul style="list-style-type: none"> <li>• City of Clayton</li> <li>• City of Lafayette</li> <li>• City of Orinda</li> <li>• City of San Ramon</li> <li>• City of Walnut Creek</li> <li>• Town of Danville</li> <li>• Town of Moraga</li> </ul>	
Contra Costa County	\$23,997
Del Norte Solid Waste Management Authority Participants: <ul style="list-style-type: none"> <li>• City of Crescent City</li> <li>• Del Norte County</li> </ul>	\$15,000
El Dorado County Participants: <ul style="list-style-type: none"> <li>• City of Placerville</li> <li>• City of South Lake Tahoe</li> </ul>	\$32,278
Fresno County Participants: <ul style="list-style-type: none"> <li>• City of Clovis</li> <li>• City of Coalinga</li> <li>• City of Firebaugh</li> <li>• City of Fowler</li> <li>• City of Huron</li> <li>• City of Kerman</li> <li>• City of Kingsburg</li> <li>• City of Mendota</li> <li>• City of Orange Cove</li> <li>• City of Parlier</li> <li>• City of Reedley</li> <li>• City of San Joaquin</li> <li>• City of Sanger</li> <li>• City of Selma</li> </ul>	\$104,895
Glenn County	\$10,000
Humboldt Waste Management Authority Participants: <ul style="list-style-type: none"> <li>• City of Blue Lake</li> <li>• City of Eureka</li> <li>• City of Ferndale</li> <li>• City of Rio Dell</li> <li>• City of Trinidad</li> <li>• Humboldt County</li> </ul>	\$35,497
Imperial Valley Resource Management Agency Participants: <ul style="list-style-type: none"> <li>• City of Brawley</li> </ul>	\$47,539

Applicant	Award Amount
<ul style="list-style-type: none"> <li>• City of Calexico</li> <li>• City of Calipatria</li> <li>• City of El Centro</li> <li>• City of Holtville</li> <li>• City of Imperial</li> <li>• City of Westmorland</li> <li>• Imperial County</li> </ul>	
Inyo County Participants: <ul style="list-style-type: none"> <li>• City of Bishop</li> </ul>	\$15,000
Kern County Participants: <ul style="list-style-type: none"> <li>• City of Arvin</li> <li>• City of California City</li> <li>• City of Delano</li> <li>• City of Maricopa</li> <li>• City of McFarland</li> <li>• City of Ridgecrest</li> <li>• City of Shafter</li> <li>• City of Taft</li> <li>• City of Tehachapi</li> <li>• City of Wasco</li> </ul>	\$94,890
Lake County Participants: <ul style="list-style-type: none"> <li>• City of Clearlake</li> <li>• City of Lakeport</li> </ul>	\$20,000
Los Angeles County Participants: <ul style="list-style-type: none"> <li>• City of Alhambra</li> <li>• City of Bell</li> <li>• City of Commerce</li> <li>• City of Hermosa Beach</li> <li>• City of La Cañada Flintridge</li> <li>• City of Rolling Hills Estates</li> <li>• City of San Fernando</li> <li>• City of Santa Fe Springs</li> <li>• City of South Pasadena</li> <li>• City of Temple City</li> <li>• City of Vernon</li> <li>• City of Walnut</li> </ul>	\$201,228
Madera County	\$11,185
Marin County Hazardous and Solid Waste Management Participants: <ul style="list-style-type: none"> <li>• City of Belvedere</li> </ul>	\$63,509

Applicant	Award Amount
<ul style="list-style-type: none"> <li>• City of Larkspur</li> <li>• City of Mill Valley</li> <li>• City of San Rafael</li> <li>• City of Sausalito</li> <li>• Marin County</li> <li>• Town of Corte Madera</li> <li>• Town of Fairfax</li> <li>• Town of Ross</li> <li>• Town of San Anselmo</li> <li>• Town of Tiburon</li> </ul>	
Mendocino Solid Waste Management Authority Participants: <ul style="list-style-type: none"> <li>• City of Fort Bragg</li> <li>• City of Point Arena</li> <li>• City of Ukiah</li> <li>• City of Willits</li> <li>• Mendocino County</li> </ul>	\$30,000
Merced County Regional Waste Management Authority Participants: <ul style="list-style-type: none"> <li>• City of Atwater</li> <li>• City of Dos Palos</li> <li>• City of Gustine</li> <li>• City of Livingston</li> <li>• City of Los Banos</li> <li>• City of Merced</li> <li>• Merced County</li> </ul>	\$52,188
Modoc County Participants: <ul style="list-style-type: none"> <li>• City of Alturas</li> </ul>	\$15,000
Mono County	\$10,000
Monterey County Participants: <ul style="list-style-type: none"> <li>• City of Carmel-by-the-Sea</li> <li>• City of Del Rey Oaks</li> <li>• City of Gonzales</li> <li>• City of Greenfield</li> <li>• City of King City</li> <li>• City of Marina</li> <li>• City of Monterey</li> <li>• City of Pacific Grove</li> <li>• City of Salinas</li> <li>• City of Sand City</li> <li>• City of Seaside</li> <li>• City of Soledad</li> </ul>	\$91,682

Applicant	Award Amount
Napa County Participants: <ul style="list-style-type: none"> <li>• City of American Canyon</li> <li>• City of Calistoga</li> <li>• City of St. Helena</li> <li>• Town of Yountville</li> </ul>	\$30,000
Nevada County	\$10,000
Orange County Participants: <ul style="list-style-type: none"> <li>• City of Aliso Viejo</li> <li>• City of Brea</li> <li>• City of Buena Park</li> <li>• City of Costa Mesa</li> <li>• City of Cypress</li> <li>• City of Dana Point</li> <li>• City of Fountain Valley</li> <li>• City of Fullerton</li> <li>• City of Irvine</li> <li>• City of La Habra</li> <li>• City of La Palma</li> <li>• City of Laguna Hills</li> <li>• City of Laguna Niguel</li> <li>• City of Lake Forest</li> <li>• City of Los Alamitos</li> <li>• City of Mission Viejo</li> <li>• City of Newport Beach</li> <li>• City of Orange</li> <li>• City of Rancho Santa Margarita</li> <li>• City of San Clemente</li> <li>• City of San Juan Capistrano</li> <li>• City of Stanton</li> <li>• City of Tustin</li> <li>• City of Villa Park</li> <li>• City of Westminster</li> <li>• City of Yorba Linda</li> </ul>	\$285,879
Regional Waste Management Authority Participants: <ul style="list-style-type: none"> <li>• City of Live Oak</li> <li>• City of Marysville</li> <li>• City of Wheatland</li> <li>• City of Yuba City</li> <li>• Sutter County</li> <li>• Yuba County</li> </ul>	\$44,881
Riverside County	\$51,759

<b>Applicant</b>	<b>Award Amount</b>
Rural Counties ESJPA Participants: <ul style="list-style-type: none"> <li>• Alpine County</li> <li>• City of Colusa</li> <li>• City of Williams</li> <li>• Colusa County</li> <li>• Mariposa County</li> </ul>	\$40,000
Sacramento County	\$77,602
San Benito County Participants: <ul style="list-style-type: none"> <li>• City of Hollister</li> <li>• City of San Juan Bautista</li> </ul>	\$21,095
San Bernardino County Participants: <ul style="list-style-type: none"> <li>• City of Adelanto</li> <li>• City of Big Bear Lake</li> <li>• City of Colton</li> <li>• City of Grand Terrace</li> <li>• City of Hesperia</li> <li>• City of Highland</li> <li>• City of Loma Linda</li> <li>• City of Needles</li> <li>• City of Redlands</li> <li>• City of Twentynine Palms</li> <li>• Town of Yucca Valley</li> </ul>	\$114,640
San Diego County	\$65,718
San Joaquin County Participants: <ul style="list-style-type: none"> <li>• City of Escalon</li> <li>• City of Lathrop</li> <li>• City of Lodi</li> <li>• City of Manteca</li> <li>• City of Ripon</li> <li>• City of Stockton</li> <li>• City of Tracy</li> </ul>	\$113,786
San Luis Obispo County Integrated Waste Management Participants: <ul style="list-style-type: none"> <li>• City of Arroyo Grande</li> <li>• City of Atascadero</li> <li>• City of El Paso De Robles (Paso Robles)</li> <li>• City of Grover Beach</li> <li>• City of Morro Bay</li> <li>• City of Pismo Beach</li> <li>• City of San Luis Obispo</li> <li>• San Luis Obispo County</li> </ul>	\$53,104

Applicant	Award Amount
<p>San Mateo County</p> <p>Participants:</p> <ul style="list-style-type: none"> <li>• City of Belmont</li> <li>• City of Brisbane</li> <li>• City of Burlingame</li> <li>• City of Daly City</li> <li>• City of East Palo Alto</li> <li>• City of Foster City</li> <li>• City of Half Moon Bay</li> <li>• City of Menlo Park</li> <li>• City of Millbrae</li> <li>• City of Pacifica</li> <li>• City of Redwood City</li> <li>• City of San Bruno</li> <li>• City of San Carlos</li> <li>• City of San Mateo</li> <li>• City of South San Francisco</li> <li>• Town of Atherton</li> <li>• Town of Colma</li> <li>• Town of Hillsborough</li> <li>• Town of Portola Valley</li> <li>• Town of Woodside</li> </ul>	\$142,387
<p>Santa Barbara County</p> <p>Participants:</p> <ul style="list-style-type: none"> <li>• City of Buellton</li> <li>• City of Goleta</li> <li>• City of Solvang</li> </ul>	\$33,706
<p>Santa Clara County</p> <p>Participants:</p> <ul style="list-style-type: none"> <li>• City of Campbell</li> <li>• City of Cupertino</li> <li>• City of Gilroy</li> <li>• City of Los Altos</li> <li>• City of Milpitas</li> <li>• City of Monte Sereno</li> <li>• City of Morgan Hill</li> <li>• City of Mountain View</li> <li>• City of Palo Alto</li> <li>• City of San Jose</li> <li>• City of Santa Clara</li> <li>• City of Saratoga</li> <li>• City of Sunnyvale</li> <li>• Town of Los Altos Hills</li> <li>• Town of Los Gatos</li> </ul>	\$269,960

Applicant	Award Amount
Santa Cruz County Participants: <ul style="list-style-type: none"> <li>• City of Capitola</li> <li>• City of Santa Cruz</li> <li>• City of Scotts Valley</li> </ul>	\$36,497
Shasta County Participants: <ul style="list-style-type: none"> <li>• City of Anderson</li> <li>• City of Shasta Lake</li> </ul>	\$20,000
Sierra County Participants: <ul style="list-style-type: none"> <li>• City of Loyalton</li> </ul>	\$15,000
Siskiyou County Participants: <ul style="list-style-type: none"> <li>• City of Dorris</li> <li>• City of Dunsmuir</li> <li>• City of Etna</li> <li>• City of Fort Jones</li> <li>• City of Montague</li> <li>• City of Mount Shasta</li> <li>• City of Tulelake</li> <li>• City of Weed</li> <li>• City of Yreka</li> </ul>	\$55,000
Solano County Participants: <ul style="list-style-type: none"> <li>• City of Dixon</li> <li>• City of Rio Vista</li> </ul>	\$20,000
Sonoma County Waste Management Agency Participants: <ul style="list-style-type: none"> <li>• City of Cloverdale</li> <li>• City of Cotati</li> <li>• City of Healdsburg</li> <li>• City of Petaluma</li> <li>• City of Rohnert Park</li> <li>• City of Santa Rosa</li> <li>• City of Sebastopol</li> <li>• City of Sonoma</li> <li>• Sonoma County</li> <li>• Town of Windsor</li> </ul>	\$86,560
Stanislaus County Participants: <ul style="list-style-type: none"> <li>• City of Ceres</li> <li>• City of Hughson</li> <li>• City of Newman</li> <li>• City of Oakdale</li> </ul>	\$63,551

Applicant	Award Amount
<ul style="list-style-type: none"> <li>• City of Patterson</li> <li>• City of Riverbank</li> <li>• City of Turlock</li> <li>• City of Waterford</li> </ul>	
Tehama County Solid Waste Management Agency Participants: <ul style="list-style-type: none"> <li>• City of Corning</li> <li>• City of Red Bluff</li> <li>• City of Tehama</li> <li>• Tehama County</li> </ul>	\$25,000
Town of Apple Valley	\$10,342
Town of Paradise	\$5,000
Trinity County	\$10,000
Tulare County Participants: <ul style="list-style-type: none"> <li>• City of Dinuba</li> <li>• City of Exeter</li> <li>• City of Farmersville</li> <li>• City of Lindsay</li> <li>• City of Porterville</li> <li>• City of Tulare</li> <li>• City of Visalia</li> <li>• City of Woodlake</li> </ul>	\$81,862
Tuolumne County Participants: <ul style="list-style-type: none"> <li>• City of Sonora</li> </ul>	\$15,000
Ventura County	\$13,410
West Contra Costa Integrated Waste Management Authority Participants: <ul style="list-style-type: none"> <li>• City of El Cerrito</li> <li>• City of Hercules</li> <li>• City of Pinole</li> <li>• City of Richmond</li> <li>• City of San Pablo</li> </ul>	\$34,951
Western Placer Waste Management Authority Participants: <ul style="list-style-type: none"> <li>• City of Auburn</li> <li>• City of Colfax</li> <li>• City of Lincoln</li> <li>• City of Rocklin</li> <li>• City of Roseville</li> <li>• Placer County</li> <li>• Town of Loomis</li> </ul>	\$67,976
Western Riverside Council of Governments Participants:	\$198,398

Applicant	Award Amount
<ul style="list-style-type: none"> <li>• City of Banning</li> <li>• City of Calimesa</li> <li>• City of Canyon Lake</li> <li>• City of Corona</li> <li>• City of Eastvale</li> <li>• City of Hemet</li> <li>• City of Jurupa Valley</li> <li>• City of Lake Elsinore</li> <li>• City of Menifee</li> <li>• City of Murrieta</li> <li>• City of Norco</li> <li>• City of Perris</li> <li>• City of Riverside</li> <li>• City of San Jacinto</li> <li>• City of Temecula</li> <li>• City of Wildomar</li> </ul>	
Yolo County	\$10,000
<b>Spring 2022 Total Award</b>	<b>\$5,992,946</b>

## Deputy Director Action

On the basis of the information and analysis in this Request for Approval and the findings set out herein, I hereby conditionally approve the payment awards for the Local Government Used Oil Payment Program as listed in Tables 2 and 3. Each proposed payment award is subject to two conditions:

1. The recommended payment recipient must pay all outstanding debts due to CalRecycle, or bring current any outstanding payments owed to CalRecycle, within 60 days of the date of this conditional approval.
2. Comply with the OPP Cycle 12 Guidelines.

\_\_\_\_\_  
Matt Henigan  
Deputy Director

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Date