

Beverage Manufacturer and Distributor Reporting and Payment Manual



California Department of Resources Recycling and Recovery

March 2024

STATE OF CALIFORNIA

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Preface

The Department of Resources Recycling and Recovery (CalRecycle) prepared this manual to help beverage manufacturers and distributors complete the various reports and calculate payments required by the Beverage Container Recycling and Litter Reduction Act (Public Resources Code, Division 12.1 (PRC), beginning at Section 14500) and related regulations of CalRecycle. (Title 14 of the California Code of Regulations (14CCR), beginning at Section 2000.)

Excerpts and paraphrases of applicable supporting sections of the PRC and 14CCR have been included throughout this manual along with references to the sections used. This manual does not intend to replace the PRC and/or 14CCR pertaining to beverage manufacturers and distributors. Therefore, participants should refer to the referenced sections of the PRC and 14CCR for the full context of each section.

It is recommended that participants periodically check with the CalRecycle [website](#) or call (916) 323-1837 or (916) 323-1835 to obtain the most recent copy of the published rates and of this manual since legislative and regulatory changes may occur since the last publication.

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Introduction

Overview of the California Beverage Container Recycling and Litter Reduction Act (Act)

The Act established the California Beverage Container Recycling Fund (Fund), which is administered by the Department of Resources Recycling and Recovery (CalRecycle or Department). Distributors and beverage manufacturers pay CalRecycle redemption payments and processing fees based upon the number of eligible beverage containers sold or transferred in California. The money is deposited into the Fund and is used to pay California Refund Value (CRV), processing payments, handling fees, various grant and incentive-based program expenditures, and administrative costs.

Beverage containers covered under the Act are those containers filled with:

- beer and other malt beverages;
- wine and distilled spirits
- wine coolers and distilled spirit coolers;
- carbonated and noncarbonated mineral and soda waters;
- carbonated and noncarbonated waters;
- carbonated and noncarbonated soft drinks;
- sports drinks;
- carbonated and noncarbonated fruit drinks (with any percentage of fruit juice);
- coffees;
- tea drinks; and
- vegetable juices

Beverages covered under the Act must be in liquid and ready-to-drink form, intended for human consumption, and sold in aluminum, glass, plastic, and bimetal containers.

In accordance with legislative bill (SB1013), effective 01/01/24, beverages covered under the Act will also include wine and distilled spirits packaged in any container material including box, bladder, pouch, or similar container.

“Beverage” does not include:

- milk;
- medical food; and
- infant formula;

“Beverage Container” means the individual, separate bottle, can, jar, carton, or other receptacle, however denominated, in which a beverage is sold and which is constructed of aluminum, glass, plastic, or bimetel. As a result of legislative bill (SB1013), effective 01/01/24, the definition of “beverage container” will also include box, bladder, pouch, or similar container regardless of material type.

The legislative intent of the beverage container recycling program is to reach a statewide recycling goal of 80 percent, to significantly reduce the beverage container litter component in California, and to create and maintain a marketplace where it is profitable to establish sufficient recycling centers and locations to provide consumers with convenient recycling opportunities.

Introduction of the Department of Resources Recycling and Recovery (CalRecycle), Division of Recycling

CalRecycle’s Division of Recycling manages California’s beverage container recycling program. CalRecycle’s goal is to promote the beverage container recycling efforts of California consumers by providing assistance and educational information. CalRecycle also works to increase participation in the program by promoting and supporting expanded markets for recycled materials.

The success of the program depends on effective coordination between government and the private sector. Communication and availability of information plays a vital role in developing this coordination.

CalRecycle also allocates funds in the form of grants to cities, counties, local community, conservation corps, and other organizations for recycling activities, litter abatement, and public education; certifies operators of processing facilities, recycling centers, drop-off and collection programs; and registers curbside programs; establishes the CRV per pound processing fee and processing payment rates; and performs audits and investigations.

Overview of Beverage Manufacturers and Distributors

A beverage manufacturer is any person who bottles, cans, or otherwise fills beverage containers, **or** imports filled beverage containers into California, for sale or transfer to distributors, dealers, or consumers. For a beverage container containing beer, wine, or distilled spirits, the “beverage manufacturer” is the person who holds the license from the Department of Alcoholic Beverage Control authorizing the manufacture of the beer, wine, or distilled spirits, regardless of whether that person contracts with a third party to bottle, can, or otherwise fill the beverage container, so long as the beverage container

is provided for sale to a distributor, dealer, or consumer by the holder of the license. For beer and other malt beverages manufactured outside the state, the out-of-state vendor holding a certificate of compliance with the Department of Alcoholic Beverage Control shall be deemed to be the beverage manufacturer. For beverages manufactured outside the state and sold directly to consumers with a direct shipper permit, the person or entity named on the direct shipper permit is deemed to be the Beverage Manufacturer and responsible for paying the processing fees (PRC, 14575(2) (A)). Beverage manufacturers are required to submit reports and pay processing fees on beverage containers for which a processing fee applies.

A distributor is every person who engages in the sale or transfer of beverages to a dealer or consumers in California. This includes any manufacturer who engages in these sales or transfers, and any person who imports beverages from outside of California for sale or transfer to dealers or consumers. For beverages manufactured outside of the state and sold directly to consumers with a direct shipper permit, the person or entity named on the permit is deemed the Beverage Distributor and is responsible for paying the redemption payment (PRC, 14560 (4)(A)). Distributors are required to pay to CalRecycle the redemption payment (CRV) for every beverage container, other than a refillable beverage container, sold or transferred, less the administrative fees.

A company may be designated as either a beverage manufacturer or distributor or both depending on their business practices regarding manufacturing, importing, and sales of beverages.

Division of Recycling Integrated Information System (DORIIS)

The Division of Recycling Integrated Information System (DORIIS) is CalRecycle's online reporting portal. Beverage manufacturers and distributors are required to submit reports for Processing Fees and California Redemption Value (CRV) electronically through this online portal.

DORIIS gives beverage manufacturers and distributors the ability to quickly submit reports online, view reporting and payment history, and submit amendments.

Beverage Manufacturer Recordkeeping and Reporting Procedures

Definitions

A **beverage manufacturer** is any person who bottles, cans, or otherwise fills beverage containers, or imports filled beverage containers, for sale or transfer to distributors, dealers, or consumers (PRC, Section 14506). Notwithstanding Section 14506, the beverage manufacturer shall be deemed to be the person or entity named on the certificate of compliance issued pursuant to Section 23671 of the Business and Professions Code (PRC, 14575(2)(A)).

For a beverage container containing beer, wine, or distilled spirits, the “beverage manufacturer” is the person who holds the license from the Department of Alcoholic Beverage Control authorizing the manufacture of the beer, wine, or distilled spirits, regardless of whether that person contracts with a third party to bottle, can, or otherwise fill the beverage container, so long as the beverage container is provided for sale to a distributor, dealer, or consumer by the holder of the license.

With respect to the payment of processing fees for beverages manufactured outside the state and sold directly to consumers within the state with a direct shipper permit, the beverage manufacturer shall be deemed to be the person or entity named on the direct shipper permit issued pursuant to Section 23661.3 of the Business and Professions Code, and shall be responsible for paying to the department the total processing fee payment for all sales and transfers made directly to consumers in this state ((PRC, 14575(2)(A)).

A beverage manufacturer includes any person who imports filled beverage containers including:

- (A) Any consignee of filled beverage containers brought into California from other states or countries, when the filled beverage containers are for delivery, use, or sale in California.
- (B) Any person or entity to whom delivery is first made in California of filled beverage containers brought in from other states or countries, when the filled beverage containers are for delivery, use or sale in California.

(C) Any person or entity bringing filled beverage containers into California from other states or countries without being consigned to any person, when the filled beverage containers are for delivery, use, or sale in California (14CCR, Section 2000(a) (3.2)).

Processing Fee is a required fee paid by beverage manufacturers on CRV beverage containers when the cost to recycle the container exceeds the scrap value (PRC, Section 14575). The processing fees collected are used to offset the costs associated with recycling hard-to-recycle materials and are paid on CRV containers made of glass, bimetal, and all plastics 1 through 7. Processing fees are not paid on aluminum containers because the scrap value of aluminum is greater than the cost of recycling the container.

Processing Fees are subject to change and vary depending upon the beverage container material type. The CalRecycle website lists [current reporting rates and Process Fee Notices](#)

Applicability

Every beverage manufacturer is required to report and pay processing fees on beverage containers for which a processing fee applies (PRC, Section 14575(g)(1)). For beer and other malt beverages imported into California, the beverage manufacturer is the person or entity named on the certificate of compliance issued by the California Department of Alcoholic Beverage Control (PRC, Section 14575(2)(A)). For beverages manufactured outside the state and sold directly to consumers with a direct shipper permit, the person or entity named on the direct shipper permit is deemed to be the Beverage Manufacturer and responsible for paying the processing fees. (PRC, 14575(2)(A)).

For a beverage container containing beer, wine, or distilled spirits, the “beverage manufacturer” is the person who holds the license from the Department of Alcoholic Beverage Control authorizing the manufacture of the beer, wine, or distilled spirits, regardless of whether that person contracts with a third party to bottle, can, or otherwise fill the beverage container, so long as the beverage container is provided for sale to a distributor, dealer, or consumer by the holder of the license.

California beverage manufacturers may enter into an agreement with another entity or entities to report and make payments on the beverage manufacturer’s behalf (14CCR, Section 2230(c)).

Beverage manufacturers must notify CalRecycle if another entity has agreed to report and make processing fee payments on their behalf. Notification must be submitted in writing within twenty (20) working days of the initial agreement (14CCR, Section 2230(c)).

NOTE: **A California beverage manufacturer who enters into such an agreement is responsible for all reporting and payment requirements and is liable for any overdue and unpaid processing fees (14CCR, Section 2230(f)).**

Recordkeeping

Below is a listing of the records that must be maintained by beverage manufacturers. All business records are subject to audit by CalRecycle pursuant to 14CCR, Section 2075 and must be retained for at least five (5) years following their preparation pursuant to 14 CCR, Section 2085.

Please refer to the referenced sections of 14CCR for specific record information:

- Transactions with Container Manufacturers. Applicable bills of lading and other shipping documents (14CCR, Section 2235(a)).
- Disposition of Rejected Containers. Records shall include receipts or statements signed by the recycling center, processor, or other recipient. Receipts shall state the weight by material type and payment, or credit granted (14CCR, Section 2235(b)).
- Sales and Transfers of Beverage Containers by Beverage Manufacturer. Individual sale or transfer records of all sales or transfers to distributors, dealers, or consumers, and any payments made (14CCR, Section 2235(c)).
- Beverage Manufacturer Report and Payments. Copies of all Beverage Manufacturer reports and proof of processing fees paid to CalRecycle (14CCR, Section 2235(d)).

Reporting Processing Fees

Beverage manufacturers are required to submit reports for Processing Fees electronically through DORIIS, CalRecycle’s online portal (PRC, Section 14553(b)).

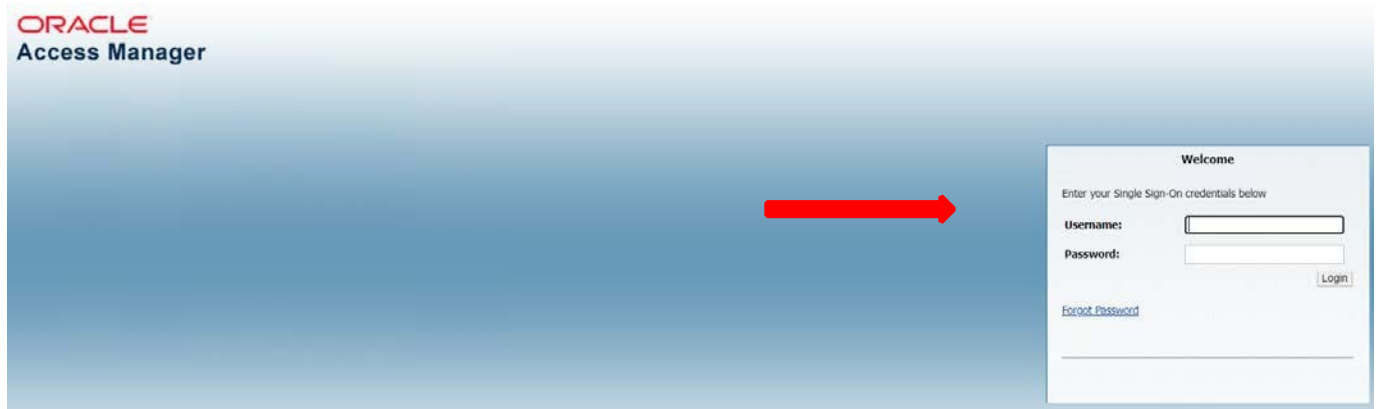
A completed Portal Access Request (PAR) form, with original signatures, must be submitted before online reporting access will be granted. Once your request for online access has been processed you will receive an email with your login information.

The [PAR form](#) is available for downloading on the CalRecycle website.

Submitting a Beverage Manufacturer Report

- 1) Log in to DORIIS: Go to <https://doriis.calrecycle.ca.gov/>, click on the Login link, and enter your Username and Password.

Login Page



- 2) Your company’s Home Page will appear. in lower portion of the screen, you will see a section titled “Application Navigator—Tree Mode.” Click on the arrow (>) symbol next to the folder titled “Beverage Manufacturer.” The folder will open to show you two options:
 - Create Beverage Manufacturer Report
 - Amend Beverage Manufacturer Report
- 3) Select “Create New Beverage Manufacturer Report.” The online report form will open.

Home Page

The screenshot displays the DORIIS Portal interface. At the top, the header includes the CalGov logo, 'DORIIS Portal', and the user email 'AANDERSON@ABCSODA.COM'. The main content area is divided into three sections:

- My Information:** Displays user details for Alice Anderson, account number BM1234.001/DS5678.001, and account representative Juan Vasquez. It lists two mailing addresses for ABC Soda at 123 Soda Ave, Sacramento, CA 12345. Contact information for Alice Anderson and John Green is also provided.
- Account Summary:** Shows 'Missing Reports' with 2 missing Beverage Manufacture Reports and 2 missing Distributor Reports. The 'Total Account Balance' is \$99.99.
- Applications Navigator - Tree Mode:** A tree view with folders for Beverage Manufacturer, Distributor, DORIIS Account Information and History, and DORIIS Preferences. A red arrow points to the Beverage Manufacturer folder with the instruction: "Open up the folder and select 'Create new Beverage Manufacturer report.'"

- 4) Click the "Choose Year" drop down menu for Reporting Year and select the year.
- 5) Click the "Choose Month" drop down menu From First Day Of and select the month you would like to report for.
- 6) Click the "Choose Month" drop down menu To Last Day Of and select the reporting month.

NOTE:

- **For most Beverage Manufacturers the From First Day of and To Last Day Of will be the same month (e.g., May to May). You may only report for multiple months if your company has been pre-authorized by CalRecycle as an Annual Reporter.**
- **If you have not been authorized as an Annual Reporter, the system will issue an error notice and your report will not be processed.**

Beverage Manufacturer Report Page

Create Beverage Manufacturer Report

* Indicates required field

Completed By Beverage Manufacturer

*Account BM1234.001 Reporting Year 2023 From First Day Of JAN To Last Day Of JAN Nothing to Report

Company Name ABC Soda
Address 123 Soda Ave
Sacramento, CA

Containers

Container Type	Container Count (A)	Unit Fee (B)	Processing Fee (A)x(B)
<input type="text" value="Choose Container Type"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Due: \$0.00

Interest at the rate earned by the pooled money investment account and civil penalties of up to 15% of the amount due for payment may be assessed for each underpayment or late payment. In addition, civil penalties of up to five thousand dollars (\$5,000) per day may be assessed for failure to report. I certify that the facts presented herein are true and correct to the best of my knowledge.

* I Agree Signature Date 03/28/2023

- 7) To report beverage containers sold, click on “Choose Container Type” drop down menu located in the column titled “Container Type” and select a material type.
- 8) Under the “Container Count (A)” field enter the number of individual beverage containers (each bottle or can etc.) sold or transferred in California for that material type. Do not enter anything into the “Unit Fee (B)” or “Processing Fee (A) x (B)” fields.

NOTES:

- **Beverage container count must include all containers sold or transferred in California including promotional items, donations, samples, “giveaways” and internet sales shipped to a California address.**
- **Only beverage containers that are sold/transferred in California must be reported.**
- **Do not include beverage products that are still listed as your inventory.**

Beverage Manufacturer Report Page

Create Beverage Manufacturer Report

* Indicates required field

Completed By Beverage Manufacturer

* Account BM1234.001 Reporting Year 2023 From First Day Of JAN To Last Day Of JAN Nothing to Report

Company Name ABC Soda
Address 123 Soda Ave
Sacramento, CA 12345

Container Type	Container Count (A)	Unit Fee (B)	Processing Fee (A)x(B)
GLASS Processing Fee	100	✖	✖
1 Plastic PETE Processing Fee	1000	✖	✖

Calculate Total Due: \$0.00

Interest at the rate earned by the pooled money investment account and civil penalties of up to 15% of the amount due for payment may be assessed for each underpayment or late payment. In addition, civil penalties of up to five thousand dollars (\$5,000) per day may be assessed for failure to report. I certify that the facts presented herein are true and correct to the best of my knowledge.

* I Agree Signature Date 03/28/2023

- 9) For additional container types click the + symbol button and select the next material. This selection must be different from the previous material selected.
- For wine and distilled spirits in boxes, bladders, and pouches, you must report these container types as “WDS-BBP Processing Fee” from the drop down menu.

Container Type	Container Count (A)
GLASS Processing Fee	100
1 Plastic PETE Processing Fee	1000
Choose Container Type	

Choose Container Type

- GLASS Processing Fee
- 1 Plastic PETE Processing Fee
- 2 Plastic HDPE Processing Fee
- 3 Plastic PVC Processing Fee
- 4 Plastic LDPE Processing Fee
- 5 Plastic PP Processing Fee
- 6 Plastic PS Processing Fee
- 7 Plastic OTHER Processing Fee
- WDS-BBP Processing Fee
- BI-METAL Processing Fee

L. There is no processing fee for Aluminum.

ed money investment account and civil penalties of up to 15% of the amount due for payment up to five thousand dollars (\$5,000) per day may be assessed for failure to report. I certify th

***** Please note all other beverages that are not wine and distilled spirits, in the box, bladder, and pouch style containers continue to be exempt and are not required to be reported.**

- 10) Under the “Container Count (A)” field enter the number of containers sold for that material type. Do not enter anything into the “Unit Fee (B)” or “Processing Fee (A) x (B)” fields.
- 11) Once all material types and sizes have been reported, select the “Calculate” button. DORIIS will calculate the amount due.
- 12) Check the “I Agree” box, indicating you agree with the terms and conditions listed. (This is a required field)
- 13) Select the “Next” button. The Beverage Manufacturer Report Review page will open.

Beverage Manufacturer Report Page

Create Beverage Manufacturer Report Next Cancel

* Indicates required field

Completed By Beverage Manufacturer

* Account: BM1234-001 Reporting Year: 2023 From First Day Of: JAN To Last Day Of: JAN Nothing to Report

Company Name: ABC Soda
 Address: 123 Soda Street
 Sacramento, CA 12345

Containers

Container Type	Container Count (A)	Unit Fee (B)	Processing Fee (A)x(B)
GLASS Processing Fee	100	\$0.00452	\$0.45
1 Plastic PETE Processing Fee	1000	\$0.00005	\$0.05

Calculate Total Due: \$0.50

Interest at the rate earned by the pooled money investment account and civil penalties of up to 15% of the amount due for payment may be assessed for each underpayment or late payment. In addition, civil penalties of up to five thousand dollars (\$5,000) per day may be assessed for failure to report. I certify that the facts presented herein are true and correct to the best of my knowledge.

I Agree Signature Date: 03/28/2023

14) No Beverage Container Sales - If you had zero beverage sales for the period, check the “Nothing to Report” box. Do not select a container type.

NOTE: Reports are required every month even if no beverage sales or transfers have occurred.

- 15) Check the “I Agree” box, indicating you agree with the terms and conditions listed. (This is a required field)
- 16) Select the “Next” button. The Beverage Manufacturer Report Review page will open.
- 17) Review your submission for entry errors. If beverage container counts showing are not correct, select “Edit Report” and repeat previous steps.
- 18) If the review is correct, select the “Submit” button.

NOTES:

- **The report will not be processed until you select “Submit.”**
- **Exiting page or Logging Out before selecting the “Submit” button will delete your entry and your report will not be submitted.**

Beverage Manufacturer Review Page

Create Beverage Manufacturer Report

Edit Report Submit

Beverage Manufacturer Report Review

Please Review and Submit to complete the Beverage Manufacturer Report.

Account: BM1234 001
 Company Name: ABC Soda
 Address: 123 Soda Avenue

Period From: 01/01/2023
 Period Thru: 01/31/2023


Containers

Container Type	Container Count	Unit Fee	Processing Fee
GLASS Processing Fee	100	\$0.00452	\$0.45
1 Plastic PETE Processing Fee	1,000	\$0.00005	\$0.05
Total:			\$0.50

Signature Date: 03/09/2023
 Submitter Name: Alice Anderson

- 19) A Beverage Manufacturer Report Confirmation window will appear. **Print a copy of this page for your records.**

Beverage Manufacturer Confirmation Page

Create Beverage Manufacturer Report  [Printable Page](#) [Return](#)

Beverage Manufacturer Report Confirmation

Thank you for submitting the Beverage Manufacturer Report

Portal Trx Number: 711778

Account: 6811224 001
Company Name: ABC Soda
Address: 123 Soda Avenue,
Sacramento, CA 12345

Period From: 01/01/2022
Period Thru: 03/31/2023

Containers

Container Type	Container Count	Unit Fee	Processing Fee
GLASS Processing Fee	100	\$0.00452	\$0.45
1 Plastic/PETE Processing Fee	1,000	\$0.00005	\$0.05
Total:			\$0.80

Signature Date: 03/28/2023
Submitter Name: Alice
Archeson

Please Print a copy for your records.
Return to the Main Page to submit another report or to select a payment option.

- 20) To submit additional Beverage Manufacturer or Distributor reports click the “Return” button. This will return you to the “Home page.” Begin the process again.
- 21) When all reports have been submitted, return to the “Home page” to select a payment option.
- 22) See page 49, Make a CRV or Processing Fee Payment, for more information.

Submitting a Beverage Manufacturer Amendment

- 1) Log in to DORIIS: Go to <https://doriis.calrecycle.ca.gov/> and enter Username and Password.

Login Page



2) Your company's Home Page will appear.

In lower portion on screen, you will see a section titled "Application Navigator—Tree Mode." Select or click on the arrow (>) symbol next to the folder titled "Beverage Manufacturer." The folder will open to show you two options:

- Create Beverage Manufacturer Report
- Amend Beverage Manufacturer Report

3) Select or click "Amend Beverage Manufacturer Report."

Home Page

My Information

Hello Alice Anderson Of DS1234.001 / BM1234.001 Account Rep: Juan Vasquez
Phone: (123) 456-7890

Mailing Address : ABC Soda 123 Soda Ave Sacramento, 12345 (123) 456-7890
Mailing Address : ABC Soda 123 Soda Ave Sacramento, 12345 (123) 456-7890

Primary Contact: Alice Anderson Phone: (123) 456-7890
Secondary Contact: John Green Phone: (123) 456-7890

Go to 'DORIS Preferences' and select 'Change Profile' to report for another company.

Account Summary

Missing Beverage Manufacture Reports: 2
Missing Distributor Reports: 2 Total Account Balance: \$99,00

Applications Navigator - Tree Mode

- Beverage Manufacturer
 - Create Beverage Manufacturer Report
 - Amend Beverage Manufacturer Report
- Distributor
- DORIS Account Information and History
- DORIS Preferences

Select Amend Beverage Manufacturer Report

- 4) From the list of reports available, find the reporting period you would like to amend. Select the corresponding blue hyperlink listed in the Transaction Number column.

Beverage Manufacturer Report Search Page

Amend Beverage Manufacturer Report

Account BM1234.001

Select a Portal Transaction Number to amend report

Select Transaction Number To Amend

Portal Trx#	Amount	Period Thru	Amount
211209	\$381.53	11/01/2022 - 11/30/2022	\$381.53
210450	\$323.41	10/01/2022 - 10/31/2022	\$323.41
208733	\$612.86	09/01/2022 - 09/30/2022	\$612.86

- 5) The amendment window will appear, and you will see the container counts previously reported.

6) If original submission has zero sales, uncheck the “Nothing to Report” box.

Beverage Manufacturer Amendment Window

Amend Beverage Manufacturer Report #211209

* Indicates required field

Completed By Beverage Manufacturer

Account BM1234.001 Reporting Year 2022 From First Day Of NOV To Last Day Of NOV Nothing to Report

Company Name ABC Soda
Address 123 Soda Street
Sacramento, CA 12345

Containers

Container Type	Original Container Count	Container Count (A)	Net Difference	Unit Fee (B)	Processing Fee (A)x(B)
1 Plastic PETE Processing Fee	847,842	847,842	0	\$0.00045	\$381.53

Calculate Total Due: \$381.53

Interest at the rate earned by the pooled money investment account and civil penalties of up to 15% of the amount due for payment may be assessed for each underpayment or late payment. In addition, civil penalties of up to five thousand dollars (\$5,000) per day may be assessed for failure to report. I certify that the facts presented herein are true and correct to the best of my knowledge.

* I Agree Signature Date 03/29/2023

- 7) To change the container count, go to the column titled Container Count (A).
- 8) Select the field(s) of the material to be corrected, remove the containers count listed and replace with the corrected **total** sales count(s). The replacement number can be higher than the original, lower than the original or zero but cannot be a negative number.

NOTES:

- **Only change the container counts for the material types that need correction. The other amounts will default to their original reported amounts.**
 - **Negative counts are not valid and cannot be processed.**
- 9) To add additional material types, click the plus (+) symbol button, select the new material type.

Beverage Manufacturer Amendment Window

Amend Beverage Manufacturer Report #211209

* Indicates required field

Completed By Beverage Manufacturer

Account BM1234.001 Reporting Year 2022 From First Day Of NOV To Last Day Of NOV Nothing to Report

Company Name ABC Soda
Address 123 Soda Street
Sacramento, CA 12345

Containers

Container Type	Original Container Count	Container Count (A)	Net Difference	Unit Fee (B)	Processing Fee (A)x(B)
1 Plastic PETE Processing Fee	847,842	847,842	0	\$0.00045	\$381.53
GLASS Processing Fee					

Total Due: \$381.53

Interest at the rate earned by the pooled money investment account and civil penalties of up to 15% of the amount due for payment may be assessed for each underpayment or late payment. In addition, civil penalties of up to five thousand dollars (\$5,000) per day may be assessed for failure to report. I certify that the facts presented herein are true and correct to the best of my knowledge.

* I Agree Signature Date 03/29/2023

- 10) Click the “Calculate” button to calculate the amended report total.
- 11) Check the “I Agree” Box, indicating you agree with the terms and conditions listed.
(This is a required field)
- 12) Select the “Next” button which will take you to the Beverage Manufacturer Report Review page.

Beverage Manufacturer Amendment Window

Next Cancel

Amend Beverage Manufacturer Report #210450

* Indicates required field

Completed By Beverage Manufacturer

Account: BM198228.001 Reporting Year: 2022 From First Day Of: OCT To Last Day Of: OCT Nothing to Report

Company Name: ABC Soda
Address: 123 Soda Ave
Sacramento, CA 12345

Containers

Container Type	Original Container Count	Container Count (A)	Net Difference	Unit Fee (B)	Processing Fee (A)x(B)
1 Plastic PETE Processing Fee	718,692	718,692	0	\$0.00045	\$323.41
GLASS Processing Fee		1,000	1,000	\$0.00426	\$4.26

Calculate Total Due: \$327.67

Interest at the rate earned by the pooled money investment account and civil penalties of up to 15% of the amount due for payment may be assessed for each underpayment or late payment. In addition, civil penalties of up to five thousand dollars (\$5,000) per day may be assessed for failure to report. I certify that the facts presented herein are true and correct to the best of my knowledge.

* I Agree Signature Date 04/11/2023

13) Review your submission for entry errors. If container counts showing are not correct, select “Edit Report” and repeat previous steps.

14) If the review is correct, select the “Submit” button. The new total report value will appear.

NOTES:

- **The report will not be processed until you select “Submit.”**
- **Exiting page or Logging Out before selecting the “Submit” button will delete your entry and your amendment will not be submitted.**

Beverage Manufacturer Review Page

Amend Beverage Manufacturer Report #210450

[Edit Report](#) [Submit](#)

Beverage Manufacturer Report Review

Please Review and Submit to complete the Beverage Manufacturer Report

Initial Portal Trx Number: 210450

Account: BM1234.001
Company Name: ABC Soda
Address: 123 Soda Ave.
Sacramento, CA 12345

Period From: 10/01/2022
Period Thru: 10/31/2022

Containers

Container Type	Container Count	Unit Fee	Processing Fee
1 Plastic PETE Processing Fee	718,692	\$0.00045	\$323.41
GLASS Processing Fee	1,000	\$0.00426	\$4.26
Total:			\$327.67

Signature Date: 04/11/2023
Submitter Name: Alice Anderson

- 15) A Beverage Manufacturer Report Confirmation window will appear. **Print a copy of this page for your records.**

Amend Beverage Manufacturer Report #210450

[Printable Page](#) [Return](#)

Beverage Manufacturer Report Confirmation

Thank you for submitting the Beverage Manufacturer Report

Initial Portal Trx Number: 210450
Portal Trx Number: 211835

Account: BM1234.001
Company Name: ABC Soda
Address: 123 Soda Ave.
Sacramento, CA 12345

Period From: 10/01/2022
Period Thru: 10/31/2022

Containers

Container Type	Container Count	Unit Fee	Processing Fee
1 Plastic PETE Processing Fee	718,692	\$0.00045	\$323.41
GLASS Processing Fee	1,000	\$0.00426	\$4.26
Total:			\$327.67

Signature Date: 04/11/2023
Submitter Name: Alice Anderson

- 16) To submit additional reports or amendments, click the “Return” button and begin the process again.

- 17) When all reports have been submitted, return to the “Home” page.

18) The home page will show if additional amounts are due or if a credit has been created.

NOTE: Credits are noted with parentheses.

19) Nothing is required if a credit has been created. Please see page 56, Credits-Overpayments and Refunds for more information on using credits.

20) If additional amounts are due, select a payment option. See page 49, Make a CRV or Processing Fee Payment, for more information.

Distributor Recordkeeping and Reporting Procedures

Definitions

A **distributor** is every person who engages in the sale or transfer of beverages in beverage containers to a dealer in California, including any manufacturer who engages in these sales or transfers, and any person who imports beverages from outside of California for sale or transfer to dealers or consumers in California (PRC, Section 14511).

With respect to the payment of redemption payments for beverages manufactured outside the state and sold directly to consumers within the state with a direct shipper permit, the distributor shall be deemed to be the person or entity named on the direct shipper permit issued pursuant to Section 23661.3 of the Business and Professions Code, and shall be responsible for paying to the department the total redemption payment for all sales and transfers made directly to consumers in this state ((PRC, 14560 (4)(A)).

California Redemption Value (CRV) is a regulatory fee (PRC, Section 14562) established to encourage recycling and discourage littering. CRV is paid on qualifying beverages and is refunded when the container is redeemed at a recycling center.

Applicability

Every distributor shall pay to CalRecycle the redemption payment for every beverage container, other than a refillable beverage container, sold or transferred to a dealer or consumer, less one point five (1.5%) percent for the distributor's administrative costs (PRC, Section 14574(a)(1) & 14CCR, Section 2320).

California beverage distributors may enter into an agreement with another entity to report and make payment on the distributor's behalf (14CCR, Section 2300(b)). Distributors must notify CalRecycle if another entity has agreed to report and pay on their behalf. Notification must be submitted in writing within twenty (20) working days of the initial agreement (14CCR, Section 2300(b)).

NOTE: A California distributor who enters into such an agreement is responsible for all reporting and payment requirements and is liable for any overdue or unpaid CRV (14CCR, Section 2300(e)).

Record-keeping

Below is a listing of the records that must be maintained by distributors. All business records are subject to audit by CalRecycle pursuant to 14CCR, Section 2075 and must be retained for at least five (5) years following their preparation pursuant to 14CCR, Section 2085.

- Receipt for Beverage Containers. Records, by individual sale or transfer, of all beverage containers received (14CCR, Section 2305(a)).
- Sale or Transfer of Beverage Containers. Records, by individual sale or transfer, of all beverage containers sold or transferred to other distributors, dealers, or consumers (14CCR, Section 2305(b)). Required records include bill of lading for items shipped out of state.
- Distributor Reports and Payments. Copies of all Distributor reports and proof of redemption payments made to CalRecycle (14CCR, Section 2305(c)).
- Disposition of Rejected Containers. Records shall include receipts or statements signed by the recycling center, processor, or other recipient. Receipts shall state the weight by material type and any payment or credit granted (14CCR, Section 2305(d)).

Reporting California Redemption Value (CRV)

Beverage distributors are required to submit reports for CRV electronically through DORIIS, CalRecycle's online portal (PRC, Section 14553(b)).

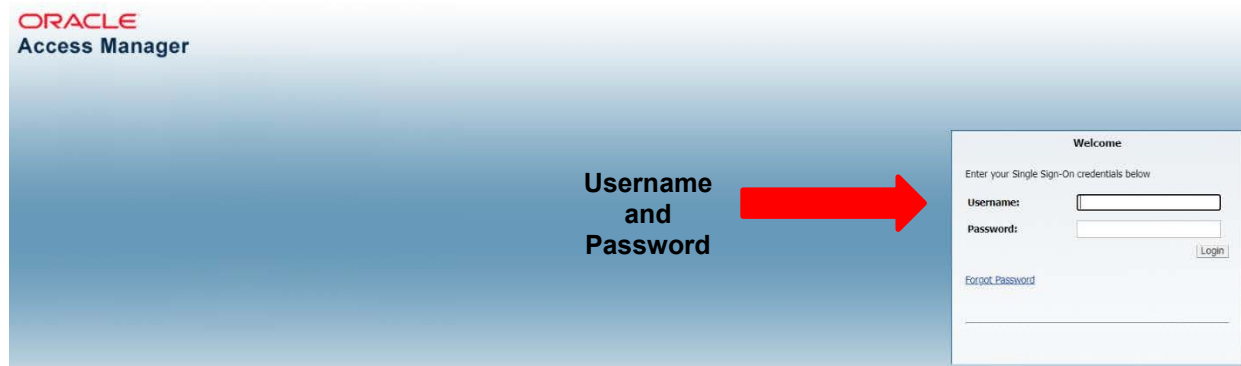
A completed Portal Access Request (PAR) form, with original signatures, must be submitted before online reporting access will be granted. Once your request for online access has been processed you will receive an email with your login information.

The [PAR form](#) is available for downloading on the CalRecycle website.

Submitting a Distributor Report

- 1) Log in to DORIIS: Go to <https://doriis.calrecycle.ca.gov/> and enter Username and Password.

Login Page



- 2) Your company's Home Page will appear. In lower portion on screen, you will see a section titled "Application Navigator—Tree Mode." Select or click on the arrow (>) symbol next to the folder titled "Distributor."

The folder will open to show you two options:

- Create Distributor Report
- Amend Distributor Report

- 3) Select or click the option, "Create Distributor Report."

Home Page

The screenshot shows the DORIIS Portal Home Page. At the top, there is a dark blue header with the CalGov logo and 'DORIIS Portal' on the left, and the email 'AANDERSON@ABCSODA.COM' on the right. Below the header, the page is divided into three main sections:

- My Information:** Displays user details for Alice Anderson. It includes account information (BM1234.001/DS5678.001), account representative (Juan Vasquez), and phone number ((123) 456-7890). It also shows two mailing addresses for ABC Soda at 123 Soda Ave, Sacramento, CA 12345. Primary contact is Alice Anderson and secondary contact is John Green.
- Account Summary:** Shows 'Missing Beverage Manufacture Reports: 2' and 'Missing Distributor Reports: 2'. The 'Total Account Balance' is \$99.99. A link for 'Missing Reports' is also present.
- Applications Navigator - Tree Mode:** A list of folders: Beverage Manufacturer, Distributor, DORIIS Account Information and History, and DORIIS Preferences. A red arrow points to the 'Distributor' folder with the text: 'Open up the folder and select "Create new Beverage Distributor report."'.

- 4) Click on the “Choose Year” drop down menu for Reporting Year and select the reporting year.
- 5) Click on the “Choose Month” drop down menu From First Day Of and select the report month.
- 6) Click on the “Choose Month” drop down menu To Last Day Of and select the report month.

NOTES:

- **For most Distributors, the “From First Day Of” and “To Last Day Of” will be the same month (e.g., May to May). You may only report for multiple months if your company has been pre-authorized by CalRecycle as an Annual Reporter.**
- **If you have not been authorized as an Annual Reporter, the system will issue an error notice and your report will not be processed.**

Distributor Report Page

Create Distributor Report

* Indicates required field

Completed By Beverage Distributor

* Account	DS306067.001	Reporting Year	2024	From First Day Of	JAN	To Last Day Of	JAN	<input type="checkbox"/> Nothing to Report
Company Name	Danone North America		Refillable Glass Container Sold or Transferred Count					0
Address	12002 Airport Way		Refillable OTHER Container Sold or Transferred Count					0
	Broomfield CO 80021		Refillable Glass Container Returned Count					0
			Refillable OTHER Container Returned Count					0

Under 24 Ounces Containers

+	Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
	Choose Container Type			

24 Ounces and Larger Containers

+	Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
	Choose Container Type			

Wine and Distilled Spirits - Box, Bladder, Pouch Containers

+	Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
	Choose Container Type			

Calculate Total: \$0.00
Admin Fee (Total * 1.50%): \$0.00
CRV Due (Total - Admin Fee): \$0.00

Interest at the rate earned by the pooled money investment account and civil penalties of up to 15% of the amount due for payment may be assessed for each underpayment or late payment. In addition, civil penalties of up to five thousand dollars (\$5,000) per day may be assessed for failure to report. I certify that the facts presented herein are true and correct to the best of my knowledge.

* I Agree

Signature Date 02/15/2024

- 7) To report beverage containers under 24oz, click the “plus (+) symbol drop down menu located below the “Under 24oz Containers—Container Type” section & select a material type.
- 8) Enter the number of individual beverage containers (each bottle or can) sold for that material type in the Container Count (A) column. Do not enter anything into the “Rate (B)” or “CRV (A) x (B)” columns.

NOTES:

- **Beverage container count must include all containers sold or transferred in California including promotional items, donations, sample “giveaways” and internet sales shipped to a California address.**
- **Only beverage containers that are sold/transferred in California must be reported.**

Distributor Report Page

- **Do not include beverage products that are still listed as your inventory.**
- 9) For additional container types, click the plus (+) symbol button and select the next material. This selection must be different from the previous material selected.
- 10) Enter the number of containers sold for that material type in the Container Count (A) column. Do not enter anything into the “Rate (B)” or “CRV (A) x (B)” columns.

Distributor Report Page

Create Distributor Report

* Indicates required field

Completed By Beverage Distributor

* Account DS306067.001 Reporting Year 2024 From First Day Of JAN To Last Day Of JAN Nothing to Report

Company Name Danone North America Refillable Glass Container Sold or Transferred Count 0
 Address 12002 Airport Way Refillable OTHER Container Sold or Transferred Count 0
 Broomfield CO 80021 Refillable Glass Container Returned Count 0
 Refillable OTHER Container Returned Count 0

Under 24 Ounces Containers

Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
1 Plastic PETE under 24 oz	10000	X	X
GLASS under 24 oz	500		

24 Ounces and Larger Containers

Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
Choose Container Type			

Wine and Distilled Spirits - Box, Bladder, Pouch Containers

Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
Choose Container Type			

Calculate

Total: \$0.00
 Admin Fee (Total * 1.50%): \$0.00
 CRV Due (Total - Admin Fee): \$0.00

Interest at the rate earned by the pooled money investment account and civil penalties of up to 15% of the amount due for payment may be assessed for each underpayment or late payment. In addition, civil penalties of up to five thousand dollars (\$5,000) per day may be assessed for failure to report. I certify that the facts presented herein are true and correct to the best of my knowledge.

* I Agree

Signature Date 02/15/2024

- 11) To report containers 24oz or larger, click the plus (+) symbol drop down menu located below the “24oz and Larger Containers—Container Type” section & select a material.
- 12) Enter the number of individual beverage containers (each bottle or can) sold for that material type in the Container Count (A) column. Do not enter anything into the “Rate (B)” or “CRV (A) x (B)” columns.
- 13) For additional container types, click the plus (+) symbol button & select the next material. This selection must be different from the previous material selected.
 - For wine and distilled spirits in boxes, bladders, and pouches, you must report these container types in their designated section as “WDS-BBP 25 Cent” from the drop down menu.

Distributor Report Page

Under 24 Ounces Containers			
+			
Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
Choose Container Type			
24 Ounces and Larger Containers			
+			
Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
Choose Container Type			
Wine and Distilled Spirits - Box, Bladder, Pouch Containers			
+			
Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
WDS-BBP 25 Cent			
Choose Container Type			
WDS-BBP 25 Cent			
			Total: \$0.00
			Admin Fee (Total * 1.50%): \$0.00
			CRV Due (Total - Admin Fee): \$0.00

Interest at the rate earned by the pooled money investment account and civil penalties of up to 15% of the amount due for payment may be assessed for each underpayment or late payment. In addition, civil penalties of up to five thousand dollars (\$5,000) per day may be assessed for failure to report. I certify that the facts presented herein are true and correct to the best of my knowledge.

* I Agree Signature Date 02/15/2024

***** Please note all other beverages that are not wine and distilled spirits, in the box, bladder, and pouch style containers continue to be exempt and are not required to be reported.**

- 14) Enter the number of containers sold for that material type in the Container Count (A) column. Do not enter anything into the “Rate (B)” or “CRV (A) x (B)” columns.

Distributor Report Page

Create Distributor Report

* Indicates required field

Completed By Beverage Distributor

* Account DS306067.001 Reporting Year 2024 From First Day Of JAN To Last Day Of JAN Nothing to Report

Company Name Danone North America Refillable Glass Container Sold or Transferred Count 0
 Address 12002 Airport Way Refillable OTHER Container Sold or Transferred Count 0
 Broomfield CO 80021 Refillable Glass Container Returned Count 0
 Refillable OTHER Container Returned Count 0

Under 24 Ounces Containers

Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
1 Plastic PETE under 24 oz	10000		
GLASS under 24 oz	500		

24 Ounces and Larger Containers

Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
ALUMINUM 24 oz and larger	2000	✗	✗

Wine and Distilled Spirits - Box, Bladder, Pouch Containers

Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
WDS-BBP 25 Cent	100	✗	✗

Calculate

Total: \$0.00
 Admin Fee (Total * 1.50%): \$0.00
 CRV Due (Total - Admin Fee): \$0.00

Interest at the rate earned by the pooled money investment account and civil penalties of up to 15% of the amount due for payment may be assessed for each underpayment or late payment. In addition, civil penalties of up to five thousand dollars (\$5,000) per day may be assessed for failure to report. I certify that the facts presented herein are true and correct to the best of my knowledge.

* I Agree Signature Date 02/15/2024

- If your company did not sell or transfer any refillables or did not have any refillable containers returned during the reporting month, leave the refillable section showing zero.
- If you have refillable items to report, remove the zero and enter corresponding sold and returned container counts in each of the four refillable sold and returned fields.

Distributor Report Page

Create Distributor Report

* Indicates required field

Completed By Beverage Distributor

* Account DS306067.001 Reporting Year 2024 From First Day Of JAN To Last Day Of JAN Nothing to Report

Company Name Danone North America
 Address 12002 Airport Way
 Broomfield CO 80021

Refillable Glass Container Sold or Transferred Count	0
Refillable OTHER Container Sold or Transferred Count	0
Refillable Glass Container Returned Count	0
Refillable OTHER Container Returned Count	0

Under 24 Ounces Containers

Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
1 Plastic PETE under 24 oz	10000		
GLASS under 24 oz	500		

24 Ounces and Larger Containers

Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
ALUMINUM 24 oz and larger	2000		

Wine and Distilled Spirits - Box, Bladder, Pouch Containers

Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
WDS-BBP 25 Cent	100		

Total: \$0.00
Admin Fee (Total * 1.50%): \$0.00
CRV Due (Total - Admin Fee): \$0.00

Interest at the rate earned by the pooled money investment account and civil penalties of up to 15% of the amount due for payment may be assessed for each underpayment or late payment. In addition, civil penalties of up to five thousand dollars (\$5,000) per day may be assessed for failure to report. I certify that the facts presented herein are true and correct to the best of my knowledge.

* I Agree

Signature Date 02/15/2024

- 16) Once all material types and sizes have been reported, select the “Calculate” button. DORIIS will calculate the CRV amount due less the Administration Fee.
- 17) Check the “I Agree” box, indicating you agree with the terms and conditions listed. (This is a required field)
- 18) Select the “Next” button which will take you to the Distributor Report Review page. (See page 31.)

Distributor Report Page

Create Distributor Report**Next** **Cancel**

* Indicates required field

Completed By Beverage Distributor

* Account DSS678.001 Reporting Year 2023 From First Day Of MAR To Last Day Of MAR Nothing to Report

Company Name ABCSoda Refillable Glass Container Sold or Transferred Count 0
Address 123 Soda Ave Refillable OTHER Container Sold or Transferred Count 0
Sacramento, CA 12345 Refillable Glass Container Returned Count 0
Refillable OTHER Container Returned Count 0

Under 24 Ounces Containers

Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
1 Plastic PETE under 24 oz	10000	\$0.05	\$500.00
GLASS under 24 oz	500	\$0.05	\$25.00

24 Ounces and Larger Containers

Container Type	Container Count (A)	Rate (B)	CRV (A)x(B)
ALUMINUM 24-oz and larger	2000	\$0.10	\$200.00

Calculate

Total: \$725.00
Admin Fee (Total * 1.50%): \$10.88
CRV Due (Total - Admin Fee): \$714.12

Interest at the rate earned by the pooled money investment account and civil penalties of up to 15% of the amount due for payment may be assessed for each underpayment or late payment. In addition, civil penalties of up to five thousand dollars (\$5,000) per day may be assessed for failure to report. I certify that the facts presented herein are true and correct to the best of my knowledge.

I Agree Signature Date 04/11/2023

19) No Beverage Container Sales - If you had zero beverage sales for the period, check the “Nothing to Report” box. Do not select a container type.

NOTE: Reports are required every month even if no beverage sales or transfers have occurred.

20) Check the “I Agree” box, indicating you agree with the terms and conditions listed. (This is a required field)

21) Select the “Next” button which will take you to the Distributor Report Review page.

22) Review your submission for entry errors. If container counts showing are not correct, select “Edit Report” and repeat previous steps.

23) If the review is correct, select “Submit” button.

NOTES:

- **Report will not be processed until you select “Submit.”**
- **Exiting page or logging out before selecting the “Submit” button will delete your entry and your report will not be submitted.**

Distributor Review Page

Create Distributor Report

Edit Report | Submit

Distributor Report Review

Please Review and Submit to complete the Distributor Report

Account: DS5678.001
Company Name: ABC Soda
Address: 123 Soda Ave
Sacramento, CA 12345

Period From: 03/01/2023
Period Thru: 03/31/2023

Refillable Glass Container Sold or Transferred Count: 0
Refillable OTHER Container Sold or Transferred Count: 0
Refillable Glass Container Returned Count: 0
Refillable OTHER Container Returned Count: 0

Under 24 Ounces Containers

Container Type	Container Count	Rate	CRV Due
1 Plastic PETE under 24 oz	10,000	\$0.05	\$500.00
GLASS under 24 oz	500	\$0.05	\$25.00

24 Ounces and Larger Containers

Container Type	Container Count	Rate	CRV Due
ALUMINUM 24 oz and larger	2,000	\$0.10	\$200.00

Total: \$725.00
Admin Fee (Total * 1.50%): \$10.88
CRV Due (Total - Admin Fee): \$714.12

Signature Date: 04/11/2023

Submitter Name: Alice Anderson

24) A Distributor Report Confirmation window will appear. **Print a copy of this page for your records.**

Distributor Confirmation Page

Create Distributor Report

[Printable Page](#) | [Return](#)

Distributor Report Confirmation

Thank you for submitting the Distributor Report

Portal Trx Number: 233287

Account: DS5678.001
Company Name: ABC Soda
Address: 123 Soda Ave
Sacramento, CA 12345

Period From: 03/01/2023
Period Thru: 03/31/2023

Refillable Glass Container Sold or Transferred Count: 0
Refillable OTHER Container Sold or Transferred Count: 0
Refillable Glass Container Returned Count: 0
Refillable OTHER Container Returned Count: 0

Under 24 Ounces Containers

Container Type	Container Count	Rate	CRV Due
1 Plastic PETE under 24 oz	10,000	\$0.05	\$500.00
GLASS under 24 oz	500	\$0.05	\$25.00

24 Ounces and Larger Containers

Container Type	Container Count	Rate	CRV Due
ALUMINUM 24 oz and larger	2,000	\$0.10	\$200.00

Total: \$725.00
Admin Fee (Total * 1.50%): \$10.88
CRV Due (Total - Admin Fee): \$714.12

Signature Date: 04/11/2023
Submitter Name: Alice Anderson

Please Print a copy for your records
Return to the Main Page to submit another report or to select a payment option

- 25) To submit additional Beverage Manufacturer or Distributor reports, click the “Return” button and begin the process again.

- 26) When all reports have been submitted, return to the “Home” page to select a payment option.

- 27) See page 49, Make a CRV or Processing Fee Payment, for more information.

Amending Distributor Reports

An amendment is filed by a distributor to correct an inaccurate container count submitted on a past report. Amendments can be submitted for reporting periods up to 24 months prior to the date of the original submission.

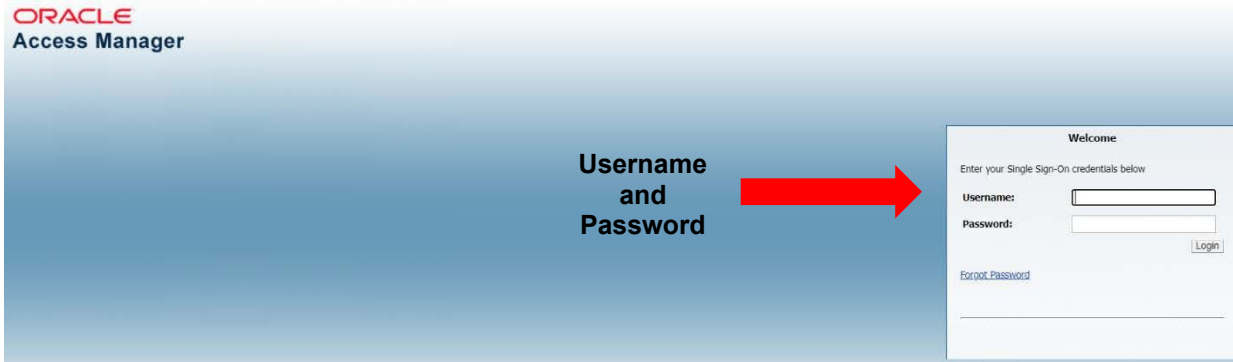
Amendments are required to be completed for the reporting period in which the original beverage container sales were reported to CalRecycle. **Negative counts are not valid and cannot be processed.**

Amendments which create credits may be subject to review and verification by CalRecycle. Be prepared to provide documentation to support your credit upon request of a CalRecycle representative.

Submitting a Distributor Amendment

- 1) Log in to DORIIS: Go to <https://doriis.calrecycle.ca.gov/> and enter Username and Password.

Login Page



- 2) Your company's Home Page will appear.

In lower portion on screen, you will see a section titled "Application Navigator—Tree Mode." Select or click on the arrow (>) symbol next to the folder titled "Distributor."

The folder will open to show you two options:

- Create Distributor Report
- Amend Distributor Report

- 3) Select "Amend a Distributor Report."

Home Page

CA.gov DORIIS Portal | AANDERSON@ABCSDA.COM

My Information

Hello Alice Anderson Of DS1234.001 / BM5678.001 Account Rep: Juan Vasquez
 Phone: (123) 456-7890

Mailing Address : Mailing Address : Primary Contact: Alice Anderson
 ABC Soda ABC Soda Phone: (123) 456-7890
 123 Soda Ave 123 Soda Ave Secondary Contact: John Green
 Sacramento, CA 12345 Sacramento, CA 12345 Phone: (123) 456-7890

Go to 'DORIIS Preferences' and select 'Change Profile' to report for another company.

Account Summary

[Missing Reports](#)

Missing Beverage Manufacture Reports: 3 BM198228.001 Balance: **\$327.67**
 Missing Distributor Reports: 3 DS198228.001 Balance: **\$390.71**
 Total Account Balance: **\$718.38**

[Pay By Mail](#) [Pay Online](#)

Applications Navigator - Tree Mode

- Beverage Manufacturer
- Distributor
 - Create Distributor Report
 - Amend Distributor Report

Select Amend Prior Distributor Report

- 4) From the list of reports available, find the reporting period you would like to amend and select the blue hyperlink listed in the Transaction Number column.

Distributor Report Search Page

ORACLE Distributor

Amend Distributor Report **Select Transaction Number To Amend**

Account DS1234.001

Select a Portal Transaction Number to amend a Report

Portal Trx#	Period From	Period Thru	Amount
233287	02/01/2022	09/31/2023	\$714.12
232656	11/31/2022	11/30/2022	\$32,063.52
231477	10/01/2022	10/31/2022	\$15,154.08

- 5) The amendment window will open, and you will see the container counts previously reported.
- 6) If original submission reported zero sales, uncheck the “Nothing to Report” box.

Distributor Amendment Window

Amend Distributor Report #233287

* Indicates required field

Completed By Beverage Distributor

* Account DS1234.001 Reporting Year 2023 From First Day Of MAR To Last Day Of MAR Nothing to Report

Company Name ABC Soda
Address 123 Soda Ave
Sacramento, CA 12345

Refillable Glass Container Sold or Transferred Count 0
Refillable OTHER Container Sold or Transferred Count 0
Refillable Glass Container Returned Count 0
Refillable OTHER Container Returned Count 0

Under 24 Ounces Containers

Container Type	Original Container Count	Container Count (A)	Net Difference	Rate (B)	CRV (A)x(B)
No results found.					

24 Ounces and Larger Containers

Container Type	Original Container Count	Container Count (A)	Net Difference	Rate (B)	CRV (A)x(B)
No results found.					

Calculate

Total: \$0.00
Admin Fee (Total * 1.50%): \$0.00
CRV Due (Total - Admin Fee): \$0.00

Interest at the rate earned by the pooled money investment account and civil penalties of up to 15% of the amount due for payment may be assessed for each underpayment or late payment. In addition, civil penalties of up to five thousand dollars (\$5,000) per day may be assessed for failure to report. I certify that the facts presented herein are true and correct to the best of my knowledge.

* I Agree

Signature Date 04/11/2023

- 7) To change the container count, go to the column titled "New Container Count (A)."
- 8) Select the field(s) of the material and size to be corrected. Remove the container count(s) listed and replace with the corrected **total** sales counts. **Negative counts are not valid and cannot be processed.**

NOTE: Only change the container counts for the material types that need correction. The other amounts will default to their original reported amounts.

- 9) To add additional materials or sizes, click the appropriate plus (+) button and select the new material type(s).
- 10) Enter the container count(s) into the "New Container Count (A)" column.

Distributor Amendment Page

Amend Distributor Report #233287

* Indicates required field

Completed By Beverage Distributor

* Account DS1234.001 Reporting Year 2023 From First Day Of MAR To Last Day Of MAR Nothing to Report

Company Name ABC Soda
Address 123 Soda Ave
Sacramento, CA 12345

Refillable Glass Container Sold or Transferred Count 0
Refillable OTHER Container Sold or Transferred Count 0
Refillable Glass Container Returned Count 0
Refillable OTHER Container Returned Count 0

Under 24 Ounces Containers

Container Type	Original Container Count	Container Count (A)	Net Difference	Rate (B)	CRV (A)x(B)
1 Plastic PETE under 24 oz	10,000	10000	0	\$0.05	\$500.00
GLASS under 24 oz	500	500	0	\$0.05	\$25.00

24 Ounces and Larger Containers

Container Type	Original Container Count	Container Count (A)	Net Difference	Rate (B)	CRV (A)x(B)
ALUMINUM 24 oz and larger	2,000	2000	0	\$0.10	\$200.00

Total: \$725.00
Admin Fee (Total * 1.50%): \$10.88
CRV Due (Total - Admin Fee): \$714.12

Interest at the rate earned by the pooled money investment account and civil penalties of up to 15% of the amount due for payment may be assessed for each underpayment or late payment. In addition, civil penalties of up to five thousand dollars (\$5,000) per day may be assessed for failure to report. I certify that the facts presented herein are true and correct to the best of my knowledge.

* I Agree

Signature Date 04/11/2023

- 11) Select the "Calculate" button to calculate the amended report total.
- 12) Check the "I Agree" Box, indicating you agree with the terms and conditions listed. (This is a required field)
- 13) Click the "Next" button. This will take you to the Distributor Report Review page.

Distributor Amendment Page

Amend Distributor Report #233287

Next Cancel

* Indicates required field

Completed By Beverage Distributor

* Account DS1234.001 Reporting Year 2023 From First Day Of MAR To Last Day Of MAR Nothing to Report

Company Name ABC Soda
Address 123 Soda Ave
Sacramento, CA 12345

Refillable Glass Container Sold or Transferred Count 0
Refillable OTHER Container Sold or Transferred Count 0
Refillable Glass Container Returned Count 0
Refillable OTHER Container Returned Count 0

Under 24 Ounces Containers

Container Type	Original Container Count	Container Count (A)	Net Difference	Rate (B)	CRV (A)x(B)
1 Plastic PETE under 24 oz	10,000	10000	0	\$0.05	\$500.00
GLASS under 24 oz	500	500	0	\$0.05	\$25.00

24 Ounces and Larger Containers

Container Type	Original Container Count	Container Count (A)	Net Difference	Rate (B)	CRV (A)x(B)
ALUMINUM 24 oz and larger	2,000	2000	0	\$0.10	\$200.00
2 Plastic HDPE 24 oz and larger		500			

Calculate

Total: \$725.00
Admin Fee (Total * 1.50%): \$10.88
CRV Due (Total - Admin Fee): \$714.12

Interest at the rate earned by the pooled money investment account and civil penalties of up to 15% of the amount due for payment may be assessed for each underpayment or late payment. In addition, civil penalties of up to five thousand dollars (\$5,000) per day may be assessed for failure to report. I certify that the facts presented herein are true and correct to the best of my knowledge.

I Agree

Signature Date 04/11/2023

14) Review your submission for entry errors. If container counts showing are not correct, select “Edit Report” and repeat previous steps.

15) If the review is correct, click “Submit” button.

NOTES:

- **Report will not be processed until you select “Submit.”**
- **Exiting page or logging out before selecting the “Submit” button will delete your entry and your report will not be submitted.**

Distributor Review Page

Amend Distributor Report #233287

Edit Report | Submit

Distributor Report Review

Please Review and Submit to complete the Distributor Report

Initial Portal Trx Number: 233287

Account: DS1234.001
Company Name: ABC Soda
Address: 123 Soda Ave
Sacramento, CA 12345

Period From: 03/01/2023

Period Thru: 03/31/2023

Refillable Glass Container Sold or Transferred Count: 0
Refillable OTHER Container Sold or Transferred Count: 0
Refillable Glass Container Returned Count: 0
Refillable OTHER Container Returned Count: 0

Under 24 Ounces Containers

Container Type	Container Count	Rate	CRV Due
1 Plastic PETE under 24 oz	10,000	\$0.05	\$500.00
GLASS under 24 oz	500	\$0.05	\$25.00

24 Ounces and Larger Containers

Container Type	Container Count	Rate	CRV Due
ALUMINUM 24 oz and larger	2,000	\$0.10	\$200.00
2 Plastic HDPE 24 oz and larger	500	\$0.10	\$50.00

Total: \$775.00
Admin Fee (Total * 1.50%): \$11.63
CRV Due (Total - Admin Fee): \$763.37

Signature Date: 04/11/2023

Submitter Name: Alice Anderson

16) A Distributor Report Confirmation window will open. **Print a copy of this page for your records.**

Distributor Confirmation Page

Amend Distributor Report #233287

[Printable Page](#) [Return](#)

Distributor Report Confirmation

Thank you for submitting the Distributor Report

Initial Portal Trx Number: 233287

Portal Trx Number: 233289

Account: DS1234.001

Company Name: ABC Soda

Address: 123 Soda Avenue
Sacramento, CA 12345

Period From: 03/01/2023

Period Thru: 03/31/2023

Refillable Glass Container Sold or Transferred Count: 0
Refillable OTHER Container Sold or Transferred Count: 0
Refillable Glass Container Returned Count: 0
Refillable OTHER Container Returned Count: 0

Under 24 Ounces Containers

Container Type	Container Count	Rate	CRV Due
1 Plastic PETE under 24 oz	10,000	\$0.05	\$500.00
GLASS under 24 oz	500	\$0.05	\$25.00

24 Ounces and Larger Containers

Container Type	Container Count	Rate	CRV Due
ALUMINUM 24 oz and larger	2,000	\$0.10	\$200.00
2 Plastic HDPE 24 oz and larger	500	\$0.10	\$50.00

Total: \$775.00
Admin Fee (Total * 1.50%): \$11.63
CRV Due (Total - Admin Fee): \$763.37

Signature Date: 04/11/2023

Submitter Name: Alice Anderson

- 17) To submit additional reports or amendments, click the "Return" button and begin the process again.
- 18) When all reports have been submitted, return to the "Home" page.
- 19) The home page will show if additional amounts are due or if a credit has been created.

NOTE: Credits are noted with parentheses.

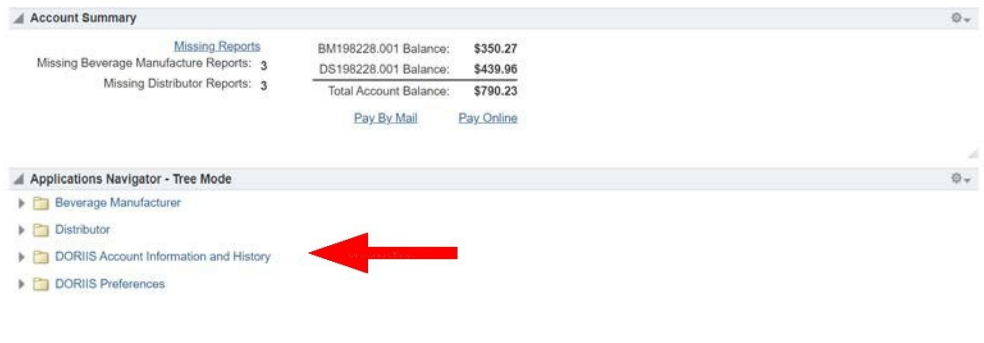
- 20) Nothing is required if a credit has been created. Please see page 56, Credits-Overpayments and Refunds for more information on using credits.
- 21) If additional amounts are due, select a payment option. See page 49, Make a CRV or Processing Fee Payment, for more information.

Account Information and History

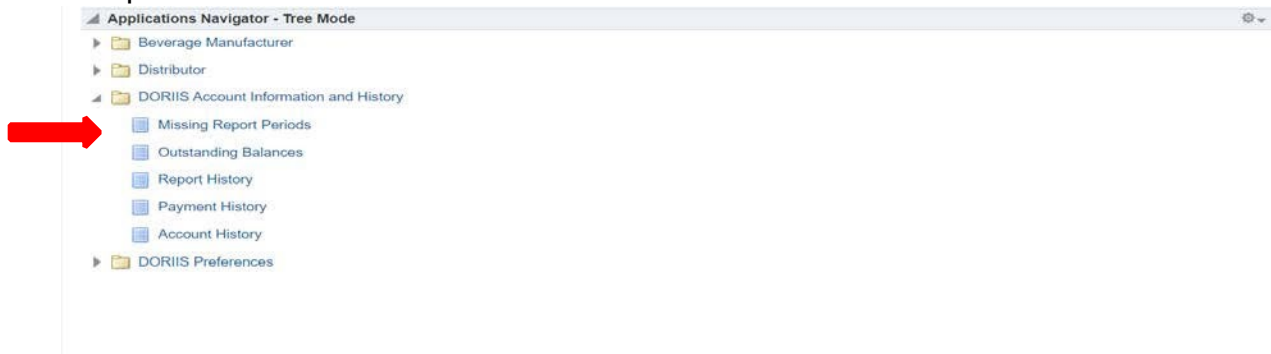
Reviewing History

Participants have the option to review their account information including missing report periods, outstanding balances, report history, payment history, and account history.

- 1) Go the “Applications Navigator – Tree Mode” section on your home page.
- 2) Locate the “DORIIS Account Information and History” folder.



- 3) Click on the arrow (>) symbol to open the folder and click on the link for the desired option.



Missing Report Periods

- 1) To view your missing reports, click on the link for Missing Report Periods.

- ▲
📁
DORIIS Account Information and History
 - 📄
Missing Report Periods
←
 - 📄
Outstanding Balances
 - 📄
Report History
 - 📄
Payment History
 - 📄
Account History

2) Refer to the reporting period column to view which reports are missing and the due date column to view when the reports are due.

Reporting Period ▲	Due Date ▼
February 2023	04/10/2023
February 2023	04/03/2023
January 2023	03/10/2023
January 2023	02/28/2023
December 2022	02/10/2023
December 2022	01/31/2023

3) If you would like to view the missing reports for a specific account number, then click on the “Account” drop down box to select and choose the desired account number. Press the “Go” button to view.

Missing Report Periods



Search

* Account:

*Please note there is an option to export the missing report data to an Excel sheet. If you desire this option, then just click the “Export” button on the missing report period page.



Outstanding Balances

1) To view your outstanding balances, click on the link for Outstanding Balances.

 **DORIIS Account Information and History**






-  Missing Report Periods
-  Outstanding Balances 
-  Report History
-  Payment History
-  Account History

- 2) On the next page you will be able to view your current balances.
- a) Refer to the “Period From” and “Period Thru” columns for which month(s) have outstanding balances.
 - b) Refer to the “Date” column for when the balance(s) was posted.
 - c) Refer to the “Amount” column to view the amount submitted on the corresponding report and refer to the “Balance” column to view the current outstanding balance.

Period From 	Period Thru 	Date 	Amount 	Balance 
03/01/2023	03/31/2023	04/14/2023	\$22.60	\$22.60
10/01/2022	10/31/2022	04/11/2023	\$327.67	\$327.67
03/01/2023	03/31/2023	04/11/2023	\$763.37	\$763.37

- 3) If you would like to view the outstanding balances for a specific account number, then click on the “Account” drop down box to select and choose the desired account number. Press the “Go” button to view.
- 4) You can also view the “Transaction Type” and “Transaction Year” by clicking on their corresponding drop-down boxes and selecting the desired option. Press the “Go” button to view.

Outstanding Balances

 count: 
 Transaction Type: 
 Transaction Year: 
 

*Please note there is an option to export the outstanding balance data to an Excel sheet. If you desire this option, then just click the “Export” button on the outstanding balances page.

Reporting History

1) To view your reporting history, click on the link for Report History.

▲ 📁 DORIIS Account Information and History

📄 Missing Report Periods

📄 Outstanding Balances

📄 Report History

📄 Payment History

📄 Account History

2) On the next page you will be able to view your reporting history for the prior 24 months.

a) Refer to the “Period From” and “Period Thru” columns for which month was reported.

b) Refer to the “Amount” column to view the amount submitted on the corresponding report and refer to the “Received” column to view when the report was submitted.

3) To view the details of the report you must click on the transaction number in the Portal Transaction column.

Report History

Search


* Account: All ▾

Period Year: 2023 ▾

Go

Account ▲	Company Name ▲	Portal Transaction ▲
BM1234.001	abc Soda	211855
DS5678.001	abc Soda	233289
BM1234.001	abc Soda	211776

- 4) To print a copy of the report, click on the “Printable Page” button or click on “Return” to go back to the report history page.

View Beverage Manufacturer Report# 211855  [Printable Page](#) [Return](#)

Beverage Manufacturer Report

Thank you for submitting the Beverage Manufacturer Report

Portal Trx Number: 211855

Account: BM1234.001
Company Name: ABC Soda
Address: 123 Soda Ave
Sacramento, CA 12345

Period From: 03/01/2023
Period Thru: 03/31/2023

Containers	Container Count	Unit Fee	Processing Fee
GLASS Processing Fee	5,000	\$0.00452	\$22.60
Total:			\$22.60


Signature Date: 04/14/2023
Submitter Name: Alice Anderson







Please Print a copy for your records

*Please note there is an option to export the report history data to an Excel sheet. If you desire this option, then just click the “Export” button on the report history page.

Payment History

- 1) To view your payment history, click on the link for “Payment History.”

 [DORIIS Account Information and History](#)

-  [Missing Report Periods](#)
-  [Outstanding Balances](#)
-  [Report History](#)
-  [Payment History](#) 
-  [Account History](#)

- 2) On the next page you will be able to view your payment history.
- a) Refer to the “Receipt Number” column for the payment number on the check, credit card payment, or wire transfer.
 - b) Refer to the “Receipt Date” column for when the payment was received.

- c) Refer to the “Amount Received” column to view the total amount of the payment.

Receipt Number ▲	Receipt Date ▼	Amount Received ▲
WT: 55019448177		12/22/2022 \$32,445.05
WT: 27017574419		11/25/2022 \$15,477.52
WT: 94019231293		10/24/2022 \$58,281.31
WT: 65024799380		09/23/2022 \$11,769.31
WT: 30019794711		08/19/2022 \$45,946.79
WT: 02021405216		07/22/2022 \$43,830.74
WT: 82021516569		07/05/2022 \$35,457.08
WT:32018773610		05/13/2022 \$32,519.66
WT:11028642494		04/22/2022 \$32,107.92
WT:76026079188		03/18/2022 \$30,617.72
24751		02/15/2022 \$28,232.09
24728		01/19/2022 \$29,205.50
24740		01/15/2022 \$31,076.20

3). If you would like to view the payment history for a specific account number, then click on the “Account” drop down box to select and choose the desired account number. Press the “Go” button to view.

4) If you would like to view the payment history for a specific year then click on the “Transaction Year” drop down box and select the desired year. Press the “Go” button to view.

Payment History

Search

* Account: Transaction Year:

*Please note there is an option to export the report history data to an Excel sheet. If you desire this option, then just click the “Export” button on the report history page.

Account History

1) To view your account history, click on the link for Account History.

▲  DORIIS Account Information and History

 Missing Report Periods

 Outstanding Balances

 Report History

 Payment History

 Account History



2) On the next page you will be able to view all your account activity such as reporting history, payment history, and amendments.

- a) Refer to “Type” to determine the type of activity such as BM Monthly Report, DS Monthly Report, Payment, DOR Credit Memo (amendment).
- b) Refer to the “Period From” and “Period Thru” columns for which month the activity was completed.
- c) Refer to the “Date” column for when the activity was completed.
- d) Refer to the “Amount” column to view the total balance or credit created with the corresponding activity.

Type ▲	Period From ▲	Period Thru ▲	Date ▲	Amount ▲
BM Monthly Report	03/01/2023	03/31/2023	04/14/2023	\$22.60
BM Monthly Report	10/01/2022	10/31/2022	04/11/2023	\$327.67
DOR Credit Memo	10/01/2022	10/31/2022	04/11/2023	-\$323.41
DOR Credit Memo	03/01/2023	03/31/2023	04/11/2023	-\$714.12
DS Monthly Report	03/01/2023	03/31/2023	04/11/2023	\$763.37
DS Monthly Report	03/01/2023	03/31/2023	04/11/2023	\$714.12

3) If you would like to view the account history for a specific account number then click on the “Account” drop down box to select and choose the desired account number. Press the “Go” button to view.

4) You can also view the “Transaction Type” and “Transaction Year” by clicking on their corresponding drop-down boxes and selecting the desired option. Press the “Go” button to view.

Account History

Search

* Account: All Transaction Type: All Transaction Year: 2023 **Go**

*Please note there is an option to export the report history data to an Excel sheet. If you desire this option, then just click the “Export” button on the report history page.

Make a CRV or Processing Fee Payment

- 1) After all reports have been submitted, return to the “Home” page.
- 2) Your Account Balance is noted in the center of the screen. This amount is the total amount due for all accounts.
- 3) Below Your Account Balance, you will see two payment options, Pay by Mail or Pay Online.
- 4) Select how you would like to pay.

Home Page

The screenshot shows the DORIIS Portal Home Page. At the top, it says "DORIIS Portal" and "AANDERSON@ABC SODA.COM". Below this is a "My Information" section with the following details:

- Hello Alice Anderson
- Of DS124.001 / BM5678.001
- Account Rep: Juan Vasquez
- Phone: (124)567-8901
- Mailing Address: ABC Soda, 123 Soda Ave, Sacramento, CA 12345
- Primary Contact: Alice Anderson, Phone: (124) 567-8901
- Secondary Contact: John Green, Phone: (124) 567-8901

Below this is a note: "Go to 'DORIIS Preferences' and select 'Change Profile' to report for another company."

The "Account Summary" section contains the following table:

Category	Count	Account	Balance
Missing Reports		BM198228.001	\$327.67
Missing Beverage Manufacture Reports	3	DS198228.001	\$439.96
Missing Distributor Reports	3		
Total Account Balance:			\$767.63

At the bottom of the summary section, there are two links: "Pay By Mail" and "Pay Online". A red arrow points to the "Pay Online" link.

Pay by Mail

- 1) Selecting Pay by Mail will open the Payment Voucher window. Print the voucher and include it with your payment.

Payment Voucher

Account Payment Voucher as of 12-Apr-2023 10:21 AM



Account Number(s): BM123.001 / DS5678.001
Company Name: ABC Soda

Missing Beverage Manufacturer Reports: 3
Missing Distributor Reports: 3

BM198228.001 Balance: \$327.67

DS198228.001 Balance: \$439.96

Total Account Balance: **\$767.63**

Please Print out the Account Payment Voucher and submit with payment:

Mail Payment To:

CalRecycle, Attn: Accounting, MS 19A
P.O. Box 2711
Sacramento, CA 95812-2711

Powered by the DORIIS team

The Department accepts check, money order or cashier's check payments made payable to CalRecycle.

**Always include your account identification number(s) on your payment.
(e.g., DS12345.001 or BM5678.001*

Submit payments to:

CalRecycle
Attn: Accounting, MS 19A
P.O. BOX 2711
SACRAMENTO, CA 95812-2711

Pay Online

The Department accepts Visa, MasterCard, Discover and American Express.

** Please note that a service fee will be charged by the credit card processing vendor for all credit card payment transactions. The current fee rate is set at 2.3 percent of the transaction amount, or \$1.00 minimum. This service fee is retained by the vendor and is not revenue to CalRecycle.*

- 1) Select Pay Online and you will be directed to [CalRecycle's Fee Disclosure Page](#)
- 2) Click the "Pay Beverage Container Recycling Fees" link.
- 3) You will be directed to the credit card vendor site.

Fee Disclosure Page

The screenshot shows the CalRecycle website's fee disclosure page for online credit card payments. At the top, there is a navigation bar with the CalRecycle logo and several menu items: Programs, Recycle, Government, Business, News, About Us, Help, and Search. The main heading is "Pay Beverage Container Recycling Fees On Line by Credit Card/". Below this, there are logos for American Express, Discover, MasterCard, and Visa. The text states: "CalRecycle accepts online credit card payments (American Express, Discover, MasterCard, Visa) for beverage container recycling fees." A bolded warning follows: "Before you make your payment over the internet, please note that a service fee of 2.3 percent of the transaction amount will be charged by the credit card processing vendor, ACI Payments, Inc. This service fee is retained by the third party vendor and is not revenue to CalRecycle. The minimum fee is \$1.00." Below this, a thank you message says: "Thank you for visiting our website. Once you select the link below, you will be leaving this website and will be directed to the ACI Payments website to make your payment." The ACI Payments, Inc. logo is displayed, followed by a blue link labeled "Pay Beverage Container Recycling Fees". A red arrow points to this link with the text "Click Link" next to it. At the bottom, contact information is provided: "For more information contact: Accounting Office, Cashiering@calrecycle.ca.gov". On the right side of the page, there is a "Resources" sidebar with a list of links: Events Calendar, Webcasts & Videos, Publications, News Room, Laws/Regulations, Grants/Loans, and About CalRecycle.

- 4) From the Payment Type Drop Down menu- Select CRV and Processing Fee Payment

- 5) Enter your Company Name
- 6) Enter your Account Number(s)
- 7) Enter amount(s) you wish to pay. (Dollars in the large box, Cents in the small box.)
- 8) Select your payment option and continue.

Vendor Site

CalRecycle
Recycling Payments

Enter your Payment Information, including any penalties or interest, select Payment Option, then click "Continue" to proceed with the payment process.

- Your convenience fee will be calculated and presented on the next page, if applicable.
- Do not use your browser's "Back" button. Instead, navigate using the buttons below.

Payment Information

* Payment Type: 1. CRV and Processing Fee Payments

* Company Name: ABC Soda

Account Information

* Account Number 1	DS198228 001	* Payment Amount 1	\$ 439	98
Account Number 2	BM198228 001	Payment Amount 2	\$ 327	67
Account Number 3		Payment Amount 3	\$	
Account Number 4		Payment Amount 4	\$	
Account Number 5		Payment Amount 5	\$	
Account Number 6		Payment Amount 6	\$	
Account Number 7		Payment Amount 7	\$	
Account Number 8		Payment Amount 8	\$	
Account Number 9		Payment Amount 9	\$	

Total Payment Amount

* Total Payment \$ 767 63

Payment Options:

Debit Card

Debit Card

Credit Card

Logos for VISA, MasterCard, Discover, and American Express are shown.

Buttons: Cancel, Continue

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PRIVACY FEEDBACK
Powered by TRUSTe

IRS

- 9) The next page outlines the Terms and Conditions for your credit card payment, notifies you of the Service Fee and total payment due.
- 10) You must accept.

Terms and Conditions

ACI PAYMENTS, INC.

[Back to CalRecycle](#) | [Make A Payment](#) | [Payment Verification](#) | [Help](#) [En Español](#)

Make A Payment



CalRecycle

Recycling Payments

This payment service is offered by ACI Payments, Inc. as authorized by the entity to which you are making a payment. Please confirm your payment amount, convenience fee and total (if applicable). Review the Terms and Conditions below and click "Accept" to proceed with your payment. Click "Back" button to change any of the information fields. Click "Decline" button to return to the beginning of the payment process.

• Do not use your browser's "Back" button. Instead, navigate using the buttons below.

Payment Type:	Recycling Payments
Payment Amount:	\$767.63
Service Fee:	\$17.66
Total Payment:	\$785.29

ACI Payments, Inc. Terms and Conditions:

THIS PAYMENT SERVICE IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS

Do not use or access this Website or Service if You do not agree to be bound by these Terms and Conditions

These Terms and Conditions ("Terms and Conditions") are in effect for all transactions processed through this payments website ("Website") on or after May 9, 2019, and apply to and govern Your access to and use of this Website, the Service and all Alternative Channels. This payment processing service is offered to You on behalf of your Biller ("Service").

It is important to carefully review all Terms and Conditions below, including the provision concerning REFUNDS. These Terms and Conditions may be amended at any time. All amended terms shall be effective immediately after they are posted to the Website. By using this Website after such modifications are posted, You are agreeing to accept and comply with the Terms and Conditions as

Printer Friendly

[Back](#) | [Decline](#) | [Accept](#)

This page supports 128-bit SSL encryption as verified by DigiCert.

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PRIVACY FEEDBACK
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12) Enter your Credit Card billing information and continue.

13) Print your payment confirmation.

Billing Information Entry Page

Make A Payment



CalRecycle
Recycling Payments

To continue this payment, please fill out the form below.

- Note that the [*] fields are required.
- All information is kept confidential.
- You will receive a printable digital receipt with a confirmation number and an email confirmation once your payment is authorized.
- Do not use your browser's "Back" button. Instead, navigate using the buttons below.

Payer Information

(Please enter the card or bank account holder information.)

*Country:

*First Name:

Middle Name:

*Last Name:

Suffix: (Jr., Sr. etc.)

*Street Address:

*Town/City:

*State:

*Zip Code:

(Use this field for APO, FPO, AA, AE or AP codes.)

*Daytime Phone: () -

*E-mail Address:





(Required for an e-mail confirmation and online verification.)

*Re-enter E-mail Address:

Payment Type: 1. CRV and Processing Fee Payments
Company Name: ABC Soda
Account Number 1: DS198228.001
Payment Amount 1: \$439.96
Account Number 2: BM198228.001
Payment Amount 2: \$327.67

Payment Option

(May differ from the person owing the tax, bill, or fee.)

*Card Type:    

*Card Number:


*Expiration Date: / (mm/yy)

*Card Verification Number:

(To determine the location of your Card Verification Number, click here.)

Payment Information

Payment Type: Recycling Payments
Payment Amount: \$767.63
Convenience Fee: \$17.66
Total Payment: \$785.29

I'm not a robot 
reCAPTCHA
Privacy - Terms

General Program Policies and Procedures

Accounting; Payments, Interest, and Credit

Application of Payment

Payments are applied to the reporting period(s) for which the payment is intended. When paying by mail, please include a copy of your DORIIS payment voucher or electronic confirmation page(s).

In accordance with State policies, payments resulting in an overpayment will be applied to any interest amounts owed and then to the oldest transaction amounts owed.

Late Payments and Interest

Beverage manufacturers and distributors who fail to submit timely payment for any reporting period will incur interest. Interest is computed by applying the Pooled Money Investment Account rate to the unpaid transaction amount for each reporting period. Accrued interest is calculated from the day after the due date through the “as of” date on the Beverage Manufacturer or Distributor Account Statement.

A CalRecycle account representative will attempt to contact the Beverage Manufacturer or Distributor by phone, mail, and/or email to request immediate payment of unpaid balances. Continued failure to comply could result in CalRecycle initiating a review/audit of the company’s records and/or filing a legal accusation to obtain amounts owed. For out-of-state manufacturers of beer and malt beverages, CalRecycle also may pursue revocation of Certificates of Compliance issued by the California Department of Alcoholic Beverage Control. For beverages manufactured outside of the state and sold directly to consumers with a direct shipper permit, CalRecycle may pursue revocation of the Direct Shipper Permit issued by the California Department of Alcoholic Beverage Control.

Credits - Overpayments and Refund

If a Beverage Manufacturer or Distributor has submitted a payment to CalRecycle more than the actual amount due, a credit will be generated. Credits are noted with (parenthesis) on your DORIIS Home Page. CalRecycle may offset the overpayment credit against future payments or refund the excess payment (PRC 14552(f)).

To use a credit showing on your account, submit your next scheduled report as normal. If the credit on file exceeds the amount due for your new report, then no payment is required. The credit on file will be applied towards the amount due. If your credit is not large enough to cover the entire amount due, submit payment for the difference. To inquire about a refund, contact the Participant Management Unit at (916) 323-1837. Your Account Representative will provide you with instruction on what documents must be submitted to CalRecycle. Please note that refunds take 6 to 8 weeks to process once the required documents have been received.

Reporting: Amendments, Annual Reporting, Account Statement, DORIIS

Amendment Reports

An amended report is submitted by a beverage manufacturer or distributor to correct an inaccurate container count on a previously filed report. Amendments can be filed to increase or decrease the container counts originally reported. Amendments must be completed for the month(s) those containers were originally reported to the department. Negative counts are not valid and cannot be processed.

Amendments which create credits may be subject to review and verification by CalRecycle. Be prepared to provide documentation to support any amendment changes upon request of a CalRecycle representative.

For specific instructions on how to file a Beverage Manufacturer amendment, please refer to page 14. For instructions on how to file a Distributor amendment, please refer to page 33.

Annual Reporting Program

Beverage Manufacturers

Section 14575(g)(3)(A) notwithstanding paragraph (1) of the Act, “if a beverage manufacturer displays a pattern of operation in compliance with this division and the regulations adopted pursuant to this division, to the satisfaction of CalRecycle, the beverage manufacturer may make a single annual payment of processing fees, if the beverage manufacturer’s projected processing fees for the calendar year total less than fifteen thousand dollars (\$15,000).”

Beverage Distributors

Section 14574(b)(1) notwithstanding subdivision (a) of the Act, “if a distributor displays a pattern of operation in compliance with this division and regulations adopted pursuant to this division, to the satisfaction of the Department, the distributor may make a single annual payment of redemption payments, if the distributor’s projected redemption payment for a calendar year totals less than seventy-five thousand dollars (\$75,000).”

All Beverage Manufacturers and Distributors must receive authorization from CalRecycle before submitting an annual or multi-month report. If you have not been preauthorized as an Annual Reporter, your report will not be accepted by DORIIS.

Once authorized by CalRecycle as an Annual Reporter, your company will have the option to make a single report and payment (per BM ID# or DS ID#) or continue to pay monthly, quarterly, or semi-annually as long as all reports and payments for the full calendar year are submitted to the Division no later than February 1st the following year.

If your company is both a Beverage Manufacturer and Distributor, annual reporting approval on one account does not guaranteed approval on the other. Accounts are independently evaluated for Annual Reporter eligibility.

Account Statements

As a courtesy, bi-monthly Account Statements are mailed to inform beverage manufacturers and distributors of an account discrepancy. If you have no discrepancies or those discrepancies total less than \$5.00, you will not receive a statement.

Account discrepancies include:

- Additional amounts are owed greater than \$5.00.
- Account has missing reports.
- Account has a credit greater than \$5.00.

Beverage Container Recycling Account Statement Information Overview

1. **Delivery:** Use the Express Delivery address for items which require a signature.
2. **Last Statement Due:** Balance from the previous month. A negative number indicates a previous credit. If you did not receive a statement on the last statement run, this area will be blank.

3. **Balance Summary:** Principle, Interest, and Balance Due (principle + interest). A negative number indicates a credit amount.
4. **Past Due & Remit By:** Delinquent unpaid balance and date the payment must be received to prevent additional interest accrual.
5. **Statement From/Thru:** Date range of transactions.
6. **Trx Number:** CalRecycle reference transaction number.
7. **Portal Trx Number:** Reference transaction number issued to online users when submitting reports through DORIIS.
8. **Description:** Transaction activity description. See chart below for a list of transactions.
9. **Reporting Period:** Date range of report submitted.
10. **Due/ Apply Dates:** Report due date or Payment applied date.
11. **Received Date:** Date item received by CalRecycle.
12. **Transaction Amount:** Report total or payment amount.
13. **Interest Amount:** Accrued interest and/or interest payment.
14. **Total Balance Amount:** Balance due for that line item (transaction + interest). A negative number indicates a credit.
15. **Highlight Line:** Yellow line item and red font note a past due balance.
16. **Missing Reports:** Number of reports not submitted and the date they became past due.

Transaction Activity Description

Distributor Reports	Beverage Manufacturer Reports	Payment Received	CalRecycle Adjustments	Other Transactions
---------------------	----------------------------------	------------------	---------------------------	-----------------------

DS MONTHLY REPORT * BM MONTHLY REPORT * Check Receipt-2015 Adjustment AUDIT DS
ANNUAL REPORT * BM ANNUAL REPORT * WRITE OFF Audit Credit DS ZERO REPORT * BM
ZERO REPORT * Credit Memo **Review**

***(Amend) - before any Report description indicates amended report**

Statement Example

California Environmental Protection Agency

Gavin Newsom
California Governor



Amelia Yana Garcia Gonzalez
Secretary for Environmental Protection

Department of
Resources Recycling and Recovery

Rachel Machi Wagoner
CalRecycle Director

Beverage Container Recycling Account Statement 10444603#DS5678.001

For Regular Delivery

Dept. of Resources Recycling & Recovery
P.O. Box 2711 Attn: Accounting, MS 19A
Sacramento, CA 95812-2711

[1]

For Express Delivery

Dept. of Resources Recycling & Recovery
1001 I Street Attn: Accounting, MS 19A
Sacramento, CA 95814

Account Number: DS5678.001

Company Name
ABC Soda Company

If you have any questions regarding this statement, please contact

Account Rep: Juan Vasquez (123)456-7890
Juan.Vasquez@calrecycle.ca.gov

Last Statement Due: \$13,000.71 [2]
Principal Due: \$12,930.42
Interest Due: \$74.10 [3]
Balance Due: \$13,004.52
Past Due: **\$13,004.52** [4]

Missing Reports: 12
Statement From: 12/28/2022
Statement Thru: 02/21/2023
[5]

Alice Anderson
ABC Soda Company
123 Soda Avenue
Sacramento, CA 12345

[16]

Missing Reports

DEC-22 Due: 31-JAN-23 NOV-22 Due: 02-JAN-23 OCT-22 Due: 30-NOV-22 SEP-22 Due: 31-OCT-22 AUG-22 Due: 30-SEP-22
JUL-22 Due: 31-AUG-22 JUN-22 Due: 01-AUG-22 MAY-22 Due: 30-JUN-22 APR-22 Due: 31-MAY-22 MAR-22 Due: 02-MAY-22
FEB-22 Due: 01-APR-22 JAN-22 Due: 28-FEB-22

Beverage Container Recycling Account Statement

10444603#DS276105.001

Statement From: 12/28/2022		Statement Thru: 02/21/2023		[9]		[10]		[11]	[12]	[13]	[14]
[6]	[7] Portal	[8]	Reporting Period		Date		Amount				
Trx Number	Trx Number	Description	From	Through	Due/Apply	Received	Transaction	Interest	Total Balance		
416502	228506	DS ANNUAL REPORT	JAN-21	DEC-21	01-FEB-22	11-OCT-22	\$5,999.04	\$21.59	\$6,020.63		
416483	228500	DS ANNUAL REPORT	JAN-20	DEC-20	01-FEB-21	11-OCT-22	\$6,078.24	\$44.43	\$6,122.67		
416470	228489	DS ANNUAL REPORT	JUN-19	DEC-19	03-FEB-20	11-OCT-22	\$2,067.32	\$8.08	[15] \$961.22		
CC:226702		Check Receipt-2015			18-OCT-22	25-MAR-20	-\$1,194.49				
CC:9657		Check Receipt-2015			18-OCT-22	25-MAR-20	-\$19.69				

DORIIS- Division of Recycle Integrated Information System

Beverage manufacturers and distributors are required to submit all reports for Processing Fees and California Redemption Value (CRV) electronically through this online portal. (PRC Section 14553(b))

The Division of Recycling Integrated Information System (DORIIS) is a free Internetbased tool for the recycling community. DORIIS gives beverage manufacturers and distributors the ability to quickly submit reports, view reporting and payment history, submit amendments, and prevents mathematical miscalculations.

To obtain a login and password, fill out a completed Portal Access Request (PAR) form for each person requesting access. The form can be submitted to your designated account rep or at participantmanagementunit@calrecycle.ca.gov. Original or email versions are acceptable. Once the request for online access has been processed, the authorized employee will receive an email with their login information.

The [PAR form](#) is available for downloading on the CalRecycle website.

For technical access issues such as password resets or inability to view the portal, please contact the DORIIS Help Desk at (916) 322-1655 or by email at DORIISHelp@Calrecycle.ca.gov .

For questions on how to complete the report forms, what beverage containers to report, due dates or why you are designated as a beverage manufacturer or distributor, please contact the Participant Management Unit at (916) 323-1837 or by email at participantmanagementunit@calrecycle.ca.gov.

Notification Requirements: Paying on Behalf of Another Company, General Notification Procedures and Record Retention

Paying On Behalf of Another Company

Beverage manufacturers and distributors must notify CalRecycle if another entity has agreed to report and make CRV or processing fee payments on their behalf. Notification must be submitted in writing within twenty (20) working days of the initial agreement (14CCR, Section 2230(c) and 2300(b)).

The agreement must include:

- 1) The name of each entity involved in the agreement.

- 2) The beverage manufacturer and/or distributor identification number of each entity.
- 3) The business and mailing addresses of each entity.
- 4) A statement signed and dated by an authorized representative from each entity indicating one entity has agreed to report and pay for another.

You must notify CalRecycle of changes to an agreement, including termination within twenty (20) working days.

In addition, by June 30 of each year, beverage manufacturers and distributors must provide a list of all entities which they have entered into an agreement (14CCR, Section 2230(d) and 2300(c)).

Notification can be faxed to (916) 319-7600, emailed to Participantmanagementunit@calrecycle.ca.gov or made in writing to:

CalRecycle
Attn: Participant Management Unit
1001 I Street, MS 10C
Sacramento, CA 95814

or:

CalRecycle
Attn: Participant Management Unit
P.O. Box 4025
Sacramento, CA 95812-4025

Please Note:

A beverage manufacturer or distributor who enters into such an agreement remains responsible for all reporting and payment requirements and is liable for any overdue and unpaid CRV and/or processing fees not made by the other entity (14CCR, Section 2230(f) and 2300(e)).

General Notification Procedures

Beverage manufacturers and distributors must notify CalRecycle within twenty (20) working days of the following changes in their operation (14CCR, Section 2230(e) and 2300(d)):

- Change of business name.
- Change of address or telephone number.
- Change of ownership.
- Close of business (include effective date of closure of business).
- Or other information provided at the time of registration.

Notification can be emailed to Participantmanagementunit@calrecycle.ca.gov or made in writing to:

CalRecycle
Attn: Participant Management Unit
1001 I Street, MS 10C
Sacramento, CA 95814

or:

CalRecycle
Attn: Participant Management Unit
P.O. Box 4025
Sacramento, CA 95812-4025

Record Retention Location

Beverage manufacturers and distributors shall notify CalRecycle in writing of the address where their business records will be kept (14CCR, Section 2085(a)(2)). Written notification of a change in location, or intent to establish a new location for the records, must be submitted to CalRecycle no less than ten (10) working days prior to the change. The notification must include the full name of the person/entity, complete present and future address of the location of the records, and name and phone number of the individuals responsible for such records (14CCR, Section 2085(a)(3)).

Please use the addresses shown below, when submitting updates to CalRecycle:

CalRecycle
Attn: Participant Management Unit
1001 I Street, MS 10C
Sacramento, CA 95814
or

CalRecycle
Attn: Participant Management Unit
P.O. Box 4025
Sacramento, CA 95812-4025

All business records are subject to audit by CalRecycle pursuant to 14CCR, Section 2075 and must be retained for at least five (5) years following their preparation at the

identified business address (14CCR, Section 2085(b)). Please refer to 14CCR, Sections 2235 (beverage manufacturers) and 14CCR, Section 2305 (distributors) for a listing of specific records and documents CalRecycle requires you to prepare and retain.

Labeling Requirements

CRV Container Labeling

Beverage Manufacturers are responsible for properly labeling beverage containers in which a qualifying beverage is sold or offered for sale in the state with one of the five authorized messages; CALIFORNIA REDEMPTION VALUE; CA REDEMPTION VALUE; CALIFORNIA CASH REFUND; CA CASH REFUND; or CA CRV (PRC, Section 14561(a)). Beverage containers are required to be clearly, prominently, and indelibly labeled by painting, printing, scratch embossing, raised letter embossing, or permanent ink-jetting as follows:

- Metal containers (cans) are required to be marked on the top end (Lid) of the container in minimum lettering size at least 3/16" (inch) in height. Metal Containers with a top lid of two (2) inches or less in diameter shall have a minimum lettering size of at least 1/8" in height. Scratch embossed lettering is required to be of a minimum width of 0.004" of disturbed surface metal.
- Glass containers and plastic containers are required to be free of notations resembling "No Deposit - No Return" and are required to be marked either:
 - a) Along the bottom edge of the container body label in minimum lettering size at least 3/16" in height; or
 - b) On a secondary label in minimum lettering size at least 3/16" in height; or
 - c) On a container body label or secondary label with contrasting colors with legible lettering in minimum lettering size at least 1/8" in height. Contrasting colors shall direct the reader to the CRV message.
- Metal bottles are required to be marked on the side of the bottle in minimum lettering size of at least 3/16" in height.

- Plastic portion control cups that have peelable, heat-sealed lids that are not resealable must be marked in a minimum lettering size of at least 1/8" in height and placed either:
- a) on the side of the container only; or
- b) on the lid and bottom of the container

Review and Approval of CRV Labeling

At the time of initial registration, beverage manufacturers of products other than wine and distilled spirits must submit their labels for review and approval of the CRV message. Beverage manufacturers of wine or distilled spirits are not required but have the option to provide samples of their labels for review.

Once submitted, a review of the label(s) will be conducted to ensure that the container is appropriately labeled with an authorized CRV message and verify that the product is included in the Act. After review, you will receive a letter either outlining what is required to make the label complaint or an approval letter for your records.

After initial registration, beverage manufacturers may choose to submit beverage labels or containers for review to ensure ongoing CRV labeling compliance (14CCR, Section 2200(a)).

Please email copies of your labels to Reg.crvlabeling@calrecycle.ca.gov. If emailing your labels please include the exact dimensions of each label, front and back, the container type and size.

Additionally, labels can be mailed to:

CalRecycle
Attn: Registration Unit
1001 I Street, MS 10C
Sacramento, CA 95814

For additional information, call the [Registration Unit](#) at (916) 323-1835 or send an email to reg.crvlabeling@calrecycle.ca.gov

Frequently Asked Questions and Answers

When are my monthly report and payment due?

Beverage Manufacturer Reports and associated processing fees must be submitted by the 10th day of the second month following the month of sales (14CCR, Section 2240(b)) (e.g., January 2015 reports and payments are due by March 10, 2015).

Distributor Reports and associated redemption payments must be submitted by the last day of the month following the month of sales (PRC, Section 14574(a)(2)) (e.g., sales incurred in July 2015 are due by August 31, 2015).

A [Reporting and Payment Calendar](#) can be downloaded from the CalRecycle website or can be requested by calling the Participant Management Unit at (916) 323-1837.

Do I have to report and pay every month? Can I report and make payments on an annual basis?

Reports and payments are usually required on a monthly basis. However, beverage manufacturers may pay on an annual basis if they have displayed a pattern of compliance and their projected processing fee payments for a calendar year total less than fifteen thousand dollars (\$15,000) (PRC, Section 14575(3)(A)). Distributors may be eligible to pay on an annual basis if they have displayed a pattern of compliance and their projected redemption payments for a calendar year total less than seventy-five thousand dollars (\$75,000) (PRC, Section 14574(b)(1)).

All Beverage Manufacturers and Distributors must receive authorization from CalRecycle before submitting an annual or multi-month report. If you have not been preauthorized as an Annual Reporter, your report will not be accepted by DORIIS. If approved, your company will have the option to make a single payment, continue to pay monthly, quarterly, or semi-annually as long as all the payments for the full calendar year are submitted to the CalRecycle no later than February 1st of the following year.

Where do I find the current rates for CRV payments and processing fees?

[Current reporting rates](#) can be found on the CalRecycle website or can be requested by calling the Participant Management Unit at (916) 323-1837.

[Processing fee notices](#) are published annually in December and are also posted on the CalRecycle website.

How do I sign up for DORIIS online reporting?

To obtain a login and password you must complete and return the [Portal Access Request \(PAR\) form](#). A form is required for each person requesting access and the form can be submitted to your designated account rep or by email to participantmanagementunit@calrecycle.ca.gov. Original or email versions are acceptable. Once the request for online access has been processed, the authorized employee will receive an email with their login information.

I have lost my DORIIS password. How can I reset it?

To reset your own password, go to the DORIIS sign in page and select “Click here to reset your password.” If you would prefer live assistance, please contact the DORIIS Help Desk at (916) 322-1655 or by email at DoriisHelp@Calrecycle.ca.gov.

What is my DORIIS Username?

Your Username is generally the same as your company email address. For Username assistance please contact your Account Representative at (916) 323-1837 or the DORIIS Help Desk at (916) 322-1655.

I forgot to print the report confirmation page. Is there a way to reprint the report?

Yes, you can reprint the report through the **DORIIS Account Information and History** folder in the Application Navigator- Tree Mode section. Please refer to the Reporting History section on page 44.

I want to submit a CRV or Processing Fee payment by mail. Where do I send the payments?

Submit your check, money order or cashier's check payment to:

CalRecycle
Attn: Accounting MS 19A
P.O. Box 2711
Sacramento, CA 95812

For overnight deliveries and other services requiring a street address, use the following:

CalRecycle
Attn: Accounting MS 19A
1001 I Street
Sacramento, CA 95814

*Always include your account identification number(s) on your check or money order.
(e.g., DS12345.001)

Can I submit payments online?

Yes. CalRecycle accepts online credit card payments for California Redemption Value (CRV) and Processing Fees (PF). Credit Cards accepted include American Express, Discover, MasterCard and Visa.

This payment option is found in the center of your DORIIS home page. Select "Pay Online" and follow the instructions.

*Please note that a service fee will be charged by the credit card processing vendor for all credit card payment transactions. The current fee rate is set at 2.3 percent of the transaction amount, or \$1. minimum. This service fee is retained by the vendor and is not revenue to CalRecycle.

I report for multiple companies, but only one of the company profiles is visible when I log in. How do I submit reports through DORIIS for the other companies?

To report for a different company, you will need to switch profiles. Go to the Application Navigator-Tree Mode located at the bottom of the home page. Click the arrow (>) symbol next to the folder titled "DORIIS Preferences." Two options will appear. Select Change Profile.

From the drop-down menu, select the company you would like to report for. Then select “Home.” The new profile will be shown on the home page allowing you to submit reports for the selected company.

The screenshot displays the DORIIS Portal interface. At the top, the header includes the "DORIIS Portal" logo and the user email "AANDERSON@ABC.SODA.COM". The main content area is divided into three sections:

- My Information:** Displays user details for Alice Anderson, account information for DS1234.001 / BM5678.001, and contact info for Juan Vasquez. It also shows mailing addresses for ABC Soda at 123 Soda Ave, Sacramento, CA 12345, and contact details for Alice Anderson and John Green.
- Account Summary:** Shows missing reports (3 for both Manufacture and Distributor) and account balances: BM198228.001 Balance: \$327.67, DS198228.001 Balance: \$439.96, and Total Account Balance: \$767.63. Links for "Pay By Mail" and "Pay Online" are provided.
- Applications Navigator - Tree Mode:** A tree view showing navigation options: Beverage Manufacturer, Distributor, DORIIS Account Information and History, and DORIIS Preferences. Under DORIIS Preferences, "General Preferences" and "Change Profile" are listed. A red arrow points to "Change Profile" with the text "Select Change Profile".

I do not manufacture beverages. Why is my company a beverage manufacturer?

In the Act, the term beverage manufacturer includes each company that is introducing filled beverage containers to California’s market. This includes companies that fill beverage containers in California and companies that import filled containers from other states and countries into California.

For a beverage container containing beer, wine, or distilled spirits, the “beverage manufacturer” is the person who holds the license from the Department of Alcoholic Beverage Control authorizing the manufacture of the beer, wine, or distilled spirits, regardless of whether that person contracts with a third party to bottle, can, or

otherwise fill the beverage container, so long as the beverage container is provided for sale to a distributor, dealer, or consumer by the holder of the license.

The Act also includes a special stipulation about which company is the beverage manufacturer when the beverage is beer or other malt beverages. For these types of beverages, the beverage manufacturer is the company named on the Certificate of Compliance issued by the Department of Alcoholic Beverage Control (ABC) pursuant to Section 23671 of the Business and Professions Code. For beverages manufactured outside the state and sold directly to consumers with a direct shipper permit, the beverage manufacturer is the person or entity named on the direct shipper permit issued by the Department of Alcoholic Beverage Control.

My company is a beverage manufacturer. Why do I have to pay processing fees on some containers but not aluminum?

When the scrap value received by recyclers for a material type is lower than the actual cost to recycle, the recycler receives a processing payment. CalRecycle pays certified recycling programs the processing payment, which is the difference between the material's cost of recycling and the scrap value. In the case of aluminum, the scrap value received by recyclers is greater than the actual cost to recycle.

Questions about the determination of processing fees should be directed to the Statistical Information Section at (916) 323-1493.

Are Pay on Behalf Agreements Required?

Yes, beverage manufacturers and distributors must notify CalRecycle in writing if another entity has agreed to report and make CRV or processing fee payments on their behalf. Notification must be submitted within twenty (20) working days of the initial agreement (14CCR, Section 2230(c) and 2300(b)).

The agreement must include:

- 1) The name of each entity involved in the agreement.
- 2) The beverage manufacturer and/or distributor identification number of each entity.
- 3) The business and mailing addresses of each entity.
- 4) A statement signed and dated by an authorized representative from each entity indicating one entity has agreed to report and pay for another.

Please Note:

A beverage manufacturer or distributor who enters into such an agreement remains responsible for all reporting and payment requirements and is liable for any overdue and unpaid CRV and/or processing fees not made by the other entity (14CCR, Section 2230(f) and 2300(e)).

Over the summer I received a Report and Pay on Behalf Information Form. What is this and why did I receive it?

Your company received the Pay on Behalf Information Form because you were identified as a beverage manufacturer or distributor, responsible for the reporting and payment of CRV or processing fees, who is not currently submitting reports or payments directly to CalRecycle.

In addition to submitting an initial written agreement, any beverage manufacturer or distributor who chooses to have another company report and pay CRV or Processing Fees on their behalf must provide a list of those entities to CalRecycle by June 30th of each year. As a courtesy, CalRecycle sends yearly notices to remind beverage manufacturers and distributors of their responsibility to provide the list. To assist you in meeting this requirement, the Report and Pay on Behalf Information Form is sent with the notice and provides a simple format to list companies paying on your behalf. (14CCR Section 2230 and 2300).

How can I be sure my labels comply with the Act?

You can obtain a copy of the *California Beverage Container Labeling Poster* for an overview on labeling various container types and the recommended CRV message options. A copy of the [labeling poster](#) (PRC, Section 14561) can be downloaded from the CalRecycle website.

You may submit your product labels or beverage containers to CalRecycle for review c/o CalRecycle- Registration and Label Review Unit, 1001 I St Sacramento, CA 95814.. For labeling assistance, please send an email to Reg.CRVLabeling@Calrecycle.ca.gov or contact the Registration Unit at (916) 323-1835.

Does the CRV message have to be all in uppercase or capitalized?

It does not, however, the minimum lettering height requirements apply to all letters in the message. If CRV message is a combination of upper and lowercase letters, both must

meet the minimum height and not just the uppercase letters (14CCR, Section 2200). Please refer to Labeling Requirements on page 66.

How can I contact the Division?

Visit the CalRecycle website for more information about [requirements for beverage distributors and beverage manufacturers](#). Or send a request for information by telephone, mail, or email to:

CalRecycle
Attn: Participant Management Unit
1001 I Street, MS 10C
Sacramento, CA 95814

or:

CalRecycle
Attn: Participant Management Unit
P.O. Box 4025
Sacramento, CA 95812-4025

Call: (916) 323-1835 or (916) 323-1837 Or
Email: participantmanagementunit@calrecycle.ca.gov

What other California agencies should I contact?

Manufacturers of beer and other malt beverages are required to submit their product label to the Department of Alcoholic Beverage Control prior to its sale in California to determine if the product complies with specific content labeling requirements.

Department of Alcoholic Beverage Control (ABC)
Business Practices Unit
3927 Lennane Drive, Suite 100
Sacramento, CA 95834

Phone: (916) 419-2500 Website: www.abc.ca.gov

California's [Rigid Plastic Packaging Container](#) Law (PRC, Section 42300 et seq.) was passed in October 1991. It requires every rigid plastic container, as defined, sold, or offered for sale in the state to meet specified criteria.

CalRecycle
Rigid Plastic Packaging Container Program
1001 I Street
Sacramento, CA 95814

Phone: (916) 341-6717 Website: www.calrecycle.ca.gov/plastics/rppc/

Proposition 65 passed as a ballot measure in November 1986. It requires warnings for exposure to chemicals known to the state to cause cancer or reproductive toxicity. For alcoholic beverages, including beer and malt products, warnings must be provided at the point of sale.

Office of Environmental Health and Hazard Assessment (OEHHA)
Proposition 65
1001 I Street
Sacramento, CA 95814

Phone: (916) 445-6900 Website: www.oehha.ca.gov

The Food and Drug Branch of the Department of Public Health licenses all water bottling plants, and bottled water products distributed in California. If you produce bottled water, you must contact the Food and Drug Branch to obtain a license to distribute it in California. License fees depend on production quantities.

Department of Public Health (CDPH)
Food and Drug Branch
1500 Capitol Avenue MS 7602
PO Box 997435
Sacramento, CA 95899

Phone: (916) 650-6500 Website: www.cdph.ca.gov

Glossary of Terms

This glossary lists definitions of terms used throughout this manual. References to the applicable statute and regulations are included.

Act

The California Beverage Container Recycling and Litter Reduction Act (PRC, Division 12.1, beginning with Section 14500).

Beverage

Beverage containers covered under the Act are those containers filled with:

- beer and other malt beverages;
- wine and distilled spirits
- wine coolers and distilled spirit coolers;
- carbonated and noncarbonated mineral and soda waters;
- carbonated and noncarbonated waters;
- carbonated and noncarbonated soft drinks;
- sports drinks;
- carbonated and noncarbonated fruit drinks (with any percentage of fruit juice).
- coffees;
- tea drinks; and
- vegetable juices

Beverages covered under the Act must be in liquid and ready-to-drink form, intended for human consumption, and sold in aluminum, glass, plastic, and bimetal containers.

In accordance with the legislative bill (SB1013), effective 01/01/24, beverages covered under the Act will also include wine and distilled spirits packaged in any container material including box, bladder, pouch, or similar container.

“Beverage” does not include:

- milk;
- medical food; and
- infant formula;

A beverage that is not sold in aluminum, glass, plastic, or bimetal is excluded. (PRC, Section 14504).

Beverage Container

The individual, separate bottle, can, jar, carton, or other receptacle, however denominated, in which a beverage is sold, and which is constructed of aluminum, glass, plastic (all types #1 through #7) or bimetal (PRC, Section 14505). As a result of the legislative bill (SB1013), effective 01/01/24, the definition of “beverage container” will also include box, bladder, pouch, or similar container regardless of material type.

Beverage Manufacturer


Any person who bottles, cans, or otherwise fills beverage containers, or imports filled beverage containers, for sale or transfer to distributors, dealers, or consumers (PRC, Section 14506).

For a beverage container containing beer, wine, or distilled spirits, the “beverage manufacturer” is the person who holds the license from the Department of Alcoholic Beverage Control authorizing the manufacture of the beer, wine, or distilled spirits, regardless of whether that person contracts with a third party to bottle, can, or otherwise fill the beverage container, so long as the beverage container is provided for sale to a distributor, dealer, or consumer by the holder of the license.

A beverage manufacturer includes any person who imports filled beverage containers, including:

- a) Any consignee of filled beverage containers whose products are brought into California from other states or countries, when the filled beverage containers are for delivery, use or sale in California.
- b) Any person or entity to which delivery is first made in California of filled beverage containers brought into California from other states or countries, when the filled beverage containers are for delivery, use or sale in California.
- c) Any person or entity bringing filled beverage containers into California from other states or countries, which are not consigned to any person, when the filled beverage containers are for delivery, use, or sale in California (14CCR, Section 2000(a) (3.2).

The out-of-state entity that is named on the certificate of compliance issued by the Department of Alcoholic Beverage Control is the beverage manufacturer for the purpose of payment of processing fees for beer and other malt beverages manufactured outside



California if shipment is made into California (PRC, Section 14575(g)(2)(A) and 14CCR, Section 2230(b)).

For beverages manufactured outside the state and sold directly to consumers with a direct shipper permit, the person or entity named on the direct shipper permit is deemed to be the Beverage Manufacturer and responsible for paying the processing fees. (PRC, 14575(2)(A)).

The in-state beverage manufacturer is generally responsible for the reporting and payment of processing fees for wine, distilled spirits, and distilled spirit coolers, carbonated and noncarbonated mineral and soda water, carbonated and noncarbonated water, carbonated soft drinks and sport drinks, carbonated and noncarbonated fruit drinks, coffee, and tea drinks.

Clearly and Prominently

Means that the redemption message is displayed so that it is easily found and read by consumers and recyclers. Each letter comprising the message is complete, legible, and cannot be readily obscured. Other factors include boldness, width, spacing, and location of lettering. The message must be distinguishable from refund messages of other states. (14CCR, Section 2000(a)(9)).

Consignee

Any person to whom something, especially goods, is handed over or delivered to.

Consumer

Every person who purchases a beverage (for his/her own consumption) in a beverage container from a dealer. "Consumer" includes, but is not limited to, a lodging, eating, or drinking establishment, and soft drink vending machines (PRC, Section 14508).

Contrasting Colors

As used in reference to the redemption message lettering means a clear differentiation in hue, value, and intensity with the background on which the redemption message appears, surrounding artwork, and other nearby printed information (14CCR, Section 2000(a)(12)).

Dealer

A dealer is a retail establishment that offers the sale of beverages in beverage containers to consumers. However, any lodging, eating, or drinking establishment, onsite tasting room or soft drink vending machine operator who engages in the sale of beverages in beverage containers to consumers shall not be deemed a dealer for

purposes of this division, except that these sales are subject to redemption payments under PRC 14560 (PRC, Section 14510).

Delivered / Delivery

Delivered or delivery means physically taking possession of the material (14CCR, Section 2000(a)(14)).

Department

Department of Resources Recycling and Recovery (CalRecycle)

Division

Department of Resources Recycling and Recovery (CalRecycle), Division of Recycling

Distributor

Every person who engages in the sale or transfer of beverages in beverage containers to a dealer in this state, including any manufacturer who engages in these sales.

“Distributor” includes any person who imports beverages from outside of this state for sale or transfer to dealers or consumers in this state (PRC, Section 14511). For beverages manufactured outside of the state and sold directly to consumers with a direct shipper permit, the person on entity named on the permit is deemed the Beverage Distributor and responsible for paying the redemption payment (PRC, 14560 (4)(A)).

DORIIS

Division of Recycling Integrated Information System (DORIIS) is a free Internet-based tool for the recycling community. Beverage Manufacturers and Distributors have the ability to report Processing Fees and California Redemption Value (CRV) electronically through an online portal.

Exporting

The act of sending a filled or unfilled empty beverage container or empty beverage container components permanently out of this state (14CCR, Section 2000(a)(23)).

Indelibly

The redemption message must be permanently affixed on the beverage container from the point of purchase until the point of redemption and cannot be smeared or removed during regular use (14CCR, Section 2000(a)(27)).

Location

The street address or facility where the company operates (14CCR, Section 2000(a)(28)).

Processing Fee

The amount paid by beverage manufacturers to CalRecycle pursuant to PRC, Section 14575 (PRC, Section 14518.4).

Redeemable Beverage Container

A container identified with “CA Redemption Value,” “California Redemption Value,” “CA Cash Refund,” “California Cash Refund,” or “CA CRV” sold or transferred in California, which has an established refund value (14CCR, Section 2000(a)(38)).

Redemption Payment

The minimum amount paid by a distributor to CalRecycle for every beverage container sold or transferred to a dealer (PRC, Section 14523).

Refillable Beverage Containers

Any aluminum beverage container, bimetal beverage container, glass beverage container, plastic beverage container, or other beverage container holding 150 fluid ounces or less of beverage which has a minimum deposit of three cents (\$0.03), and which ordinarily would be returned to the manufacturer to be refilled and resold (PRC, Section 14525).

Rejected Containers

A California redemption labeled beverage container, which a container manufacturer or beverage manufacturer elects to recycle or dispose of without paying any applicable processing fee, or which a distributor elects to recycle or dispose of without paying the redemption payment. “Rejected containers” includes container tops, lids, or other components which contain the “CA Redemption Value,” “California Redemption Value,” “California Cash Refund,” “CA Cash Refund,” or “CA CRV” message (14CCR, Section 2000(a)(41)).

Scrap Value

The price paid for container material types subject to this division, after shipping and handling costs are deducted.

Wine Coolers

“Wine and distilled spirit cooler” means a beverage containing wine or distilled spirits to which is added concentrated or non-concentrated juice or flavoring material and containing not more than 7 percent alcohol by volume (PRC, Section 14528.5). In accordance with legislative bill (SB1013), effective 01/01/24, the definition of “wine coolers/distilled spirit cooler” will apply to any percentage of alcohol by volume.